



ANNEX II

PROJECT DESCRIPTION

Fund operated by



SECTION 1 - Project overview

General Information

Fund	Fund for Youth Employment
Fund support area	<ul style="list-style-type: none"> • Transfer of know-how and good practice
Project title	DARE- Day One Alliance for Employment
Project index number	2017-1-134
Name of the lead partner organisation (in English)	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning
Estimated start date of implementation	01/04/2019
Estimated end date of implementation	31/03/2022
Estimated project duration (in months)	36
Total estimated eligible Project costs (in EUR)	€ 1.178.283,03
Maximum requested grant amount	€ 1.001.498,00

Project summary

The foreseen interventions towards NEETs will take place in countries of Southern Europe where the youth unemployment rates are way above the European one. These countries face challenges in the areas of Career Planning, Entrepreneurship Education, and Validation of Learning. The partners from Lithuania, Poland, and Austria were selected to provide know-how on tackling those challenges.

The main objective is to employ transnational cooperation to support 1.400 young NEETs in Greece, Italy, Portugal, and Cyprus to shake off the NEET status by addressing challenges related to career planning, entrepreneurship education and validation of learning. Ultimately, we seek to change the young people's lives for the better.

To reach the objective, we have planned three main interventions which are innovative for all 4 counties of implementation. With the operation of Job Labs and Entrepreneurship Labs and the establishment of a system for validation of non- formal learning, we will increase the number of NEETs who obtain employment, education or training in the long run.

The direct target groups comprise of all the employers we will try to influence in order to endorse the system for validation of learning we will provide to the end beneficiaries.

The end beneficiaries are NEETs who are vulnerable due to multiple barriers (see 3.2. Target Groups)

The objective for reduction of youth unemployment concerns all the countries of the implementation of interventions. The consortium has a European inter-regional and cross-

sectorial character with partners gaining from the transfer of know-how. This diversity facilitates the exchange of best practice and policy-learning.

A quality assurance strategy followed by internal evaluation based on outcome indicators and KPIs will take place at regular intervals.

Cost- effectiveness of funding will be secured by extending the objectives and the engagement of the stakeholders and repeating content and methods to new settings.

SECTION 2 - Partners

Lead partner	
Project partner number	1
Name of organisation in English	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning
Address	
Country	Cyprus
Postal address	Foti Pitta 4, office 102, 2015, Strovolos, Nicosia, Cyprus
Website	http://www.sealcyprus.org/
Legal information	
Legal status	NGO
Type of identification number	Registry No.
Identification number	4109
Legal representative names(s)	Mrs. Anna Dalosi
Contact information	
Contact person name	Anna Dalosi
Contact person e-mail address	projects@sealcyprus.org
Contact person telephone number	+35796400534

Beneficiary partner	
Project partner number	2
Name of organisation in English	Craftsmanship & SMEs Association/ Confartigianato Imprese Salerno
Address	
Country	Italy
Postal address	Via Michelangelo Testa, 11 - 84127 Salerno - Italia
Website	http://www.salernoconfartigianato.it
Legal information	
Legal status	NGO
Type of identification number	Registry No.
Identification number	28071/2860
Legal representative names(s)	Franco Risi
Contact information	
Contact person name	Irene Fusco

Contact person e-mail address	opportunity@salernoconfartigianato.it
Contact person telephone number	+393333381727

Beneficiary partner	
Project partner number	3
Name of organisation in English	N.G.O. CIVIS PLUS
Address	
Country	Greece
Postal address	Pation (28 Oktovriou) 14 street, 106 77, Athens, Greece
Website	
Legal information	
Legal status	NGO
Type of identification number	Registry No.
Identification number	180/2012
Legal representative names(s)	ANTONIADIS DIMITRIOS
Contact information	
Contact person name	SOPHIA KARKA
Contact person e-mail address	karka@civisplus.gr
Contact person telephone number	00302110121441

Beneficiary partner	
Project partner number	4
Name of organisation in English	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION
Address	
Country	Greece
Postal address	57, STOURNARI STREET, ATTICA, GREECE, P.C. 10432
Website	https://www.praksis.gr
Legal information	
Legal status	NGO
Type of identification number	Registry No.
Identification number	5204/2004
Legal representative names(s)	ALEXIOS MARGALIAS
Contact information	

Contact person name	MARIA MOUDATSOU
Contact person e-mail address	m.moudatsou@praksis.gr
Contact person telephone number	00302105205200

Beneficiary partner

Project partner number	5
Name of organisation in English	Ha Moment, CRL
Address	
Country	Portugal
Postal address	Rua da Bombarda 62 4º esq 1100-100 Lisboa, Portugal
Website	http://hamoment.org/
Legal information	
Legal status	NGO
Type of identification number	VAT
Identification number	513520333
Legal representative names(s)	Sérgio Gonçalves
Contact information	
Contact person name	Olga Kuczynska
Contact person e-mail address	olga@hamoment.org
Contact person telephone number	+351935345512

Beneficiary partner

Project partner number	6
Name of organisation in English	Lithuanian Association of Non-formal Education
Address	
Country	Lithuania
Postal address	Taikos g. 181-1, Vilnius, Lithuania
Website	http://www.neformaliai.lt/
Legal information	
Legal status	NGO
Type of identification number	Registry No.
Identification number	195731668
Legal representative names(s)	Mr. Martynas Stukas

Contact information	
Contact person name	Nerijus Kriauciunas
Contact person e-mail address	neformaliai@gmail.com
Contact person telephone number	+370 686 18778

Beneficiary partner	
Project partner number	7
Name of organisation in English	Youth Career and Advising Center
Address	
Country	Lithuania
Postal address	K. Donelaicio 52-423, LT-44244, Kaunas, Lithuania
Website	http://karjeroscentras.eu/en/
Legal information	
Legal status	NGO
Type of identification number	Registry No.
Identification number	135564054
Legal representative names(s)	Zinaida Baltreniene
Contact information	
Contact person name	Greta Gedgaudaite
Contact person e-mail address	greta.gedgaudaite@vdu.lt
Contact person telephone number	+37037228151

Beneficiary partner	
Project partner number	8
Name of organisation in English	Lodz Chamber of Industry and Commerce
Address	
Country	Poland
Postal address	ul. Narutowicza 34, 90-135 Lodz, Poland
Website	http://www.izba.lodz.pl/
Legal information	
Legal status	Chamber of Commerce
Type of identification number	Registry No.
Identification number	0000035463

Legal representative names(s)	Marta Walczak
Contact information	
Contact person name	Daria Zawalska
Contact person e-mail address	Daria.zawalska@gmail.com
Contact person telephone number	+48502135799

Expertise partner	
Project partner number	9
Name of organisation in English	IFTE Initiative for Teaching Entrepreneurship
Address	
Country	Austria
Postal address	Im Treibhaus, Eschenbachgasse 11, 1010 Vienna
Website	http://www.ifte.at/
Legal information	
Legal status	NGO
Type of identification number	Registry No.
Identification number	604453156
Legal representative names(s)	Johannes Lindner
Contact information	
Contact person name	Johannes Lindner
Contact person e-mail address	johannes.lindner@ifte.at
Contact person telephone number	+4369919670660

Expertise partner	
Project partner number	10
Name of organisation in English	Austrian Federal Economic Chamber
Address	
Country	Austria
Postal address	Wiedner Hauptstrasse 63, 1045 Vienna, Austria
Website	https://www.wko.at/service/bildung-lehre/start.htm
Legal information	
Legal status	Corporation under public law
Type of identification number	Registry No.

Identification number	ATU 37165704
Legal representative names(s)	Mag. Anna-Maria Hochhauser
Contact information	
Contact person name	Friederike Soezen
Contact person e-mail address	friederike.soezen@wko.at
Contact person telephone number	00435909004086

SECTION 3 - Project description

Project objectives and expected outcomes

Project objective

Starting from the need to alleviate the individual consequences of being NEET and the societal costs of NEETs, the project seeks to support young NEETs in Greece, Italy, Portugal, and Cyprus to shake off the NEET status by targeting both the individuals and the system that affects employment in their counties. All the above countries face vast rates of youth unemployment; way above the European average.

The main objective is to employ transnational cooperation to support 1.400 young NEETs in Greece, Italy, Portugal, and Cyprus to shake off the NEET status by addressing challenges related to career planning, entrepreneurship education and validation of learning. After careful analysis of the needs of the target groups in the four countries, we have identified three fields where they need extra support, namely, career planning, entrepreneurship education, and validation of non-formal learning.

Career planning will address the NEETs' need to be activated first and then supported in reaching employment, education or training.

Entrepreneurship education is the proposed solution to the low entrepreneurship activity in the four countries.

Validation of non-formal learning is especially important for those who have no (recognised) certification. Our aim is to draw from Erasmus+ experience in the practice of the Youthpass certificate but extend its impact in terms of target groups, scope, and innovation.

The partners also need to build on their international capacity.

Project outcomes

Name of the outcome
Improved employment situation of NEETs/target group
Increased participation in education and training of former NEETs/target group
Innovative approaches on lowering youth unemployment have been developed or adopted

Outcomes indicators

Outcome name	Indicators	Unit of measurement	Baseline value	Baseline year	Target values
Improved employment situation of NEETs/target group	Number of NEETs/target group engaged in active job search	Number	0,00	2017	900,00

	Number of NEETs/target group in the process of starting their own businesses	Number	0,00	2017	500,00
Increased participation in education and training of former NEETs/target group	Number of former NEETs/target group enrolled in education and training, including work-based learning	Number	0,00	2017	900,00
Innovative approaches on lowering youth unemployment have been developed or adopted	Number of new approaches, methods and practices developed, piloted or adopted	Number of single approaches/methods/practices	0,00	2017	15,00
	Number of beneficiaries of services provided	Number	0,00	2017	1.400,00

Project outputs

Outcome	Output title	Output Description
Improved employment situation of NEETs/target group	Output N.1: 900 young NEETs trained in planning their career	With the first intervention of the project (WP #3- Career Planning Interventions- Job Labs) we will prepare 900 young NEETs from Cyprus, Italy, Greece, and Portugal to plan their career. The percentage of the women beneficiaries will be 53% to reflect the representation of women among the NEETs. The percentage of the age group 25- 29 is going to be 64% to reflect the representation of this group in the total NEETs. The beneficiaries will receive in the Job Labs services such as: Individualised Service Plan, Tools for discovery of Hidden Talents, Competence Development, Career Advisory, Mobilisation to enter the Job Market, Integration in the Job Market, Validation of Learning and more.

	Output N.2: 500 young NEETs trained in starting their own business	The 500 young NEETs who will attend the Entrepreneurship Labs in the 4 countries will be trained to start their own business with services ad: Individualised service plan, preparation for Lifestyle Entrepreneurship and/ or Internet Entr. and/ or Entr. in the Creative Sector, Mini Canvas, Challenges, Contact with entrepreneurs and business, participation in contests, startup support, Validation of Learning and more. The percentage of the women beneficiaries will be 53% to reflect the representation of women among the NEETs. This is important because entrepreneurship is considered to be a male endeavour in all 4 countries. The percentage of the age group 25- 29 will be 64% to reflect the representation of this group in the total NEETs.
Increased participation in education and training of former NEETs/target group	Output N.3: 900 young NEETs prepared to find opportunities for further education and training	The 900 young NEETs who will attend the Job Labs (WP #3- Career Planning Interventions- Job Labs), will be equipped with competences and tools required to search not only for a job but also for opportunities for further education and training. During the Job Labs and in addition to the services foreseen, the beneficiaries will be mobilised to participate in further education and training. During the Labs they will be prepared to search for opportunities themselves. Moreover, in the follow-up phase (see WP2 Communication), they will also be informed for opportunities for education and training.
Innovative approaches on lowering youth unemployment have been developed or adopted	Output N.4: Four good practices on Career Planning have been transferred	With the aim to promote sustainable and quality employment for the young NEETs and in combination with the Outcome #1, the partners in the 4 counties of implementation (Cyprus, Italy, Greece, and Portugal) will receive guidance by the Youth Career and Advisory Center in Lithuania who will transfer the following 4 good practices in career planning: - Mind development of critical thinking for successful future career. - Career planning for dynamic economies - SELFIE. - Quality assurance in youth career consultancy. - Assist: peer counselling and mentoring in career guidance. The practices will be adapted to correspond to the needs of the DARE target groups. Description of practices: http://www.sealcyprus.org/projects/dare

<p>Output N.5: Nine good practices on Entrepreneurship Education have been transferred</p>	<p>With the aim to promote sustainable and quality employment for the young NEETs, and in combination with the Outcome #2, the partners in the 4 countries of implementation will fortify their experience in promoting youth employment by receiving 9 good practices on Entrepreneurship Education from 3 partners: (a) the Chamber of Commerce and Industry in Lodz from Poland and the two expertise partners from Austria (b) the Initiative for Teaching Entrepreneurship, IFTE and (c) the Austrian Federal Economic Chamber. The practices refer to a wide range of audiences and will be adapted to correspond to the needs of the DARE target groups. Description of practices: http://www.sealcyprus.org/projects/dare</p>
<p>Output N.6: One good practice on Validation of (non formal) Learning has been transferred</p>	<p>Validation of non formal Learning is a field where all 4 countries of implementation have not made advancements. The good practice to be transferred refers to an innovative validation system called the ""Open Badges"". Open Badges communicate learning achievements by providing visual symbols packed with verifiable data and evidence that can be shared across the web. Thousands of organizations across the world already issue Open Badges, from non-profits to major employers to educational institutions. The partner who will transfer this good practice in the Lithuanian Association of Non-formal Education.</p>
<p>Output N.7: 1400 young NEETs have received validation of their (non- formal) learning</p>	<p>All the 1400 young NEETs who will complete the Labs (900 in the Job Labs and 500 in the Entrepreneurship Labs), (WP#3 and WP#4) successfully will receive an Open Badge validating what they have learned. This will provide the NEETs with an advantage both at personal and a systemic level and will additionally support them to improve their employment situation (Outcome #1), and to increase their participation in education and training (Outcome #2). Our set target number is 1400 because we will try to support all the participants to conclude the Labs successfully.</p>

	<p>Output N.8: Fifteen good practices to support young people shake off the NEET status have been standardised.</p>	<p>15 good practices will be established and/ or standardised as a result of DARE. With WP#2 (Communication) a good practice on Stakeholder Dialogue will be established (see Communication Plan). With WP #3 (Job Labs), 4 good practices in career planning will be transferred from Lithuania. With WP#4 (Entrepreneurship Labs) 9 good practices will be transferred from Poland and Austria. With WP#5 (Validation of Learning), the good practice of Validation of Learning with Open Badges will be transferred by Lithuanian Association of Non- formal Education. With WP#6 (Sustainability Measures), the good practices will be standardised so as to be transferrable to new settings. Description of practices: http://www.sealcyprus.org/projects/dare</p>
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What is the project’s approach/method in addressing the challenges of the chosen support area(s)?

The partners from Italy, Greece, Portugal, and Cyprus will implement interventions towards the target groups while the partners from Lithuania, Poland & Austria will transfer know- how.

MAIN ACTIVITIES

1. INTERVENTIONS

A. INTERVENTIONS ON PERSONAL LEVEL

1). Job Labs dedicated to Career Planning with non-formal education methods.

Discovery of hidden talents gained through informal learning (important for people with no recognised certification)

Activation (long term unemployed, inactive women)

Competence development- focus on soft skills

Mentoring & coaching

Job Search

Validation of Learning

Integration in the Job Market

2). Entrepreneurship Labs

Lifestyle Entrepreneurship (focus on women caring for family members)

Entrepreneurship in the Creative Sector

Internet Entrepreneurship

Experimental pedagogy and didactics

Participation in contests

Contact with entrepreneurs and business

Startup support

Validation of Learning

B. INTERVENTION ON SYSTEMIC LEVEL

Validation and Certification of Learning; with an innovative Open Badges System for two purposes:

Learning assessment; and

Endorsement by employers and training providers (companies, Start-ups, SMEs employers' associations, chambers of commerce and industry).

2. MANAGEMENT

Simple management structure which provides for a direct contact between partners. The partners will follow a results and risk management approach based on the standards of the Funding Mechanism. Web-based project management applications will be used to keep track of the management.

3. STAKEHOLDER DIALOGUE

In four phases:

Exploring & Engaging

Building & formalizing

Implementing & evaluating

Developing further, replicating or institutionalizing.

4. VISIBILITY AND DISSEMINATION

Branding concept, events, and exploitation of all forms of media.

5. SUSTAINABILITY MEASURES

Securing cost- effectiveness of the funding by using the experience gathered in new settings.

6. EVALUATION

Quality assurance strategy followed by internal evaluation with outcome indicators and KPI at regular intervals.

In the framework of DARE, fifteen good practices will be transferred as follows:

Four good practices on Career Planning from the Youth Career and Advising Center in Lithuania.

Nine good practices on Entrepreneurship Education by our partner Chamber of Commerce and Industry in Lodz (Poland) and our two expertise partners in Austria.

One good practice in Validation of Learning with Open Badges

All the practices are described here <http://www.sealcyprus.org/projects/dare>

A good practice on Stakeholder Dialogue is described in the Communication Plan (attached as an Annex).

Project relevance

What are the territorial challenges to be tackled by the project?

We have chosen to target our interventions to four countries of Southern Europe- Italy, Greece, Portugal and Cyprus- based on their common cultural and societal characteristics, the degree they have been hit by the economic crisis and the rate of unemployed young people which is above the EU average.

Although, in all the above countries the numbers of NEET in the age group 25- 29 are considerably higher than the numbers in the group 15- 29, the focus of the Youth Employment Initiative/ Youth Guarantee in on the group 15- 24 years old resulted in big numbers of NEET being largely under- served in terms of support with active employment policies offered by the Public Employment Services. (The limit extended to 30 years in Italy & Portugal after 2015). Thus, our interventions will address the age group 15- 29 with a focus on 25- 29.

Another common characteristic is that the female NEETs are more than the male with the biggest difference in Greece where the numbers are 24,8% and 19,8% respectively (EUROSTAT data for 2016 for all ISCED 2011 levels, July 2017).

According to the 2016 EUROFOUND study "Exploring the diversity of NEETs: Country profiles", gender affects the risk of belonging to the NEET group (in all 4 countries) and more specifically, having children (Cyprus and Greece) and being married (Italy). Challenging situations are chronic illness/disability and being a refugee.

All the above facts have guided us in the choice of priorities and the design of interventions.

Why is transnational cooperation needed to achieve the project's objectives and results?

Youth unemployment concerns all countries involved.

Based on the territorial challenges, the partners decided to implement innovative interventions in Italy, Greece, Portugal and Cyprus. They established a consortium based on their potential to implement the interventions and to disseminate the concept and outputs of the project, their outreach capacity and their experience.

Secondly, they identified their needs in terms of methodologies and tools to better serve the target groups.

Since the interventions are new to the 4 countries which have never tried either group education approaches (as the Labs we propose) to prepare NEETs for the job market or systems for validation of non- formal learning, we needed to transfer know- how from other partners. The selected ones are:

The Lithuanian Association of Non-formal Education will offer expertise on Validation of Learning.

The Youth Career & Advising Center (Lithuania) will provide innovative tools in Career Planning to be used in the Job Labs.

The Lodz Chamber of Industry & Commerce (Poland) and the Expertise Partners -IFTE and the Austrian Federal Economic Chamber- will transfer expertise in Entrepreneurship Education to be used in the Entrepreneurship Labs.

The consortium has a European inter-regional and cross-sectorial character. This diversity facilitates the exchange of know- how and good practice.

The partners share the aspiration to work with the Funding Mechanism and to expand their international capacity.

Target groups	Description of the target groups	Target value
Youth (15-19)	The end beneficiaries will be NEET's 15-19 in Cyprus, Italy, Greece, and Portugal who are vulnerable due to different barriers (educational difficulties, economic & social obstacles, cultural differences, disability. Quota will be used for gender to reflect the representation of women among NEETs.	200,00
Young adults (20-29)	The end beneficiaries will be NEET's 20-29 in Cyprus, Italy, Greece, and Portugal who are vulnerable due to different barriers (educational difficulties, economic & social obstacles, cultural differences, disability. Quota will be used for gender to reflect the representation of women among NEETs.	1.200,00

General public	With the use of media and social media we will reach at least 16.000 people per partner	160.000,00
SMEs	The direct target groups comprise of employers (companies, employers' associations, chambers, and non-traditional employers such as NGOs, civil society organisations and SMEs) which we will try to influence to endorse the system for validation of learning we will provide to the end beneficiaries.	200,00
Civil society organisations	The direct target groups comprise of employers (companies, employers' associations, chambers, and non-traditional employers such as NGOs, civil society organisations and 100 SMEs) which we will try to influence to endorse the system for validation of learning we will provide the end beneficiaries.	100,00
Entrepreneurs	The direct target groups comprise of employers we will try to influence to endorse the system for validation of learning we will provide to the end beneficiaries. A part of services of the Entrepreneurship Labs, is to put the end beneficiaries in contact with 100 entrepreneurs and Start-ups.	100,00
Unemployed	The end beneficiaries will be 1200 NEETs 15- 29 years old. Of these, 500 are expected to be registered as unemployed. The rest will be those considered (in terms of employment statistics) as inactive.	500,00
People at risk of poverty/ in poverty	Within the end beneficiaries, 190 people are estimated to be facing poverty or the risk of poverty; mainly inactive people and migrants.	190,00
Victims of human trafficking	PRAKSIS in Greece works directly with victims and it is estimated to include 10 victims in the end beneficiaries.	10,00
Lesbian, gay, bisexual, transgender, intersexed population (LGBTI)	People that belong to this group and have difficulties and obstacles in job market due to discrimination. We expect the representation of this group among the end beneficiaries to be equal to their representation in the general population which is about 6%.	84,00
Victims of domestic violence/gender-based violence	People with increased needs for support. In case of people under state protection, we will implement labs in the protected structures. For example, in Lisbon there's a pilot project which includes psychologists and police that supports domestic violence people. We will work directly with them.	30,00

Asylum-seekers	Within the end beneficiaries, there will be asylum seekers with an increased need for social integration.	100,00
People with communicable diseases (incl. TB and HIV/AIDS)	PRAKSIS in Greece works directly with people with HIV, HCV and other communicable diseases and it is estimated to approach 10 people through outreach teams.	10,00
Women	Of the 1.400 end beneficiaries, 742 will be women so as to reflect the representation of women among the NEETs. Special focus will be given to inactive women with the expertise of our partner from Poland. Victims of domestic violence and human trafficking will be included in this target group.	742,00
Men	Of the 1.400 end beneficiaries, 658 will be men so as to reflect the representation of men among the NEETs.	658,00
Muslims	Please note that in Cyprus one of the two communities is of Muslim religion. Also, some of the asylum seekers are Muslims. Same is true for some of the minorities in Italy and Portugal. 180 people among the total end beneficiaries are estimated to be Muslims.	180,00
Other minorities	A number of the end beneficiaries who belong to other categories will also be members of minorities. For example, in Portugal, people from different nationalities living in Lisbon, specifically in Arroios, a multicultural neighbourhood.	150,00
People with disabilities (excluding people with mental health problems)	Within the 1.400 end beneficiaries, we will target young people with chronic health issues and/ or disability through organisations of patients (Rheumatism associations for example) and federations of people with disabilities.	45,00

SECTION 4 - Planned work packages

Management WP

Work package title	Management
Responsible partner	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning
Budget	€ 219.164,05

Activities	Name of responsible partner	Location
Act. M1. (by SEAL CYPRUS) Overall supervision and coordination of the project's activities	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. M2. (by SEAL CYPRUS) Creation of a narrative and the financial report every six months by compling the reporting documents of all partners	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. M3. (by SEAL CYPRUS) Overall administrative and financial management of DARE project including communication with the Fund Operator	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. M4. (by Ha Moment) Support to the lead partner on project management with the use of ICT tools such as Slack and SessionLab	Ha Moment, CRL	
Act. M5. (by Craftmanship & SMEs Association) Administrative and financial management of DARE project in Italy in relation to the role of the Craftmanship & SMEs Association	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Act. M6. (by N.G.O CIVIS PLUS) Administrative and financial management of DARE project in Greece in relation to the role of the N.G.O CIVIS PLUS	N.G.O. CIVIS PLUS	
Act. M7. (by PRAKSIS) Administrative and financial management of DARE project in Greece in relation to PRAKSIS' role	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Act. M8. (by Ha Moment, CRL) Administrative and financial management of DARE project in Portugal in relation to the role of Ha Moment, CRL	Ha Moment, CRL	
Act. M9. (by Lithuanian Association of Non-formal Education) Administrative and financial management of DARE project in relation to the role of the Lithuanian Association of Non-formal Education	Lithuanian Association of Non-formal Education	

Act. M10. (BY Youth Career and Advising Center) Administrative and financial management of DARE project in relation to the role of Youth Career and Advising Center	Youth Career and Advising Center	
Act. M11. (by Lodz Chamber of Commerce and Industry) Administrative and financial management of DARE project in relation to the role of the Lodz Chamber of Commerce and Industry	Lodz Chamber of Industry and Commerce	
Act. M12. (by Initiative for Teaching Entrepreneurship, IFTE) Administrative and financial management of DARE project in relation to the role of Initiative for Teaching Entrepreneurship, IFTE	IFTE Initiative for Teaching Entrepreneurship	
Act. M13. (by Austrian Federal Economic Chamber) Administrative and financial management of DARE project in relation to the role of Austrian Federal Economic Chamber	Austrian Federal Economic Chamber	
Act. M14. Design by SEAL CYPRUS of an Memorandum of Understanding (which will include financial partners' communication and process, monitoring grid, cooperation plan)	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. M15. Ongoing Monitoring process by SEAL CYPRUS. Progress evaluation every six months.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. M16. Ongoing Quality Assurance & Risk Monitoring by SEAL CYPRUS. Risk assessment at the beginning of each project year	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
"Act. M17. Organisation and hosting by Austrian Federal Economic Chamber of the 1st Steering Committee meeting Austria"	Austrian Federal Economic Chamber	
Act. M18. Organisation and hosting Austrian Federal Economic Chamber of the 2nd Steering Committee meeting in Austria	N.G.O. CIVIS PLUS	
Act. M19. Organisation by SEAL CYPRUS of teleconferences with all the partners every three months or in emergencies	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. M20. Attendance of Steering Committee meetings by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. M21. Attendance of Steering Committee meeting by Craftmanship & SMEs Association	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Act. M22. Attendance of Steering Committee meeting by Ha Moment, CRL	Ha Moment, CRL	

Act. M23. Attendance of Steering Committee meeting by Lithuanian Association of Non-formal Education	Lithuanian Association of Non-formal Education	
Act. M24. Attendance of Steering Committee meeting by Youth Career and Advising Center	Youth Career and Advising Center	
Act. M25. Attendance of Steering Committee meeting by Lodz Chamber of Industry and Commerce	Lodz Chamber of Industry and Commerce	
Act. M26. Attendance of Steering Committee Meeting by Initiative for Teaching Entrepreneurship, IFTE	IFTE Initiative for Teaching Entrepreneurship	
Act. M27. Attendance of Steering Committee Meeting by PRAKSIS	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Act. M28. Attendance of FO organised events by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	

Communication WP

Work package title	Communication
Responsible partner	Lithuanian Association of Non-formal Education
Budget	€ 118.565,30

Activities	Name of responsible partner	Location
Act. C1. Finalisation of Communication Plan by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C2. Set up of internal communication channels and procedures by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C3. Support of lead partner by Ha Moment in internal communication by creating a tutorial for the partners for the use of ICT tools such as MeisterTask	Ha Moment, CRL	
Act. C4. Coordination of the building of the project visual identity (branding) by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C5. Implementation and monitoring of the communication plan by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C6. Implementation and monitoring of the communication plan by Craftmanship & SMEs Association	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Act. C7. Implementation and monitoring of the communication plan by N.G.O CIVIS PLUS	N.G.O. CIVIS PLUS	
Act. C8. Implementation and monitoring of the communication plan by PRAKSIS	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	

Act. C9. Implementation and monitoring of the communication plan by Ha Moment	Ha Moment, CRL	
Act. C10. Implementation and monitoring of the communication plan by Lithuanian Association of Non-formal Education	Lithuanian Association of Non-formal Education	
Act. C11. Implementation and monitoring of the communication plan by Youth Career and Advising Center	Youth Career and Advising Center	
Act. C12. Implementation and monitoring of the communication plan by Lodz Chamber of Commerce and Industry	Lodz Chamber of Industry and Commerce	
Act. C13. Implementation and monitoring of the communication plan by IFTE Initiative for Teaching Entrepreneurship	IFTE Initiative for Teaching Entrepreneurship	
Act. C14. Implementation and monitoring of the communication plan by Austrian Federal Economic Chamber	Austrian Federal Economic Chamber	
Act. C15. Creation of project website by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C16. Maintenance of project website by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C17. Search engine optimisation for the website by Lithuanian Association of Non-formal Education	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C18. Establishment & maintenance of the social media of the project by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C19. Consulting by PRAKSIS to partners on the outreach approach towards the end beneficiaries to be used by all partners who will implement Labs	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Act. C20. Consulting by SEAL CYPRUS to partners on Stakeholder Dialogue	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C22. Follow up of the Job Labs by SEAL CYPRUS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C23. Follow up of the Job Labs by Craftmanship & SMEs Association: communication with the participants to support, mentor, assess their development & enroll in other learning opportunities	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	

Act. C24. Follow up of the Job Labs by N.G.O CIVIS PLUS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities.	N.G.O. CIVIS PLUS	
Act. C25. Follow up of the Job Labs by PRAKSIS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Act. C26. Follow up of the Job Labs by Ha Moment : communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities	Ha Moment, CRL	
Act. C27. Reporting by SEAL CYPRUS on Communication activities progress	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C28. Launch Event organised by SEAL CYPRUS in Cyprus	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C29. Press Conference organised by Craftmanship & SMEs Association in Italy	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Act. C30. Press Conference organised by PRAKSIS in Greece	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Act. C31. Press Conference organised by Ha Moment in Portugal	Ha Moment, CRL	
Act. C32. Press Event organised by Lithuanian Association of Non-formal Education in Lithuania	Lithuanian Association of Non-formal Education	
Act. C33. Press Event organised by Lodz Chamber of Commerce and Industry in Poland	Lodz Chamber of Industry and Commerce	
Act. C34. Press Event organised by Austrian Federal Economic Chamber in Austria	Austrian Federal Economic Chamber	
Act. C35. Conference organised by Craftmanship & SMEs Association for press and stakeholders from the fields of Youth and Employment in Italy	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Act. C36. Press visits hosted by SEAL CYPRUS during the implementation of the Labs in Cyprus	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C37. Press visits hosted by Craftmanship & SMEs Association during the implementation of the Labs in Italy	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Act. C38. Press visits hosted by N.G.O CIVIS PLUS during the implementation of the Labs in Greece	N.G.O. CIVIS PLUS	

Act. C39. Press visits hosted by PRAKSIS during the implementation of the Labs in Greece	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Act. C40. Press visits hosted by Ha Moment during the implementation of the Labs in Portugal	Ha Moment, CRL	
Act. C41. Seminar for Stakeholders in Cyprus organised by SEAL CYPRUS for stakeholders from the fields of Youth and Employment	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C42. Seminar in for Professionals in Cyprus organised by SEAL CYPRUS for professionals from the fields of Youth and Employment	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C43. Seminar for Professionals in Italy organised by Craftmanship & SMEs Association for professionals from the fields of Youth and Employment in Italy	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Act. C44. Seminar for Professionals in Greece organised by PRAKSIS for professionals from the fields of Youth and Employment in Greece	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Act. C45. Seminar in Portugal organised by HA MOMENT for professionals from the fields of Youth and Employment	Ha Moment, CRL	
Act. C46. Press Event in Lithuania organised by the Lithuanian Association of Non-formal Education	Lithuanian Association of Non-formal Education	
Act. C47. Press Event in Poland organised by the Lodz Chamber of Commerce and Industry	Lodz Chamber of Industry and Commerce	
Act. C48 Press Event in Austria organised by IFTE Initiative for Teaching Entrepreneurship	IFTE Initiative for Teaching Entrepreneurship	
Act. C49. Closing Event in Cyprus organised by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C50. Participation of SEAL CYPRUS in public events	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Act. C51. Participation of Craftmanship & SMEs Association in public events	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Act. C52. Participation of N.G.O CIVIS PLUS in public events	N.G.O. CIVIS PLUS	
Act. C53. Participation of PRAKSIS in public events	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Act. C54. Participation of Ha Moment in public events	Ha Moment, CRL	
Act. C55. Participation of Lithuanian Association of Non-formal Education in public events	Lithuanian Association of Non-formal Education	

Act. C56. Participation of Youth Career and Advising Center in public events	Youth Career and Advising Center	
Act. C57. Participation of Lodz Chamber of Commerce and Industry in public events	Lodz Chamber of Industry and Commerce	
Act. C58. Participation of IFTE Initiative for Teaching Entrepreneurship in public events	IFTE Initiative for Teaching Entrepreneurship	
Act. C59. Participation of Austrian Federal Economic Chamber in public events	Austrian Federal Economic Chamber	
Act. C60 Participation of SEAL CYPRUS in Info/comms training	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	

Other WPs

Work package title	INTERVENTIONS ON PERSONAL LEVEL- CAREER PLANNING
Responsible partner	Youth Career and Advising Center
Budget	€ 385.123,06

Outcomes and Outputs

Outcome	Outputs
Improved employment situation of NEETs/target group	Output N.1: 900 young NEETs trained in planning their career
Increased participation in education and training of former NEETs/target group	Output N.3: 900 young NEETs prepared to find opportunities for further education and training
Innovative approaches on lowering youth unemployment have been developed or adopted	Output N.4: Four good practices on Career Planning have been transferred

Outputs and Activities

Outputs	Activities	Name of responsible partner	Location
Output N.1: 900 young NEETs trained in planning their career	Activity N.1.1. Initial needs analysis by SEAL CYPRUS in order to assess market needs on job profiles, skills and attitudes in Cyprus.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.1.2. Initial needs analysis with Desk Research by Craftmanship & SMEs Association in order to assess market needs on job profiles, skills and attitudes in Italy.	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
	Activity N.1.3. Initial needs analysis with Desk Research by PRAKSIS in order to assess market needs on job profiles, skills and attitudes in Greece.	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	

Activity N.1.4 Initial needs analysis with Desk Research by Ha Moment, CRL in order to assess market needs on job profiles, skills and attitudes in Portugal.	Ha Moment, CRL	
Activity N.1.5 Initial needs analysis with a Survey by SEAL CYPRUS in order to assess the needs of NEETs in terms of competences and services in Cyprus	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Activity N.1.10 Implementation of Job Labs for NEETs in Cyprus by SEAL CYPRUS: integrated services ranging from competence development to integration in the job market.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Activity N.1.11 Implementation of Job Labs for NEETs in Italy by Craftmanship & SMEs Association: integrated services ranging from competence development to integration in the job market.	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Activity N.1.12 Implementation of Job Labs for NEETs in Greece by PRAKSIS: integrated services ranging from competence development to integration in the job market.	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Activity N.1.13 Implementation of Job Labs for NEETs in Portugal by Ha Moment, CRL: integrated services ranging from competence development to integration in the job market.	Ha Moment, CRL	
Activity N.1.14 Monitoring & Evaluation by SEAL CYPRUS of the Job Labs in the four countries.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Activity N.1.15 Evaluation of the Job Labs implemented in Italy by Craftmanship & SMEs Association to be handed over to the Lead partner.	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Activity N.1.16 Evaluation of the Job Labs implemented in Greece by PRAKSIS to be handed over to the Lead partner.	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	

	Activity N.1.17 Evaluation of the Job Labs implemented in Portugal by Ha Moment, CRL to be handed over to the Lead partner.	Ha Moment, CRL	
Output N.3: 900 young NEETs prepared to find opportunities for further education and training	Activity N.3.1 Mentoring by SEAL CYPRUS to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Cyprus.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.3.2 Mentoring by Craftmanship & SMEs Association to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Italy.	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
	Activity N.3.3 Mentoring by PRAKSIS to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Greece.	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
	Activity N.3.4 Mentoring by Ha Moment to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Portugal	Ha Moment, CRL	
Output N.4: Four good practices on Career Planning have been transferred	Activity N.4.1 Adaptation by the Youth Career & Advising Center of good practices in Career Planning to be transferred to partners who will implement Job Labs according to the needs identified.	Youth Career and Advising Center	
	Activity N.4.2 Adaptation by SEAL CYPRUS of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.4.3 Adaptation by Craftmanship & SMEs Association of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
	Activity N.4.4 Adaptation by PRAKSIS of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	

Activity N.4.5 Creation of documentation by Youth Career and Advising Center (reports and visual presentations) to transfer good practices in Career Planning to the partners to implement Job Labs.	Youth Career and Advising Center	
Activity N.4.6 Training Curriculum- Creation of a Training Curriculum to be transferred and used in Job Labs	Youth Career and Advising Center	
Activity N.4.7 (by Ha Moment, CRL) Training Curriculum- Development of non- formal education tools and games such as Lego®Serious Play®, board games and card games) to be used in Job Labs	Ha Moment, CRL	
Activity N.4.8 (by N.G.O CIVIS PLUS) Training Curriculum- Development of modules for empowerment of immigrants NEETs and women NEETs	N.G.O. CIVIS PLUS	
Activity N.4.9 (Lodz Chamber of Commerce and Industry) Training Curriculum- Development of modules for empowerment of women NEETs and NEETs with disabilities	Lodz Chamber of Industry and Commerce	
Activity N.4.10 (by SEAL CYPRUS) Training Curriculum- Final Editing of the Training Curriculum to be transferred and used in Job Labs	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Activity N.4.11 (by Youth Career and Advising Center) Creation of the manual "Self-guidance and Modern Media Literacy: Quality of Youth Career Guidance and Nowadays Media Literacy."	Youth Career and Advising Center	
Activity N.4.12 Creation by Youth Career and Advising Center of the manual "Quality Assurance in - Youth Career Consultancy" with a focus on services provided to youth with fewer opportunities.	Youth Career and Advising Center	
Activity N.4.13 Adaptation by Ha Moment, CRL of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	Ha Moment, CRL	

Work package title	INTERVENTIONS ON PERSONAL LEVEL- ENTREPRENEURSHIP EDUCATION
Responsible partner	IFTE Initiative for Teaching Entrepreneurship
Budget	€ 322.385,15

Outcomes and Outputs

Outcome	Outputs
Improved employment situation of NEETs/target group	Output N.2: 500 young NEETs trained in starting their own business
Innovative approaches on lowering youth unemployment have been developed or adopted	Output N.5: Nine good practices on Entrepreneurship Education have been transferred

Outputs and Activities

Outputs	Activities	Name of responsible partner	Location
Output N.2: 500 young NEETs trained in starting their own business	Activity N.2.1 Needs analysis in Cyprus: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.2.2 Needs analysis by Craftmanship & SMEs Association: Surveys to assess level of key competences of end beneficiaries & their needs for Entr. Education & Startup support in Italy	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
	Activity N.2.3 Needs analysis by N.G.O CIVIS PLUS: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support in Greece	N.G.O. CIVIS PLUS	
	Activity N.2.4 Needs analysis by Ha Moment, CRL: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support in Portugal	Ha Moment, CRL	
	Activity N.2.5 Implementation of Entrepreneurship Labs for NEETs in Cyprus by SEAL CYPRUS: integrated services ranging from Competence Development to Startup support.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	

Activity N.2.6 Implementation of Entrepreneurship Labs for NEETs in Italy by Craftmanship & SMEs Association: integrated services ranging from Competence Development to Startup support.	Craftsmanship & SMEs Association/ Confartigianato Imprese Salerno	
Activity N.2.7 Implementation of Entrepreneurship Labs for NEETs in Greece by N.G.O CIVIS PLUS: integrated services ranging from Competence Development to Startup support.	N.G.O. CIVIS PLUS	
Activity N.2.8 Implementation of Entrepreneurship Labs for NEETs in Portugal by Ha Moment, CRL: integrated services ranging from Competence Development to Startup support.	Ha Moment, CRL	
Activity N.2.9 Mentoring by SEAL CYPRUS to the beneficiaries of the end Entrepreneurship Labs in Cyprus to start a business/ start up	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Activity N.2.10 Mentoring by Craftmanship & SMEs Association to the end beneficiaries of the Entrepreneurship Labs in Italy to start a business/ start up	Craftsmanship & SMEs Association/ Confartigianato Imprese Salerno	
Activity N.2.11 Mentoring by N.G.O CIVIS PLUS to the end beneficiaries of the Entrepreneurship Labs in Greece to start a business/ start up	N.G.O. CIVIS PLUS	
Activity N.2.12 Mentoring by Ha Moment, CRL to the end beneficiaries of the Entrepreneurship Labs in Portugal to start a business/ start up	Ha Moment, CRL	
Activity N.2.13 Monitoring & Evaluation of the Entrepreneurship Labs in all four countries of implementation (Cyprus, Italy, Greece, Portugal)	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Activity N.2.14 Evaluation by Craftmanship & SMEs Association of the Entrepreneurship Labs implemented in Italy to be handed over to the Lead partner	Craftsmanship & SMEs Association/ Confartigianato Imprese Salerno	

	Activity N.2.15 Evaluation by N.G.O CIVIS PLUS of the Entrepreneurship Labs implemented in Greece to be handed over to the Lead partner	N.G.O. CIVIS PLUS	
	Activity N.2.16 Evaluation by Ha Moment, CRL of the Entrepreneurship Labs implemented (Greece) to be handed over to the Lead partner	Ha Moment, CRL	
	Activity N.2.17 Compilation of all the initial needs analyses on Entrepreneurship Education and Startup support of all the partners by SEAL CYPRUS	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.2.18 by SEAL CYPRUS. Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.2.19 by Craftmanship & SMEs Association. Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
	Activity N.2.20 by N.G.O CIVIS PLUS Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	N.G.O. CIVIS PLUS	
	Activity N.2.21 by Ha Moment, CRL Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	Ha Moment, CRL	
Output N.5: Nine good practices on Entrepreneurship Education have been transferred	Activity N.5.1 Adaptation by Lodz Chamber of Commerce of good practices in Entrepreneurship Education to be transferred to partners who will implement Entrepreneurship Labs (based on needs analysis).	Lodz Chamber of Industry and Commerce	
	Activity N.5.2 Adaptation by IFTE Initiative for Teaching Entrepr. of good practices in Entrepreneurship Education to be transferred to partners to implement Entrepreneurship Labs- based on needs.	IFTE Initiative for Teaching Entrepreneurship	

<p>Activity N.5.3 Adaptation by Austrian Federal Economic Chamber of good practices in Entrepr. Education to be transferred to partners to implement Entrepreneurship Labs (based on needs analysis).</p>	<p>Austrian Federal Economic Chamber</p>	
<p>Activity N.5.4 Adaptation by SEAL CYPRUS of good practices tested by partners in Entrepreneurship Education to be used in the implementation of Entrepreneurship Labs (based on needs analysis).</p>	<p>SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning</p>	
<p>Activity N.5.5 Adaptation by Craftmanship & SMEs Association of good tested by partners in Entrepr. Education to be used in the implementation of Entrepreneurship Labs (based on needs analysis).</p>	<p>Craftmanship & SMEs Association/ Confartigianato Imprese Salerno</p>	
<p>Activity N.5.6 Adaptation by N.G.O CIVIS PLUS of good practices tested by experienced partners in Entrepreneurship Education to be used in the implementation of Entrepreneurship Labs (based on needs a</p>	<p>N.G.O. CIVIS PLUS</p>	
<p>Activity N.5.7 Adaptation by Ha Moment, CRL of good practices tested by experienced partners in Entr. Education to be used in the implementation of Entrepreneurship Labs (based on needs analysis).</p>	<p>Ha Moment, CRL</p>	
<p>Activity N.5.8 Creation by Lodz Chamber of Commerce & Industry of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs</p>	<p>Lodz Chamber of Industry and Commerce</p>	
<p>Activity N.5.9 Creation by IFTE of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs</p>	<p>IFTE Initiative for Teaching Entrepreneurship</p>	

Activity N.5.10 Creation by Austrian Federal Economic Chamber of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs	Austrian Federal Economic Chamber	
Activity N.5.11 Training Curriculum-Compilation by IFTE of good practices into a Curriculum for the use of methods and tools to be transferred and used in Entrepreneurship Labs.	IFTE Initiative for Teaching Entrepreneurship	
Activity N.5.12 Training Curriculum-Creation by N.G.O CIVIS PLUS of modules on “Lifestyle Entrepreneurship” and “Internet entrepreneurship” with a focus on women NEETs	N.G.O. CIVIS PLUS	
Activity N.5.13 Training Curriculum- Final Editing by SEAL CYPRUS of the Training Curriculum to be transferred and used in Entrepreneurship Labs	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Activity N.5.14 Creation by Lodz Chamber of Commerce and Industry of a library of case studies of young entrepreneurs in European countries	Lodz Chamber of Industry and Commerce	
Activity N.5.15 Host by Austrian Federal Economic Chamber of a train-the trainer seminar to the 4 partners of implementation and delivery of training- in collaboration with IFTE	Austrian Federal Economic Chamber	
Activity N.5.16 Delivery by IFTE of a train-the trainer seminar to the 4 partners of implementation	IFTE Initiative for Teaching Entrepreneurship	
Activity N.5.17 Participation of young beneficiary of the Entrepreneurship Labs from Cyprus to international festival on Entrepreneurship in London in autumn 2021.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	

	Activity N.5.18 Participation of young beneficiary of the Entrepreneurship Labs from Greece to international festival on Entrepreneurship in London in autumn 2021.	N.G.O. CIVIS PLUS	
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Work package title	INTERVENTIONS ON SYSTEMIC LEVEL- VALIDATION OF NON FORMAL LEARNING
Responsible partner	Lithuanian Association of Non-formal Education
Budget	€ 97.364,68

Outcomes and Outputs

Outcome	Outputs
Innovative approaches on lowering youth unemployment have been developed or adopted	Output N.6: One good practice on Validation of (non formal) Learning has been transferred Output N.7: 1400 young NEETs have received validation of their (non- formal) learning

Outputs and Activities

Outputs	Activities	Name of responsible partner	Location
Output N.6: One good practice on Validation of (non formal) Learning has been transferred	Activity N.6.1 Provision of training and consultation by Lithuanian Association of NFE to partners in developing a validation system based on Open Badges for their Labs for NEETs.	Lithuanian Association of Non-formal Education	
	Activity N.6.2 Training & consultation received by SEAL CYPRUS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.6.3 Training & consultation received by Craftmanship & SMEs Association from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
	Activity N.6.4 Training & consultation received by N.G.O CIVIS PLUS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	N.G.O. CIVIS PLUS	

	Activity N.6.5 Training & consultation received by PRAKSIS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
	Activity N.6.6 Training & consultation received by Ha Moment, CRL from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	Ha Moment, CRL	
	Activity N.6.7 Transfer by Lithuanian Association of NFE of technical expertise and knowledge of the technology of digital Open Badges and good practice examples to the partners implementing Labs.	Lithuanian Association of Non-formal Education	
	Activity N.6.8 Supervision by Lithuanian Association of NFE of the professional graphic design for badge images.	Lithuanian Association of Non-formal Education	
Output N.7: 1400 young NEETs have received validation of their (non- formal) learning	Activity N.7.1 Compilation by SEAL CYPRUS of content of the Labs- the interventions towards the NEETs- to be handed over to the partner leading the WP “Validation of Learning”.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.7.2 Needs Analysis by Lithuanian Association of NFE based on the content of Labs- the interventions towards the NEETs- in order to develop the Open Badges for validation of learning.	Lithuanian Association of Non-formal Education	
	Activity N.7.3 Learning Assessment by SEAL CYPRUS of NEETs who will attend the Labs in Cyprus for the purpose of issuing Open Badges.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.7.4 Learning Assessment by Craftmanship & SMEs Association of NEETs who will attend the Labs in Italy for the purpose of issuing Open Badges.	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
	Activity N.7.5 Learning Assessment by N.G.O CIVIS PLUS of NEETs who will attend the Entrepreneurship Labs in Greece for the purpose of issuing Open Badges.	N.G.O. CIVIS PLUS	

Activity N.7.6 Learning Assessment by PRAKSIS of NEETs who will attend the Job Labs in Greece for the purpose of issuing Open Badges.	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Activity N.7.7 Learning Assessment by Ha Moment, CRL of NEETs who will attend the Labs in Portugal for the purpose of issuing Open Badges.	Ha Moment, CRL	
Activity N.7.8 Validation of Learning by SEAL CYPRUS: a series of Open Badges will be created to recognize the competences and learning achievements of the NEETS who will attend the Labs.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
Activity N.7.9 Validation of Learning by Craftmanship & SMEs Assoc.: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
Activity N.7.10 Validation of Learning by N.G.O CIVIS PLUS: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	N.G.O. CIVIS PLUS	
Activity N.7.11 Validation of Learning by PRAKSIS: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
Activity N.7.12 Validation of Learning by Ha Moment, CRL: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	Ha Moment, CRL	

Work package title	SUSTAINABILITY MEASURES
Responsible partner	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning
Budget	€ 35.680,80

Outcomes and Outputs

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Outcome	Outputs
Innovative approaches on lowering youth unemployment have been developed or adopted	Output N.8: Fifteen good practices to support young people shake off the NEET status have been standardised.

Outputs and Activities

Outputs	Activities	Name of responsible partner	Location
Output N.8: Fifteen good practices to support young people shake off the NEET status have been standardised.	Activity N.8.1 Coordination by SEAL CYPRUS of sustainability measures to prolong the project impact	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.8.2 Elaboration by Craftmanship & SMEs Association of a "Guidebook for Successful Employment Actions".	Craftmanship & SMEs Association/ Confartigianato Imprese Salerno	
	Activity N.8.3 Creation by SEAL CYPRUS of the Portfolio of the Results of the project and sharing with the partners' network.	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.8.4 Creation by Lodz Chamber of Commerce and Industry of Guidebook on approaching Employers and their organisations to promote Youth Employment	Lodz Chamber of Industry and Commerce	
	Activity N.8.5 Creation by SEAL CYPRUS of a Guidebook on Stakeholder Dialogue	SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	
	Activity N.8.6 Compilation by PRAKSIS of Curricula on Career Planning Education	PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	
	Activity N.8.7 Compilation by N.G.O CIVIS PLUS of Curricula on Entrepreneurship education	N.G.O. CIVIS PLUS	
	Activity N.8.8 Creation by Lithuanian Association of NFE of a Guidebook for use of the Open Badges in non- formal education for young NEETs	Lithuanian Association of Non-formal Education	

SECTION 5 - Project budget

Table Activity/Budget

Activity	Cost description	Budget heading	Unit type	Nb. of units	Unit cost (EUR)	Amount (EUR)	Total estimated eligible direct costs (EUR)
Act. M1. (by SEAL CYPRUS) Overall supervision and coordination of the project's activities	Management of the project activities to be implemented at country level. A responsibility of the Project Manager (Senior expert). 3 working days will be dedicated per project implementation period (3 days X 6 semesters).	BH1 - Staff Costs	Hour	144,00	22,55	3.247,20	6.098,40
	"Administrative staff. One person to support the Project Manager in the management of the project at country level. 3 working days will be dedicated per project implementation period (3 days X 6 semesters)."	BH1 - Staff Costs	Hour	144,00	10,70	1.540,80	

	Voluntary work by members of the board in order to support the administrative tasks through the implementation period for the equivalent of 3 working days will be dedicated per project implementation period (3 days X 6 semesters)	BH1a - Voluntary Work	Hour	144,00	9,10	1.310,40	
Act. M2. (by SEAL CYPRUS) Creation of a narrative and the financial report every six months by compiling the reporting documents of all partners	"Financial Management of the project and supervision of the expenditure in all the countries of the partners. A responsibility of the Financial Manager (Senior expert). 3 working days will be dedicated per project implementation period (3 days X 6 semesters)."	BH6 - Subcontracting Costs	Hour	144,00	22,55	3.247,20	8.047,20

	"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual reports and one final report. The purpose is to ensure transparency in expenditure and to be in line with the contract requirements. "	BH5 - Project Contract Requirements Costs	Service	3,00	1.600,00	4.800,00	
Act. M3. (by SEAL CYPRUS) Overall administrative and financial management of DARE project including communication with the Fund Operator	"Management of the project activities to be implemented in all the countries of all the partners. A responsibility of the Project Manager (Senior expert). The Project Manager will also be responsible for the Communication with the Fund Operator (FO). 6 working days will be dedicated per project implementation period (6 days X 6 semesters). The purpose is to coordinate the consortium so as to make sure that the activities to be implemented by all the partners will result in the desirable project	BH1 - Staff Costs	Hour	288,00	22,55	6.494,40	23.404,80

<p>"Administrative staff. One person to support the Project Manager in the management of the project in relation to supervision of the activities in all the countries of the partners. 6 working days will be dedicated per project implementation period (6 days X 6 semesters)."</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>288,00</p>	<p>10,70</p>	<p>3.081,60</p>
<p>"An accountant (Junior expert) will undertake the upload of the proof of expenditure for the Lead Partner on EGREG and will verify proof of expenditure uploaded by each project partner. S/he will update EGREG at the end of each month (36 months) during the project duration. S/he will dedicate 2 days per month "</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>576,00</p>	<p>18,80</p>	<p>10.828,80</p>

	Bank charges for opening and administering a bank account dedicated to the project, transnational financial transaction charges (different fees according to the amounts to be transferred), cost for certificates for audit (50 euros each), digipass appliance for e-banking (20 euros), keeping of correspondense and statements (100 euros per year), check book (20 euros for each checkbook with 50 checks), etc.	BH5 - Project Contract Requirements Costs	Set	1,00	3.000,00	3.000,00	
Act. M4. (by Ha Moment) Support to the lead partner on project management with the use of ICT tools such as Slack and SessionLab	HA MOMENT from Portugal will be responsible to train all the partners in the use of the tools. A Senior expert will undertake the task. The main channel for internal communication will be the management tool Slack. In MeisterTask, each task holds space for all the information need to complete each of the project tasks.	BH1 - Staff Costs	Hour	32,00	22,55	721,60	1.323,20

	Junior expert to support the Senior expert and to create Guidelines of the ICT Management tools for all the partners to use during the project implementation.	BH1 - Staff Costs	Hour	32,00	18,80	601,60	
Act. M5. (by Craftmanship & SMEs Association) Administrative and financial management of DARE project in Italy in relation to the role of the Craftmanship & SMEs Association	Management of the project activities to be implemented at local level. A responsibility of the Project Manager (Senior expert). 3 working days will be dedicated per project implementation period (3 days X 6 semesters).	BH1 - Staff Costs	Hour	144,00	32,00	4.608,00	24.835,20
	"Administrative staff. One person to support the Project Manager in the management of the project at local level. 2 working days will be dedicated per month (2 days x 36 months) of which 1 day will be dedicated to upload proof of expenditure on EGREG"	BH1 - Staff Costs	Hour	576,00	24,00	13.824,00	

	"Voluntary work by members of the board in order to support the administrative tasks through the implementation period for the equivalent of 3 working days will be dedicated per project implementation period (3 days X 6 semesters). Activities will include reception and administrative work, research, computing, managing committees etc."	BH1a - Voluntary Work	Hour	144,00	15,30	2.203,20	
	"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "	BH5 - Project Contract Requirements Costs	Service	3,00	1.400,00	4.200,00	
Act. M6. (by N.G.O CIVIS PLUS) Administrative and financial management of DARE project in Greece in relation to the role of the N.G.O CIVIS PLUS	Management of the project activities to be implemented at country level. A responsibility of the Project Manager (Senior expert). 3 working days will be dedicated per project implementation period (3 days X 6 semesters).	BH1 - Staff Costs	Hour	144,00	22,60	3.254,40	16.864,80

<p>2 working days will be dedicated per month (2 days x 36 months) of which 1 day will be dedicated to upload proof of expenditure on EGREG</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>576,00</p>	<p>10,70</p>	<p>6.163,20</p>
<p>Voluntary work by members of the board in order to support the administrative tasks through the implementation period for the equivalent of 3 working days will be dedicated per project implementation period (3 days X 6 semesters). Activities will include reception and administrative work, research, computing, managing committees etc.</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>144,00</p>	<p>22,55</p>	<p>3.247,20</p>
<p>"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "</p>	<p>BH5 - Project Contract Requirements Costs</p>	<p>Service</p>	<p>3,00</p>	<p>1.400,00</p>	<p>4.200,00</p>

Act. M7. (by PRAKSIS) Administrative and financial management of DARE project in Greece in relation to PRAKSIS' role	Management of the project activities to be implemented at country level. A responsibility of the Project Manager (Senior expert). 3 working days will be dedicated per project implementation period (3 days X 6 semesters).	BH1 - Staff Costs	Hour	144,00	22,55	3.247,20	16.857,60
	2 working days will be dedicated per month (2 days x 36 months) of which 1 day will be dedicated to upload proof of expenditure on EGREG	BH1 - Staff Costs	Hour	576,00	10,70	6.163,20	
	"Voluntary work by members of the board in order to support the administrative tasks through the implementation period for the equivalent of 3 working days will be dedicated per project implementation period (3 days X 6 semesters). Activities will include reception and administrative work, research, computing, managing committees etc."	BH1a - Voluntary Work	Hour	144,00	22,55	3.247,20	

	"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "	BH5 - Project Contract Requirements Costs	Service	3,00	1.400,00	4.200,00	
Act. M8. (by Ha Moment, CRL) Administrative and financial management of DARE project in Portugal in relation to the role of Ha Moment, CRL	Management of the project activities to be implemented at country level. A responsibility of the Project Manager (Senior expert). 6 working days will be dedicated per project implementation period (6 days X 6 semesters).	BH1 - Staff Costs	Hour	288,00	22,60	6.508,80	16.872,00
	2 working days will be dedicated per month (2 days x 36 months) of which 1 day will be dedicated to upload proof of expenditure on EGREG	BH1 - Staff Costs	Hour	576,00	10,70	6.163,20	
	"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "	BH5 - Project Contract Requirements Costs	Service	3,00	1.400,00	4.200,00	

Act. M9. (by Lithuanian Association of Non-formal Education) Administrative and financial management of DARE project in relation to the role of the Lithuanian Association of Non-formal Education	Management of the project activities to be implemented at country level. A responsibility of the Project Manager (Senior expert). 45 hours per month will be dedicated per project implementation period covering activities of the partner and reporting months (45 hours x 8 months).	BH1 - Staff Costs	Hour	360,00	12,10	4.356,00	8.556,00
	"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "	BH5 - Project Contract Requirements Costs	Service	3,00	1.400,00	4.200,00	
Act. M10. (BY Youth Career and Advising Center) Administrative and financial management of DARE project in relation to the role of Youth Career and Advising Center	Management of the project activities to be implemented at country level. A responsibility of the Project Manager (Senior expert). 3 working days will be dedicated per project implementation period (3 days X 6 semesters).	BH1 - Staff Costs	Hour	144,00	12,10	1.742,40	7.363,20

<p>"Junior staff. One person to support the Project Manager in the management of the project at country level. 3 working days will be dedicated per project implementation period (3 days X 6 semesters)."</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>144,00</p>	<p>10,20</p>	<p>1.468,80</p>
<p>"Admin staff to support the administrative tasks throught the implementation period for the equivalent of 3 working days will be dedicated per project implementation period (3 days X 6 semesters). Activities will include reception and administrative work, research, computing, managing committees etc. "</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>144,00</p>	<p>8,00</p>	<p>1.152,00</p>
<p>"Report by an indipendent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "</p>	<p>BH5 - Project Contract Requirements Costs</p>	<p>Service</p>	<p>3,00</p>	<p>1.000,00</p>	<p>3.000,00</p>

Act. M11. (by Lodz Chamber of Commerce and Industry) Administrative and financial management of DARE project in relation to the role of the Lodz Chamber of Commerce and Industry	Management of the project activities to be implemented at country level. A responsibility of the Project Manager (Senior expert). 3 working days will be dedicated per project implementation period (3 days X 6 semesters).	BH1 - Staff Costs	Hour	288,00	12,10	3.484,80	7.186,80
	"Administrative staff. One person to support the Project Manager in the management of the project at country level. 6 working days will be dedicated per project implementation period (6 days X 6 semesters)."	BH1 - Staff Costs	Hour	144,00	8,00	1.152,00	
	"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "	BH5 - Project Contract Requirements Costs	Service	3,00	850,00	2.550,00	

Act. M12. (by Initiative for Teaching Entrepreneurship, IFTE) Administrative and financial management of DARE project in relation to the role of Initiative for Teaching Entrepreneurship, IFTE	Management of the project activities to be implemented at country level. A responsibility of the Project Manager. 3 working days will be dedicated per project implementation period (3 days X 6 semesters).	BH1 - Staff Costs	Hour	144,00	40,40	5.817,60	14.871,60
	"Administrative staff. One person to support the Project Manager in the management of the project at country level. 4 working days will be dedicated per project implementation period (4 days X 6 semesters)."	BH1 - Staff Costs	Hour	192,00	21,60	4.147,20	

	"Voluntary work by members of the board in order to support the administrative tasks through the implementation period for the equivalent of 2 working days will be dedicated per project implementation period (2 days X 6 semesters). Activities will include reception and administrative work, research, computing, managing committees etc. "	BH1a - Voluntary Work	Hour	96,00	18,30	1.756,80	
	"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "	BH5 - Project Contract Requirements Costs	Service	3,00	1.050,00	3.150,00	
Act. M13. (by Austrian Federal Economic Chamber) Administrative and financial management of DARE project in relation to the role of Austrian Federal Economic Chamber	Management of the project activities to be implemented at country level. A responsibility of the Project Manager (Junior expert). 3 working days will be dedicated per project implementation period (3 days X 6 semesters).	BH1 - Staff Costs	Hour	144,00	21,60	3.110,40	12.481,20

	"Administrative staff. One person to support the Project Manager in the management of the project at country level. 6 working days will be dedicated per project implementation period (6 days X 6 semesters)."	BH1 - Staff Costs	Hour	288,00	21,60	6.220,80	
	"Report by an independent auditor qualified to carry out statutory audits of accounting documents. Two annual report and one final report. The purpose is to ensure transparency. "	BH5 - Project Contract Requirements Costs	Service	3,00	1.050,00	3.150,00	
Act. M14. Design by SEAL CYPRUS of an Memorandum of Understanding (which will include financial partners' communication and process, monitoring grid, cooperation plan)	The Project Manager (Senior expert) will be responsible to design a set of guidelines for all the partners so as to work cooperatively to promote timely, predictable, transparent and accountable processes. The outcome is all the partners to carry out their activities and obligations during the project implementation in a timely and effective manner.	BH1 - Staff Costs	Hour	40,00	22,55	902,00	902,00

Act. M15. Ongoing Monitoring process by SEAL CYPRUS. Progress evaluation every six months.	"The Project Manager (Senior expert) will be responsible. The purpose of monitoring and evaluation is to ensure quality standards are kept during the implementation and to take corrective actions for project improvement. The Project Manager will dedicate 3 working days every implementation period on the task (3 days X 6 semesters)"	BH1 - Staff Costs	Hour	144,00	22,55	3.247,20	3.247,20
Act. M16. Ongoing Quality Assurance & Risk Monitoring by SEAL CYPRUS. Risk assessment at the beginning of each project year	The Project Manager (Senior expert). he project Manager will dedicate 4 working days at the beginning of each project year (3daysx3 years)	BH1 - Staff Costs	Hour	96,00	22,55	2.164,80	2.164,80
"Act. M17. Organisation and hosting by Austrian Federal Economic Chamber of the 1st Steering Committee meeting Austria"	Senior expert. The Project Manager will be involved for 5 working days (3 for preparation of the meeting, one for attendance and 1 for reporting)	BH1 - Staff Costs	Hour	40,00	40,40	1.616,00	3.272,80

	"1 person administration staff to arrange the logistics, to communicate with the partners, to collect the supplies, to prepare the venue etc. During the meeting, s/he will keep minutes and will be responsible for all practical details. Expected to work 6 full working days."	BH1 - Staff Costs	Hour	48,00	21,60	1.036,80	
	All the stationery and other material necessary for the meeting	BH3 - Consumables and Supplies	Set	1,00	300,00	300,00	
	Catering and coffee breaks for 8 people for one day.	BH6 - Subcontracting Costs	Set	8,00	40,00	320,00	
Act. M18. Organisation and hosting Austrian Federal Economic Chamber of the 2nd Steering Committee meeting in Austria	Senior expert. The Project Manager will be involved for 5 working days (3 days or preparation of the meeting, 1 for attendance and 1 for reporting)	BH1 - Staff Costs	Hour	40,00	22,60	904,00	2.137,20

<p>1 person administration staff to arrange the logistics, to communicate with the partners, to collect the supplies, to prepare the venue etc. During the meeting, s/he will keep minutes and will be responsible for all practical details. Expected to work 6 full working days.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>48,00</p>	<p>10,70</p>	<p>513,60</p>
<p>2 persons from the board of the organisation to be present in the meeting on voluntary basis</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>16,00</p>	<p>9,10</p>	<p>145,60</p>
<p>"Renting of a venue for 8 hours. The partner will host the meeting in a suitable meeting room in the center of the city It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>250,00</p>	<p>250,00</p>

	All the stationery and other material necessary for the meeting	BH3 - Consumables and Supplies	Set	1,00	100,00	100,00	
	"Catering and coffee breaks for 8 people for one day. "	BH6 - Subcontracting Costs	Set	8,00	28,00	224,00	
Act. M19. Organisation by SEAL CYPRUS of teleconferences with all the partners every three months or in emergencies	Senior expert (Project Manager) to coordinate the conferences. 1 conferences X 12 trimesters x 4 hours of work.	BH1 - Staff Costs	Hour	48,00	22,55	1.082,40	1.082,40
Act. M20. Attendance of Steering Committee meetings by SEAL CYPRUS	2 persons (Project Manager & Financial Adviser or Board Member) from the Ip will be present in the Steering Committee meeting with the pp's who will transfer good practices in Austria. 2 persons (Project Manager & Financial Adviser / Board Member) from the Ip will be present in the meeting with the pp's who will implement the project interventions in Greece.	BH1 - Staff Costs	Hour	80,00	22,60	1.808,00	5.446,00

<p>The 2 persons representing the lead partner will need 2 airplane tickets and local transportation to/ from airport(s) for each of the two meetings (in Austria and in Greece)- a total of 4 sets of tickets. The most economic class will be booked at all cases</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Item</p>	<p>4,00</p>	<p>350,00</p>	<p>1.400,00</p>
<p>Accommodation, Subsistence Allowances, based on 225 Euros per diem for Austria. Each of the 2 representatives will need 3 days for the meeting in Austria (1 day meeting and 2 days travelling).The allowance will be given in full for the days of participation and 50% for the days of travelling</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>6,00</p>	<p>225,00</p>	<p>1.350,00</p>
<p>Accommodation, Subsistence Allowances, based on 222 Euros per diem for Greece. Each of the 2 representative will need 1 days for the meeting in Greece (1 day meeting and 1 days travelling) totalling 4 working days</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>222,00</p>	<p>888,00</p>

Act. M21. Attendance of Steering Committee meeting by Craftmanship & SMEs Association	1 person (Project Manager) representing the partner in the Steering Committee Meeting in Greece. Given that the partner is located to the south of Italy, there are no direct flights to Greece. The representatives will need the equivalent of 3 days of work (1 day for the meeting and 2 days each for travelling)	BH1 - Staff Costs	Hour	24,00	32,00	768,00	1.562,00
	Accommodation, Subsistence Allowances, based on 222 Euros per diem for Greece. The representative will spend 1 day for the meeting and 2 days travelling. The allowance will be given in full for the days of participation and 50% for the days of travelling	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	2,00	222,00	444,00	
	The representative will need one airplane ticket and local transportation to/ from airport(s)- a total of 1 set of tickets. The most economic class will be booked at all cases	BH2 - Travel Costs and Related Subsistence Allowances	Set	1,00	350,00	350,00	

Act. M22. Attendance of Steering Committee meeting by Ha Moment, CRL	1 person (Project Manager) representing the partner in the Steering Committee Meeting in Greece. Given that the partner is located to the south of Italy, there are no direct flights to Greece. The representatives will need the equivalent of 3 days of work (1 day for the meeting and 2 days for travelling)	BH1 - Staff Costs	Hour	24,00	32,00	768,00	1.562,00
	Accommodation, Subsistence Allowances, based on 222 Euros per diem for Greece. The representative will spend 1 day for the meeting and 2 days travelling. The allowance will be given in full for the days of participation and 50% for the days of travelling	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	2,00	222,00	444,00	
	The representative will need one airplane ticket and local transportation to/ from airport(s)- a total of 1 set of tickets. The most economic class will be booked at all cases	BH2 - Travel Costs and Related Subsistence Allowances	Set	1,00	350,00	350,00	

Act. M23. Attendance of Steering Committee meeting by Lithuanian Association of Non-formal Education	1 person (Senior Content Expert) representing the partner in the Steering Committee Meeting in Austria. Standard hourly rate for Senior Content Expert is 35 Euro/hour. The representatives will need the equivalent of 4 days of work (1 day of preparation, 1 day for the meeting and 2 days for travelling).	BH1 - Staff Costs	Hour	32,00	35,00	1.120,00	1.920,00
	Accommodation, Subsistence Allowances, based on 225 Euros per diem for Austria. The representative will spend 1 day for the meeting and 2 days travelling. The allowance will be given in full for the days of participation and 50% for the days of travel	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	2,00	225,00	450,00	
	The representative will need one airplane ticket and local transportation to/ from airport(s)- a total of 1 set of tickets. The most economic class will be booked at all cases	BH2 - Travel Costs and Related Subsistence Allowances	Set	1,00	350,00	350,00	

Act. M24. Attendance of Steering Committee meeting by Youth Career and Advising Center	1 person (Project Manager) representing the partner in the Steering Committee Meeting in Austria. The representatives will need the equivalent of 2 days of work (1 day for the meeting and 2 days for travelling)	BH1 - Staff Costs	Hour	16,00	12,10	193,60	993,60
	Accommodation, Subsistence Allowances, based on 225 Euros per diem for Austria. The representative will spend 1 day for the meeting and 2 days travelling. The allowance will be given in full for the days of participation and 50% for the days of travelling	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	2,00	225,00	450,00	
	The representative will need one airplane ticket and local transportation to/ from airport(s)- a total of 1 set of tickets. The most economic class will be booked at all cases	BH2 - Travel Costs and Related Subsistence Allowances	Set	1,00	350,00	350,00	

Act. M25. Attendance of Steering Committee meeting by Lodz Chamber of Industry and Commerce	1 person (Project Manager) representing the partner in the Steering Committee Meeting in Austria. The representatives will need the equivalent of 2 days of work (1 day for the meeting and 2 days for travelling)	BH1 - Staff Costs	Hour	16,00	12,10	193,60	993,60
	Accommodation, Subsistence Allowances, based on 225 Euros per diem for Austria. The representative will spend 1 day for the meeting and 2 days travelling. The allowance will be given in full for the days of participation and 50% for the days of travelling	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	2,00	225,00	450,00	
	The representative will need one airplane ticket and local transportation to/ from airport(s)- a total of 1 set of tickets. The most economic class will be booked at all cases	BH2 - Travel Costs and Related Subsistence Allowances	Set	1,00	350,00	350,00	

Act. M26. Attendance of Steering Committee Meeting by Initiative for Teaching Entrepreneurship, IFTE	1 person (Project Manager) representing the partner in the Steering Committee Meeting in Austria. The representatives will need the equivalent of 1 day of work	BH1 - Staff Costs	Day	1,00	40,40	40,40	40,40
Act. M27. Attendance of Steering Committee Meeting by PRAKSIS	2 person (Project Manager) representing the partner in the Steering Committee Meeting in Greece. The representatives will need the equivalent of 1 day of work	BH1 - Staff Costs	Day	1,00	22,60	22,60	22,60
Act. M28. Attendance of FO organised events by SEAL CYPRUS	1 senior expert by SEAL CYPRUS (Project Manager) participating in the EGREG workshop. Work for the equivalent of 3 days.	BH1 - Staff Costs	Hour	24,00	22,55	541,20	9.773,40
	2 senior experts by SEAL CYPRUS (Project Manager & Financial Adviser or Board Member) participating in 2 meetings. 4 full days (2 for travel from Cyprus, 2 for the meeting) for each	BH1 - Staff Costs	Hour	64,00	22,55	1.443,20	

Travel. Average cost of A/R flight in Europe is estimated to 350 Euros. Travel for 1 person	BH2 - Travel Costs and Related Subsistence Allowances	Item	1,00	350,00	350,00
Travel. Average cost of A/R flight to fly from Cyprus to the Donor countries (ie Reykjavik) is estimated to 650 Euros. Travels for 2 persons (Project Manager & Financial Adviser or Board Member) for 2 meetings in one of the Donor countries (TBC)	BH2 - Travel Costs and Related Subsistence Allowances	Item	4,00	650,00	2.600,00
Accommodation, Subsistence Allowances, based on 217 Euros per diem for Poland. The allowance will be given in full for the days of participation and 50% for the days of travelling.	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	217,00	651,00

	Accommodation, Subsistence Allowances, based on per diem for Iceland. The allowance will be given in full for the days of participation and 50% for days of travelling (2 meetings x 2 days for meeting + 1 day for travel equalling to 6 days per person)	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	12,00	349,00	4.188,00	
Act. C1. Finalisation of Communication Plan by SEAL CYPRUS	Staff hours needed by the Communication Manager to finalise the Communication Plan. One of the minimum requirements for Communication is ""the preparation of a complete communication strategy at the project kick-off phase"" (Work Package presentation slide 17). The Communication Manager we have selected (her CV was submitted with the proposal) is considered Junior Staff. She will work on a part- time basis.	BH6 - Subcontracting Costs	Hour	24,00	18,80	451,20	451,20

Act. C2. Set up of internal communication channels and procedures by SEAL CYPRUS	Communication Manager of the lead partner will plan all the channels and procedures for the communication between the partners. S/he will dedicate 3 full days of work.	BH6 - Subcontracting Costs	Hour	32,00	10,73	343,36	343,36
Act. C3. Support of lead partner by Ha Moment in internal communication by creating a tutorial for the partners for the use of ICT tools such as MeisterTask	ICT Technician based on Ha Moment in Portugal. S/he will dedicate 3 full days of work.	BH1 - Staff Costs	Hour	24,00	14,03	336,72	336,72
Act. C4. Coordination of the building of the project visual identity (branding) by SEAL CYPRUS	Staff hours needed by the Communication Manager (Junior Expert working part-time) to work with the graphic designers who will create the visual identity of the project. The purpose is to convey to the designers the cause of the project, the nature of the interventions, the characteristics of the target group etc so as to create a matching visual identity that will complement all the efforts of the partners to make an impact in the society.	BH6 - Subcontracting Costs	Hour	72,00	18,80	1.353,60	1.353,60

Act. C5. Implementation and monitoring of the communication plan by SEAL CYPRUS	The Project Manager (senior expert in the lead partner) will supervise the whole implementation of the Com. Plan and Com. Strategy. The manager is expected to dedicate two full days per implementation period (2x6 semesters). The purpose is to ensure smooth implementation and to assess the success of the Communication Activities.	BH1 - Staff Costs	Hour	96,00	22,55	2.164,80	18.158,80
	The Communication Manager will be responsible for the implementation of the Com. Plan and Com. Strategy.	BH6 - Subcontracting Costs	Hour	400,00	18,80	7.520,00	

<p>3 volunteers will support on a part-time basis. More specifically, 2 volunteers will be involved in graphic design and content creation and upload in the social media. These volunteers will be university/ college students from Schools of Design and Marketing. 1 young person and 1 youth worker affiliated to the partners will be involved in outreach activities to places where the young people are.</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>140,00</p>	<p>9,10</p>	<p>1.274,00</p>
<p>2 laptops needed for work on the Communication Plan. The equipment will be depreciated based on a 3-year use.</p>	<p>BH4 - Equipment Costs</p>	<p>Item</p>	<p>2,00</p>	<p>1.600,00</p>	<p>3.200,00</p>

<p>Leaflets will be printed as part of the visibility and dissemination activities of the project. They will be addressed to the direct beneficiaries (mainly employers, with the output/ purpose of convincing them to endorse the Open Badges validation system which we will promote for the validation of the learning of the end beneficiaries.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>600,00</p>	<p>0,50</p>	<p>300,00</p>
<p>Two toll-up banners to be displayed during the events in order to promote the project. The banners will be featured in photographs adding to the visibility of the project.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>2,00</p>	<p>100,00</p>	<p>200,00</p>

	Graphic design. To support the project identity and branding. We will follow the branding method to create the visual identity, the logo and the slogan of the project. The development of a visual identity and a project logo will ensure project outputs are consistent and easily recognisable. We will subcontract the cost to specialised company because we believe that the design has to be of a professional level.	BH6 - Subcontracting Costs	Service	1,00	3.500,00	3.500,00	
Act. C6. Implementation and monitoring of the communication plan by Craftmanship & SMEs Association	Junior expert to implement and monitor the communication activities on a part-time basis. The expert is expected to dedicated two full days per implementation period (2x6 semesters)	BH1 - Staff Costs	Hour	96,00	32,00	3.072,00	6.455,80

<p>Administrative support in content translation and upload in the social media. The lead partner will be responsible for the creation of the design and the content of the dissemination activities.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>15,30</p>	<p>1.468,80</p>
<p>1 Laptop to be used for the communication activities but also during the implementation of the Labs and the events in Italy and when a representative of the partner has to travel for the purposes of the project. The equipment will be depreciated based on a 3-year use. The equipment is necessary to facilitate the implementation of the communication activities.</p>	<p>BH4 - Equipment Costs</p>	<p>Item</p>	<p>1,00</p>	<p>1.255,00</p>	<p>1.255,00</p>

	Leaflets will be printed as part of the visibility and dissemination activities of the project. They will be addressed to the direct beneficiaries (mainly employers, with the output/ purpose of convincing them to endorse the Open Badges validation system which we will promote for the validation of the learning of the end beneficiaries.	BH6 - Subcontracting Costs	Item	600,00	0,60	360,00	
	Two toll-up banners to be displayed during the events in order to promote the project. The banners will be featured in photographs adding to the visibility of the project.	BH6 - Subcontracting Costs	Item	2,00	150,00	300,00	
Act. C7. Implementation and monitoring of the communication plan by N.G.O CIVIS PLUS	Junior expert to implement and monitor the communication activities on a part-time basis. The expert is expected to dedicated two full days per implementation period (2x6 semesters)	BH1 - Staff Costs	Hour	96,00	18,80	1.804,80	3.058,40

3 people will provide voluntary services on a part- time basis.	BH1a - Voluntary Work	Hour	96,00	9,10	873,60
Leaflets will be printed as part of the visibility and dissemination activities of the project. They will be addressed to the direct beneficiaries (mainly employers, with the output/ purpose of convincing them to endorse the Open Badges validation system which we will promote for the validation of the learning of the end beneficiaries.	BH6 - Subcontracting Costs	Item	300,00	0,60	180,00
Two toll-up banners to be displayed during the events in order to promote the project. The banners will be featured in photographs adding to the visibility of the project.	BH6 - Subcontracting Costs	Item	2,00	100,00	200,00

Act. C8. Implementation and monitoring of the communication plan by PRAKSIS	Junior expert to implement and monitor the communication activities on a part-time basis. The expert is expected to dedicate two full days per implementation period (2x6 semesters)"	BH1 - Staff Costs	Hour	96,00	18,80	1.804,80	3.058,40
	3 people will provide voluntary services on a part- time basis.	BH1a - Voluntary Work	Hour	96,00	9,10	873,60	
	Leaflets will be printed as part of the visibility and dissemination activities of the project. They will be addressed to the direct beneficiaries (mainly employers, with the output/ purpose of convincing them to endorse the Open Badges validation system which we will promote for the validation of the learning of the end beneficiaries.	BH6 - Subcontracting Costs	Item	300,00	0,60	180,00	

	Two toll-up banners to be displayed during the events in order to promote the project. The banners will be featured in photographs adding to the visibility of the project.	BH6 - Subcontracting Costs	Item	2,00	100,00	200,00	
Act. C9. Implementation and monitoring of the communication plan by Ha Moment	Junior expert to implement and monitor the communication activities on a part-time basis. The expert is expected to dedicate two full days per implementation period (2x6 semesters)"	BH1 - Staff Costs	Hour	96,00	18,80	1.804,80	3.158,40
	3 people will provide voluntary services on a part- time basis.	BH1a - Voluntary Work	Hour	96,00	9,10	873,60	

	<p>Leaflets will be printed as part of the visibility and dissemination activities of the project. They will be addressed to the direct beneficiaries (mainly employers, with the output/ purpose of convincing them to endorse the Open Badges validation system which we will promote for the validation of the learning of the end beneficiaries.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>300,00</p>	<p>0,60</p>	<p>180,00</p>
	<p>Two toll-up banners to be displayed during the events in order to promote the project. The banners will be featured in photographs adding to the visibility of the project.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>2,00</p>	<p>150,00</p>	<p>300,00</p>

Act. C10. Implementation and monitoring of the communication plan by Lithuanian Association of Non-formal Education	Administrative staff to implement and monitor the communication activities on a part-time basis. The partner is going to receive context and graphics created by the Lead partner. The staff is expected to work on a part time basis dedicating the equal of 1 full day per implementation period (1x6 semesters)"	BH1 - Staff Costs	Hour	48,00	8,00	384,00	710,40
	1 volunteer will be involved in content translation and upload in the social media. The lead partner will be responsible for the creation of the design and the content of the dissemination activities. However, the partner, will have to translate the content. The volunteer is expected to provide services part-time for the equal of 1 full day per implementation period (1x6 semesters)"	BH1 - Staff Costs	Hour	48,00	6,80	326,40	

Act. C11. Implementation and monitoring of the communication plan by Youth Career and Advising Center	Administrative staff to implement and monitor the communication activities on a part-time basis. The partner is going to receive context and graphics created by the Lead partner. The staff is expected to work on a part time basis dedicating the equal of 1 full day per implementation period (1x6 semesters)"	BH1 - Staff Costs	Hour	48,00	8,00	384,00	710,40
	1 volunteer will be involved in content translation and upload in the social media. The lead partner will be responsible for the creation of the design and the content of the dissemination activities. However, the partner, will have to translate the content in order to reach their target-groups in their country.	BH1a - Voluntary Work	Hour	48,00	6,80	326,40	

<p>Act. C12. Implementation and monitoring of the communication plan by Lodz Chamber of Commerce and Industry</p>	<p>Senior manager to implement and monitor the communication activities on a part-time basis. The partner is going to receive context and graphics created by the Lead partner. The staff is expected to work on a part time basis dedicating the equal of 2 full days per implementation period (26 semesters)"</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>12,10</p>	<p>1.161,60</p>	<p>1.161,60</p>
<p>Act. C13. Implementation and monitoring of the communication plan by IFTE Initiative for Teaching Entrepreneurship</p>	<p>Administrative staff to implement and monitor the communication activities on a part-time basis. The partner is going to receive context and graphics created by the Lead partner. The staff is expected to work on a part time basis dedicating the equal of 1 full day per implementation period (1x6 semesters)"</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>48,00</p>	<p>21,60</p>	<p>1.036,80</p>	<p>1.915,20</p>

	1 volunteer will be involved in content translation and upload in the social media. The lead partner will be responsible for the creation of the design and the content of the dissemination activities. However, the partner, will have to translate the content in order to reach their target-groups in their country.	BH1a - Voluntary Work	Hour	48,00	18,30	878,40	
Act. C14. Implementation and monitoring of the communication plan by Austrian Federal Economic Chamber	Administrative staff to implement and monitor the communication activities on a part-time basis. The partner is going to receive context and graphics created by the Lead partner. The staff is expected to work on a part time basis dedicating the equal of 2 full days per implementation period (26 semesters)	BH1 - Staff Costs	Hour	96,00	21,60	2.073,60	2.073,60

Act. C15. Creation of project website by SEAL CYPRUS	Junior expert in working on ICT tool with features including multi-language platforms; data report generation, document processing, assessment tools, gamification and other.	BH6 - Subcontracting Costs	Hour	53,08	18,84	1.000,03	8.010,03
	Website hosting. Since the website will be build under the website of the lead partner, the hosting will be only a fraction of the cost for hosting the partner's website.	BH6 - Subcontracting Costs	Service	3,00	170,00	510,00	
	Creation of website, graphic design and printing of materials will be entrusted to a specialised company. The website will be hosted within the website of the Lead partner.	BH6 - Subcontracting Costs	Service	1,00	6.500,00	6.500,00	

<p>Act. C16. Maintenance of project website by SEAL CYPRUS</p>	<p>A technician will take care part-time of maintenance and troubleshooting in relation to the website on a voluntary basis. The purpose of this task is the smooth function of the website throughout the project duration.</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>71,28</p>	<p>9,10</p>	<p>648,65</p>	<p>648,65</p>
<p>Act. C17. Search engine optimisation for the website by Lithuanian Association of Non-formal Education</p>	<p>One IT expert will analyse, review and implement changes to the project website so as to be optimised for search engines. This step will support the visibility of the whole project. The outcome is to increase public information about the importance of the assistance from Iceland, Liechtenstein and Norway through the EEA and Norway Grants Fund for Youth Employment. Also, to increase visibility of the project cause and the partners achievements.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Set</p>	<p>1,00</p>	<p>600,00</p>	<p>600,00</p>	<p>600,00</p>

Act. C18. Establishment & maintenance of the social media of the project by SEAL CYPRUS	Volunteer to be occupied with the social media of the project. The project will have a Facebook Page, a twitter hashtag and presence in Youtube and LinkedIn.	BH1a - Voluntary Work	Hour	80,00	18,84	1.507,20	1.507,20
Act. C19. Consulting by PRAKSIS to partners on the outreach approach towards the end beneficiaries to be used by all partners who will implement Labs	Senior expert. For the communication with the end-beneficiaries, we will use -in addition to classic and social media- outreach methods and tools.	BH1 - Staff Costs	Hour	80,00	22,55	1.804,00	1.804,00

Act. C20. Consulting by SEAL CYPRUS to partners on Stakeholder Dialogue	The Project Manager (Senior expert) will undertake this task. In order to create sustainable synergies with our stakeholders, we will use a Dialogic Stakeholder Model which has been adapted by the Dialogic Change Model (by Petra Künkel of the Collective Leadership Institute) and has been formulated to meet the profiles and the needs of the partner organisations. The Stakeholder Dialogue will follow four phases (Com. Plan, page 15).	BH1 - Staff Costs	Hour	50,00	22,55	1.127,50	1.127,50
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<p>Act. C22. Follow up of the Job Labs by SEAL CYPRUS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities</p>	<p>"Volunteer. One Career Adviser will be occupied part-time with the communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities. The communication will be over the phone, face-to face and with the use of Messaging applications. Messaging applications will be employed for follow up with the beneficiaries of the Labs based on their preferences and following a written authorisation on their behalf."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>50,00</p>	<p>9,10</p>	<p>455,00</p>	<p>455,00</p>
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<p>Act. C23. Follow up of the Job Labs by Craftmanship & SMEs Association: communication with the participants to support, mentor, assess their development & enroll in other learning opportunities</p>	<p>"One Career Adviser will be occupied part-time with the communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities. The communication will be over the phone, face-to face and with the use of Messaging applications. Messaging applications will be employed for follow up with the beneficiaries of the Labs based on their preferences and following a written authorisation on their behalf."</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>80,00</p>	<p>15,30</p>	<p>1.224,00</p>	<p>1.224,00</p>
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<p>Act. C24. Follow up of the Job Labs by N.G.O CIVIS PLUS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities.</p>	<p>"Volunteer. One Career Adviser will be occupied part-time with the communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities. The communication will be over the phone, face-to face and with the use of Messaging applications. Messaging applications will be employed for follow up with the beneficiaries of the Labs based on their preferences and following a written authorisation on their behalf."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>40,00</p>	<p>9,10</p>	<p>364,00</p>	<p>364,00</p>
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<p>Act. C25. Follow up of the Job Labs by PRAKSIS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities</p>	<p>"Volunteer. One Career Adviser will be occupied with the communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities. The communication will be over the phone, face-to face and with the use of Messaging applications. Messaging applications will be employed for follow up with the beneficiaries of the Labs based on their preferences and following a written authorisation on their behalf."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>40,00</p>	<p>9,10</p>	<p>364,00</p>	<p>364,00</p>
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<p>Act. C26. Follow up of the Job Labs by Ha Moment : communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities</p>	<p>"Volunteer. One Career Adviser will be occupied part-time with the communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities. The communication will be over the phone, face-to face and with the use of Messaging applications. Messaging applications will be employed for follow up with the beneficiaries of the Labs based on their preferences and following a written authorisation on their behalf."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>80,00</p>	<p>9,10</p>	<p>728,00</p>	<p>728,00</p>
<p>Act. C27. Reporting by SEAL CYPRUS on Communication progress activities</p>	<p>The Communication Manager (Junior Expert) will work on a part- time basis. The outcome of this Report is to assess the success of the communication activities.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>24,00</p>	<p>18,80</p>	<p>451,20</p>	<p>451,20</p>

Act. C28. Launch Event organised by SEAL CYPRUS in Cyprus	The Communication Manager (Junior Expert) will work on a part- time basis. She will organise the event, she will contact the speakers and the press, and she will promote the event. During the event, she will welcome the speakers and will talk to the press.	BH6 - Subcontracting Costs	Hour	40,00	18,80	752,00	2.731,80
	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting policy makers, public authorities and other entities by contacting them in person.	BH1 - Staff Costs	Hour	16,00	22,60	361,60	
3 volunteers providing their services part-time.		BH1a - Voluntary Work	Hour	50,00	9,10	455,00	

<p>Translators/ interpreters. Two interpreters, one will translate into English for the foreign participants and one will translate into Turkish for the Turkish Cypriot participants. They will work for the whole duration of the event (7 hours).</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>14,00</p>	<p>18,80</p>	<p>263,20</p>
<p>Renting of one conference room for 50 participants for 7 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target-groups. The venue will have all the equipment needed for a successful event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>500,00</p>	<p>500,00</p>
<p>Lunch break and coffee breaks for 50 participants (1 set of 2 coffee break + lunch break).</p>	<p>BH6 - Subcontracting Costs</p>	<p>Set</p>	<p>50,00</p>	<p>8,00</p>	<p>400,00</p>

Act. C29. Press Conference organised by Craftmanship & SMEs Association in Italy	1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the guests and facilitate the implementation.	BH1 - Staff Costs	Hour	20,00	18,00	360,00	1.342,00
	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting the press by contacting them in person.	BH1 - Staff Costs	Hour	8,00	32,00	256,00	

<p>"1 volunteer. S/he will help part-time the staff to organise the event and will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>20,00</p>	<p>15,30</p>	<p>306,00</p>
<p>Renting of one conference room for 30 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target-group of the event. The venue will have all the equipment needed for a successful event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>300,00</p>	<p>300,00</p>

	<p>Coffee break for 30 participants. The press conference is organised to promote the project in Italy, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	BH6 - Subcontracting Costs	Set	30,00	4,00	120,00	
Act. C30. Press Conference organised by PRAKSIS in Greece	<p>1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the guests and facilitate the implementation.</p>	BH1 - Staff Costs	Hour	20,00	10,70	214,00	696,80

<p>Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting the press by contacting them in person.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>8,00</p>	<p>22,60</p>	<p>180,80</p>
<p>"1 volunteer. S/he will help the staff part-time to organise the event and will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media. "</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>20,00</p>	<p>9,10</p>	<p>182,00</p>

	<p>Coffee break for 30 participants. The press conference in organised to promote the project in Greece, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference. he purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	BH6 - Subcontracting Costs	Set	30,00	4,00	120,00	
Act. C31. Press Conference organised by Ha Moment in Portugal	<p>1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the press and facilitate the procedure.</p>	BH1 - Staff Costs	Hour	20,00	10,70	214,00	996,80

<p>Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. He will also be responsible for hosting the event and for inviting the press by contacting them in person.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>8,00</p>	<p>22,60</p>	<p>180,80</p>
<p>1 volunteer. S/he will help the staff to organise the event and will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media. "</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>20,00</p>	<p>9,10</p>	<p>182,00</p>

	<p>Renting of one conference room for 30 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>300,00</p>	<p>300,00</p>
	<p>Coffee break for 30 participants. The press conference in organised to promote the project in Portugal, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Set</p>	<p>30,00</p>	<p>4,00</p>	<p>120,00</p>

Act. C32. Press Event organised by Lithuanian Association of Non-formal Education in Lithuania	1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the press and facilitate the procedure.	BH1 - Staff Costs	Hour	20,00	8,00	160,00	602,80
	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. He will also be responsible for hosting the event and for inviting the press by contacting them in person.	BH1 - Staff Costs	Hour	8,00	12,10	96,80	

<p>1 volunteer. S/he will help the staff to organise the event and will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media. "</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>20,00</p>	<p>6,80</p>	<p>136,00</p>
<p>Renting of one conference room for 15 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>150,00</p>	<p>150,00</p>

	<p>Coffee break for 15 participants. The press conference in organised to promote the project in Lithuania, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	BH6 - Subcontracting Costs	Set	15,00	4,00	60,00	
Act. C33. Press Event organised by Lodz Chamber of Commerce and Industry in Poland	<p>1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the press and facilitate the procedure.</p>	BH1 - Staff Costs	Hour	28,00	8,00	224,00	676,00

<p>Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. He will also be responsible for hosting the event and for inviting the press by contacting them in person.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>20,00</p>	<p>12,10</p>	<p>242,00</p>
<p>Renting of one conference room for 15 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>150,00</p>	<p>150,00</p>

	<p>Coffee break for 15 participants. The press conference in organised to promote the project in Poland, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	BH6 - Subcontracting Costs	Set	15,00	4,00	60,00	
Act. C34. Press Event organised by Austrian Federal Economic Chamber in Austria	<p>1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the press and facilitate the procedure.</p>	BH1 - Staff Costs	Hour	28,00	21,40	599,20	1.024,20

	<p>Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. He will also be responsible for hosting the event and for inviting the press by contacting them in person.</p>	BH1 - Staff Costs	Hour	8,00	40,00	320,00
	<p>Coffee break for 15 participants. The press conference in organised to promote the project in Poland, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	BH6 - Subcontracting Costs	Set	15,00	7,00	105,00

Act. C35. Conference organised by Craftmanship & SMEs Association for press and stakeholders from the fields of Youth and Employment in Italy	1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the guests and facilitate the procedure.	BH1 - Staff Costs	Hour	20,00	18,00	360,00	1.242,00
	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting the press by contacting them in person.	BH1 - Staff Costs	Hour	8,00	32,00	256,00	

<p>1 volunteer. S/he will help the staff to organise the event and will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>20,00</p>	<p>15,30</p>	<p>306,00</p>
<p>Renting of one conference room for 15 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>200,00</p>	<p>200,00</p>

	<p>Coffee break for 30 participants. The conference is organised to foster stakeholder dialogue in the Employment sector for the benefit of the target group, the young NEETs. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	BH6 - Subcontracting Costs	Set	30,00	4,00	120,00	
Act. C36. Press visits hosted by SEAL CYPRUS during the implementation of the Labs in Cyprus	<p>The Communication Manager (Junior Expert) will contact the press and will facilitate their visit during the implementation of the Labs. She will work on a part-time basis. During the visits, she will welcome the press and will be responsible to introduce them to participants.</p>	BH6 - Subcontracting Costs	Hour	16,00	22,55	360,80	506,40

	1 volunteer to support the Communication Manager organise the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.	BH1a - Voluntary Work	Hour	16,00	9,10	145,60	
Act. C37. Press visits hosted by Craftmanship & SMEs Association during the implementation of the Labs in Italy	1 person (administrative staff) will contact the press and will facilitate their visit during the implementation of the Labs. She will work on a part- time basis. During the visits, she will welcome the press and will be responsible to introduce them to participants.	BH1 - Staff Costs	Hour	16,00	18,00	288,00	532,80

	1 volunteer to support the administrative staff to organise the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.	BH1a - Voluntary Work	Hour	16,00	15,30	244,80	
Act. C38. Press visits hosted by N.G.O CIVIS PLUS during the implementation of the Labs in Greece	1 person (administrative staff) will contact the press and will facilitate their visit during the implementation of the Labs. She will work on a part-time basis. During the visits, she will welcome the press and will be responsible to introduce them to participants.	BH1 - Staff Costs	Hour	16,00	10,70	171,20	316,80

	1 volunteer to support the Communication Manager organise the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.	BH1a - Voluntary Work	Hour	16,00	9,10	145,60	
Act. C39. Press visits hosted by PRAKSIS during the implementation of the Labs in Greece	1 person (administrative staff) will contact the press and will facilitate their visit during the implementation of the Labs. She will work on a part- time basis. During the visits, she will welcome the press and will be responsible to introduce them to participants.	BH1 - Staff Costs	Hour	16,00	10,70	171,20	316,80

	1 volunteer to support the Communication Manager organise the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.	BH1a - Voluntary Work	Hour	16,00	9,10	145,60	
Act. C40. Press visits hosted by Ha Monent during the implementation of the Labs in Portugal	1 person (administrative staff) will contact the press and will facilitate their visit during the implementation of the Labs. She will work on a part- time basis. During the visits, she will welcome the press and will be responsible to introduce them to participants.	BH1 - Staff Costs	Hour	16,00	10,70	171,20	316,80

	1 volunteer to support the Communication Manager organise the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.	BH1a - Voluntary Work	Hour	16,00	9,10	145,60	
Act. C41. Seminar for Stakeholders in Cyprus organised by SEAL CYPRUS for stakeholders from the fields of Youth and Employment	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting stakeholders such as policy makers, representatives of the Ministry of Employment, the Youth Board of Cyprus, the Cyprus Youth Council etc	BH1 - Staff Costs	Hour	16,00	22,60	361,60	1.373,60

<p>Communication Manager (Junior expert). She will work on a part- time basis. She will organise the event, she will contact the speakers and the press, and she will promote the event. During the event, she will welcome the speakers and will talk to the press.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>16,00</p>	<p>18,80</p>	<p>300,80</p>
<p>"2 volunteers. 1 volunteer to support the Communication Manager organise the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media. 1 will be a Careers Advisor who will support the Communication Manager to plan the Seminar (content wise) and will also make a presentation during the Seminar."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>32,00</p>	<p>9,10</p>	<p>291,20</p>

	<p>Renting of one conference room for 30 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>300,00</p>	<p>300,00</p>
	<p>Coffee break for 30 participants. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Set</p>	<p>30,00</p>	<p>4,00</p>	<p>120,00</p>

Act. C42. Seminar in for Professionals in Cyprus organised by SEAL CYPRUS for professionals from the fields of Youth and Employment	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting stakeholders such as policy makers, representatives of the Ministry of Employment, the Youth Board of Cyprus, the Cyprus Youth Council etc	BH1 - Staff Costs	Hour	16,00	22,60	361,60	1.373,60
	"Communication Manager (Junior expert). She will work on a part- time basis. She will organise the event, she will contact the speakers and the press, and she will promote the event. During the event, she will welcome the speakers and will talk to the press."	BH6 - Subcontracting Costs	Hour	16,00	18,80	300,80	

<p>2 volunteers. 1 volunteer to support the Communication Manager organise the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media. 1 will be a Careers Advisor who will support the Communication Manager to plan the Seminar (content wise) and will also make a presentation during the Seminar."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>32,00</p>	<p>9,10</p>	<p>291,20</p>
<p>Renting of one conference room for 30 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>300,00</p>	<p>300,00</p>

	Coffee break for 30 participants. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.	BH6 - Subcontracting Costs	Set	30,00	4,00	120,00	
Act. C43. Seminar for Professionals in Italy organised by Craftmanship & SMEs Association for professionals from the fields of Youth and Employment in Italy	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting stakeholders such as policy makers, representatives of the Ministry of Employment and other relevant authorities and private entities in the region.	BH1 - Staff Costs	Hour	16,00	32,00	512,00	1.805,60

<p>Junior expert to organise the event working on a part-time basis. S/he will organise the event, she will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the speakers and will talk to the press.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>16,00</p>	<p>24,00</p>	<p>384,00</p>
<p>2 volunteers. 1 volunteer to support organising the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media. 1 will be a Careers Advisor who will support the Communication Manager to plan the Seminar (content wise) and will also make a presentation during the Seminar."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>32,00</p>	<p>15,30</p>	<p>489,60</p>

	<p>Renting of one conference room for 30 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>300,00</p>	<p>300,00</p>
	<p>Coffee break for 30 participants. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Set</p>	<p>30,00</p>	<p>4,00</p>	<p>120,00</p>

Act. C44. Seminar for Professionals in Greece organised by PRAKSIS for professionals from the fields of Youth and Employment in Greece	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting stakeholders such as policy makers, representatives of the Ministry of Employment and other relevant authorities and private entities in the region.	BH1 - Staff Costs	Hour	16,00	22,60	361,60	1.373,60
	Junior expert to organise the event working on a part-time basis. S/he will organise the event, she will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the speakers and will talk to the press.	BH1 - Staff Costs	Hour	16,00	18,80	300,80	

<p>2 volunteers. 1 volunteer to support organising the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media. 1 will be a Careers Advisor who will support the Communication Manager to plan the Seminar (content wise) and will also make a presentation during the Seminar."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>32,00</p>	<p>9,10</p>	<p>291,20</p>
<p>Renting of one conference room for 30 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>300,00</p>	<p>300,00</p>

	Coffee break for 30 participants. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.	BH6 - Subcontracting Costs	Set	30,00	4,00	120,00	
Act. C45. Seminar in Portugal organised by HA MOMENT for professionals from the fields of Youth and Employment	Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting stakeholders such as policy makers, representatives of the Ministry of Employment and other relevant authorities and private entities in the region.	BH1 - Staff Costs	Hour	16,00	22,60	361,60	1.373,60

<p>Junior expert to organise the event working on a part-time basis. S/he will organise the event, she will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the speakers and will talk to the press.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>16,00</p>	<p>18,80</p>	<p>300,80</p>
<p>2 volunteers. 1 volunteer to support the Junior Expert organise the visits. S/he will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media. 1 will be a Careers Advisor who will support the Communication Manager to plan the Seminar (content wise) and will also make a presentation during the Seminar."</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>32,00</p>	<p>9,10</p>	<p>291,20</p>

	<p>Renting of one conference room for 30 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	BH6 - Subcontracting Costs	Item	1,00	300,00	300,00	
	<p>Coffee break for 30 participants. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	BH6 - Subcontracting Costs	Set	30,00	4,00	120,00	
Act. C46. Press Event in Lithuania organised by the Lithuanian Association of Non-formal Education	<p>1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the press and facilitate the procedure.</p>	BH1 - Staff Costs	Hour	20,00	8,00	160,00	602,80

<p>Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. He will also be responsible for hosting the event and for inviting the press by contacting them in person.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>8,00</p>	<p>12,10</p>	<p>96,80</p>
<p>1 volunteer. S/he will help the staff to organise the event and will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>20,00</p>	<p>6,80</p>	<p>136,00</p>

	<p>Renting of one conference room for 15 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	BH6 - Subcontracting Costs	Item	1,00	150,00	150,00	
	<p>Coffee break for 15 participants. The press conference is organised to promote the project in Lithuania, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference.</p>	BH6 - Subcontracting Costs	Set	15,00	4,00	60,00	
Act. C47. Press Event in Poland organised by the Lodz Chamber of Commerce and Industry	<p>1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the press and facilitate the procedure.</p>	BH1 - Staff Costs	Hour	28,00	8,00	224,00	676,00

<p>Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. He will also be responsible for hosting the event and for inviting the press by contacting them in person.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>20,00</p>	<p>12,10</p>	<p>242,00</p>
<p>Renting of one conference room for 15 participants for 4 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>150,00</p>	<p>150,00</p>

	<p>Coffee break for 15 participants. The press conference in organised to promote the project in Poland, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	BH6 - Subcontracting Costs	Set	15,00	4,00	60,00	
Act. C48 Press Event in Austria organised by IFTE Initiative for Teaching Entrepreneurship	<p>1 person administrative staff. The staff will organise the event, will contact the speakers and the press, and she will promote the event. During the event, s/he will welcome the press and facilitate the procedure.</p>	BH1 - Staff Costs	Hour	20,00	21,60	432,00	1.267,80

<p>The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. He will also be responsible for hosting the event and for inviting the press by contacting them in person.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>8,00</p>	<p>33,10</p>	<p>264,80</p>
<p>1 volunteer. S/he will help the staff to organise the event and will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>20,00</p>	<p>18,30</p>	<p>366,00</p>

	Coffee break for 15 participants. The press conference is organised to promote the project in Austria, several journalists will be invited (around 15) plus there will be local stakeholders (around 15) taking part to the conference. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.	BH6 - Subcontracting Costs	Set	15,00	7,00	105,00	
	Prints and documents for everyone	BH3 - Consumables and Supplies	Set	1,00	100,00	100,00	
Act. C49. Closing Event in Cyprus organised by SEAL CYPRUS	The Communication Manager (Junior Expert) will work on a part-time basis. She will organise the event, she will contact the speakers and the press, and she will promote the event. During the event, she will welcome the speakers and will talk to the press.	BH6 - Subcontracting Costs	Hour	40,00	18,80	752,00	2.731,80

<p>Senior Expert. The project manager will be involved in the procedure of asking for offers for the venue and the supplies and for presenting them to the Board of the partner for the selection of the most advantageous offer. She will also be responsible for hosting the event and for inviting policy makers, public authorities and other entities by contacting them in person.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>16,00</p>	<p>22,60</p>	<p>361,60</p>
<p>Volunteers. 1 volunteer will support the Communication Manager to organise the event and will take care of different logistics, practicalities and social media. S/he will be responsible to take photos and to edit them afterwards based on the Communication Guidelines for use in the media.</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>50,00</p>	<p>9,10</p>	<p>455,00</p>

<p>Translators/ interpreters. Two interpreters, one will translate into English for the foreign participants and one will translate into Turkish for the Turkish Cypriot participants. They will work for the whole duration of the event (7 hours).</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>14,00</p>	<p>18,80</p>	<p>263,20</p>
<p>Renting of one conference room for 50 participants for 7 hours. It is going to be a well-known and recognisable venue, accessible by people with disabilities. It is not going to be posh, only a moderate venue suitable to the project nature and friendly to the target group of the event. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees. The lunch break has been scheduled</p>	<p>BH6 - Subcontracting Costs</p>	<p>Item</p>	<p>1,00</p>	<p>500,00</p>	<p>500,00</p>

	<p>Coffee break and light lunch for 50 participants (1 set of 2 coffee break + lunch break). The launch event's objective is to promote and disseminate project's aim and activities among stakeholders, thus we plan to have around 50 interested participants. The purpose of coffee break is to maintain the full participation of everyone, to refresh both body and mind and to facilitate face-to-face communication between the attendees.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Set</p>	<p>50,00</p>	<p>8,00</p>	<p>400,00</p>	
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Act. C50. Participation of SEAL CYPRUS in public events	The Project Manager (Senior expert) will represent the lead partner during the Seminar for Professionals in Greece organised by PRAKSIS for professionals from the fields of Youth and Employment in Greece (Act. C44.). Given that the Project Manager is an Expert in the field of Employment, she will also deliver a presentation. Her presence will boost the visibility of the project and will foster communication and cooperation with the 2 partners in Greece (Praksis & NGO CIVIS PLUS)	BH1 - Staff Costs	Hour	16,00	22,55	360,80	1.614,40
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<p>The General Secretary of the Board of the lead partner will represent the lead partner during the Seminar for Professionals in Greece organised by PRAKSIS for professionals from the fields of Youth and Employment in Greece (Act. C44.). He will do that on a voluntary basis. His presence will boost the visibility of the project and will foster communication and cooperation with the 2 partners in Greece (Praksis & NGO CIVIS PLUS)</p>	<p>BH1a - Voluntary Work</p>	<p>Hour</p>	<p>16,00</p>	<p>9,10</p>	<p>145,60</p>
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 222 Euros per diem which is corresponding to the cost of living in Greece for 1 person for 1 day. In this case, two people will stay for 2 days each (total 4 days). The Project Manager and the General Secretary will arrive to Athens one day prior to the event in order to support the partner in the organisation of the event and to attend formal meetings with stakeholders.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>222,00</p>	<p>888,00</p>	
	<p>Travel. Average cost of an airplane ticket from Cyprus to Greece together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>1,00</p>	<p>220,00</p>	<p>220,00</p>	

<p>Act. C51. Participation of Craftmanship & SMEs Association in public events</p>	<p>The Project Manager (Senior expert) will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partnerts. The representation in the C</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>32,00</p>	<p>32,00</p>	<p>1.024,00</p>	<p>2.776,00</p>
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nights/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>238,00</p>	<p>952,00</p>
	<p>Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>2,00</p>	<p>400,00</p>	<p>800,00</p>

<p>Act. C52. Participation of N.G.O CIVIS PLUS in public events</p>	<p>The Project Manager (Senior expert) will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partnerts. The representation in the C</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>32,00</p>	<p>22,55</p>	<p>721,60</p>	<p>2.473,60</p>
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 Euros per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nights/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>238,00</p>	<p>952,00</p>	
	<p>Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>2,00</p>	<p>400,00</p>	<p>800,00</p>	

<p>Act. C53. Participation of PRAKSIS in public events</p>	<p>The Project Manager (Senior expert) will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partnerts. The representation in the C</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>32,00</p>	<p>22,55</p>	<p>721,60</p>	<p>2.473,60</p>
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 Euros per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nights/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>238,00</p>	<p>952,00</p>
	<p>Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>2,00</p>	<p>400,00</p>	<p>800,00</p>

<p>Act. C54. Participation of Ha Moment in public events</p>	<p>The Project Manager (Senior expert) will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partnerts. The representation in the C</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>32,00</p>	<p>22,55</p>	<p>721,60</p>	<p>2.473,60</p>
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 Euros per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nights/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>238,00</p>	<p>952,00</p>
	<p>Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>2,00</p>	<p>400,00</p>	<p>800,00</p>

Act. C55. Participation of Lithuanian Association of Non- formal Education in public events	1 person (Senior Content Expert) will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partnerts. The representation in the Clos	BH1 - Staff Costs	Hour	32,00	35,00	1.120,00	2.872,00
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 Euros per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nighs/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Day</p>	<p>4,00</p>	<p>238,00</p>	<p>952,00</p>
	<p>Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>2,00</p>	<p>400,00</p>	<p>800,00</p>

<p>Act. C56. Participation of Youth Career and Advising Center in public events</p>	<p>The Project Manager (Senior expert) will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partnerts. The representation in the C</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>32,00</p>	<p>12,10</p>	<p>387,20</p>	<p>2.139,20</p>
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 Euros per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nights/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>238,00</p>	<p>952,00</p>
	<p>Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>2,00</p>	<p>400,00</p>	<p>800,00</p>

Act. C57. Participation of Lodz Chamber of Commerce and Industry in public events	The Project Manager (Senior expert) will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partnerts. The representation in the C	BH1 - Staff Costs	Hour	32,00	12,10	387,20	2.139,20
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 Euros per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nighs/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>238,00</p>	<p>952,00</p>
	<p>Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>2,00</p>	<p>400,00</p>	<p>800,00</p>

<p>Act. C58. Participation of IFTE Initiative for Teaching Entrepreneurship in public events</p>	<p>The Project Manager will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partners. The representation in the Closing Event wil</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>32,00</p>	<p>33,10</p>	<p>1.059,20</p>	<p>2.811,20</p>
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	<p>Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 Euros per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nighs/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Over night per person</p>	<p>4,00</p>	<p>238,00</p>	<p>952,00</p>
	<p>Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.</p>	<p>BH2 - Travel Costs and Related Subsistence Allowances</p>	<p>Set</p>	<p>2,00</p>	<p>400,00</p>	<p>800,00</p>

<p>Act. C59. Participation of Austrian Federal Economic Chamber in public events</p>	<p>The Project Manager (Senior expert) will represent the partner in 2 public events, the Launch Event and the Closing Event- both to take place in Cyprus. The Project Manager will be occupied for 2 whole working days during each event (2x2) or 32 working hours. The representation of the partner in the Launch Event is important not only for publicity but also in order to meet will all the partners and to build better rapport and foster communication between the partnerts. The representation in the C</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>32,00</p>	<p>40,40</p>	<p>1.292,80</p>	<p>3.044,80</p>
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	Accommodation in a four-star hotel to be covered by Subsistence Allowance of 238 Euros per diem which is corresponding to the cost of living in Cyprus for 1 person for 2 nighs/days for each event (a total of 4 nights). Given the fact that there are no direct flights between the two countries, a 2-day accommodation is needed in order to participate to each event.	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	238,00	952,00	
	Travel. Average cost of an airplane ticket in Europe together with the cost for local transportation in the country of origin and the country of destination. In both cases economy class tickets will be purchased.	BH2 - Travel Costs and Related Subsistence Allowances	Set	2,00	400,00	800,00	
Act. C60 Participation of SEAL CYPRUS in Info/comms training	The Communication Manager by SEAL CYPRUS (Junior Expert) will participate in the meeting.3 full days (1 for travel from Cyprus, 2 for the meeting)	BH6 - Subcontracting Costs	Hour	24,00	18,80	451,20	1.591,20

	Travel. Average cost of A/R flight to fly in Europe	BH2 - Travel Costs and Related Subsistence Allowances	Item	1,00	450,00	450,00	
	Accommodation, Subsistence Allowances, based on per diem (was not estimated for a specific country since the venue is TBC). The allowance will be given in full for the days of participation and 50% for days of travelling (1 meetings x 2 days for meeting + 1 day for travel equalling to 3 days per person)	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	230,00	690,00	
Activity N.1.1. Initial needs analysis by SEAL CYPRUS in order to assess market needs on job profiles, skills and attitudes in Cyprus.	Junior expert(s) to conduct Research Activities at country level (a) desk research in order to identify market needs on job profiles, skills and attitudes (b) survey in order to assess the needs of NEETs in terms of competences and services. The expert(s) will dedicate to the Research activities 12 work days x 8 hours	BH6 - Subcontracting Costs	Hour	96,00	18,80	1.804,80	1.804,80

<p>Activity N.1.2. Initial needs analysis with Desk Research by Craftmanship & SMEs Association in order to assess market needs on job profiles, skills and attitudes in Italy.</p>	<p>Junior expert(s) to conduct Research Activities at country level (a) desk research in order to identify market needs on job profiles, skills and attitudes (b) survey in order to assess the needs of NEETs in terms of competences and services. The expert(s) will dedicate to the Research activities 12 work days x 8 hours</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>24,00</p>	<p>2.304,00</p>	<p>2.304,00</p>
<p>Activity N.1.3. Initial needs analysis with Desk Research by PRAKSIS in order to assess market needs on job profiles, skills and attitudes in Greece.</p>	<p>Junior expert to conduct Research Activities at country level (a) desk research in order to identify market needs on job profiles, skills and attitudes (b) survey in order to assess the needs of NEETs in terms of competences and services in the fields of Career Planning. The expert(s) will dedicate to the Research activities 12 work days x 8 hours</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>18,80</p>	<p>1.804,80</p>	<p>1.804,80</p>

Activity N.1.4 Initial needs analysis with Desk Research by Ha Moment, CRL in order to assess market needs on job profiles, skills and attitudes in Portugal.	Junior expert to conduct Research Activities at country level (a) desk research in order to identify market needs on job profiles, skills and attitudes (b) survey in order to assess the needs of NEETs in terms of competences and services in the fields of Career Planning The expert(s) will dedicate to the Research activities 12 work days x 8 hours	BH1 - Staff Costs	Hour	96,00	18,80	1.804,80	1.804,80
Activity N.1.5 Initial needs analysis with a Survey by SEAL CYPRUS in order to assess the needs of NEETs in terms of competences and services in Cyprus	Junior Expert to compile all the initial needs analyses of all the partners into one single document so as to hand it over to the partners who are going to transfer good practices. 10 working days to be dedicated.	BH6 - Subcontracting Costs	Hour	80,00	18,80	1.504,00	1.504,00
Activity N.1.10 Implementation of Job Labs for NEETs in Cyprus by SEAL CYPRUS: integrated services ranging from competence development to integration in the job market.	Facilitators (senior staff) 1 person X 8 hours X 3 days X 10 Job Labs	BH1 - Staff Costs	Hour	240,00	22,60	5.424,00	30.845,60
	Facilitators (Junior staff) 1 person X 8 hours X 3 days X 10 Job Labs	BH1 - Staff Costs	Hour	240,00	18,80	4.512,00	

Voluntary work (outreach to the young people and coordination of the Labs per district) 1 person X 8 hours X 3 days X 10 Job Labs	BH1a - Voluntary Work	Hour	240,00	9,10	2.184,00
Translators/ interpreters 1 person X 8 hours X 3 days X 3 Job Labs	BH6 - Subcontracting Costs	Hour	72,00	18,80	1.353,60
Volunteers (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be graduates/ students of Master's Programs in Careers Advisory and will support the facilitators in their tasks. 3 persons X 8 hours X 3 days X 10 Job Labs	BH1a - Voluntary Work	Hour	720,00	9,10	6.552,00
Rent of venue/ facilities X 3 days X 10 Job Labs	BH6 - Subcontracting Costs	Day	30,00	125,00	3.750,00
Refreshments & light lunch (for participants, facilitator/s, admin staff and volunteers)- a total of 23 people X 10 Labs X 3 days	BH6 - Subcontracting Costs	Set	690,00	8,00	5.520,00
Set of stationery for each participant (Notebook, Folder, Pen, Several Printed handouts)	BH3 - Consumables and Supplies	Set	150,00	5,00	750,00

	Set of material for the facilitators for each Lab (flicpchart paper, markers, white paperi, ink cartridges for printing)	BH3 - Consumables and Supplies	Set	10,00	80,00	800,00	
Activity N.1.11 Implementation of Job Labs for NEETs in Italy by Craftmanship & SMEs Association: integrated services ranging from competence development to integration in the job market.	Facilitators (senior staff) 1 person X 8 hours X 3 days X 10 Job Labs	BH6 - Subcontracting Costs	Hour	240,00	32,00	7.680,00	40.768,80
	Facilitators (Junior staff) 1 person X 8 hours X 3 days X 10 Job Labs	BH1 - Staff Costs	Hour	240,00	24,00	5.760,00	
	Administrative staff (outreach to the young people and coordination of the Labs per district)	BH1 - Staff Costs	Hour	440,00	18,80	8.272,00	
	Translators/ interpreters 1 person X 8 hours X 3 days X 4 Job Labs	BH6 - Subcontracting Costs	Hour	96,00	18,80	1.804,80	
	Volunteers (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be graduates/ students of Master's Programs in Careers Advisory and will support the facilitators in their tasks. 1 person X 8 hours X 3 days X 10 Job Labs	BH1a - Voluntary Work	Hour	240,00	15,30	3.672,00	

	Rent of venue/ facilities X 3 days X 10 Job Labs	BH6 - Subcontracting Costs	Day	30,00	125,00	3.750,00	
	Refreshments & light lunch (for participants, facilitator/s, admin staff and volunteers)- a total of 32 people X 10 Lab X 3 days	BH6 - Subcontracting Costs	Set	960,00	8,00	7.680,00	
	Set of stationery for each participant	BH3 - Consumables and Supplies	Set	250,00	5,00	1.250,00	
	Set of material for the facilitators for each Lab	BH3 - Consumables and Supplies	Set	10,00	90,00	900,00	
Activity N.1.12 Implementation of Job Labs for NEETs in Greece by PRAKSIS: integrated services ranging from competence development to integration in the job market.	Facilitators (senior expert) 1 person X 8 hours X 3 days X 17 Job Labs	BH1 - Staff Costs	Hour	408,00	22,60	9.220,80	47.499,60
	Facilitators (Junior staff) 1 person X 8 hours X 3 days X 17 Job Labs	BH1 - Staff Costs	Hour	408,00	18,80	7.670,40	
	Administrative staff (outreach to the young people and coordination of the Labs per district) 3 persons X 8 hours X 3 days X 17 Job Labs	BH1 - Staff Costs	Hour	1.224,00	10,70	13.096,80	
	Translators/ interpreters 1 person X 8 hours X 3 days X 4 Job Labs	BH1 - Staff Costs	Hour	96,00	18,80	1.804,80	

	Volunteers (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be graduates/ students of Master's Programs in Careers Advisory and will support the facilitators in their tasks. 1 person X 8 hours X 3 days X 17 Job Labs	BH1a - Voluntary Work	Hour	408,00	9,10	3.712,80	
	Refreshments & light lunch (for participants, facilitator/s, admin staff and volunteers)- a total of 23 people X 17 Labs X 3 days	BH6 - Subcontracting Costs	Set	1.173,00	8,00	9.384,00	
	Set of stationery for each participant	BH3 - Consumables and Supplies	Set	250,00	5,00	1.250,00	
	Set of material for the facilitators for each Lab	BH3 - Consumables and Supplies	Set	17,00	80,00	1.360,00	
Activity N.1.13 Implementation of Job Labs for NEETs in Portugal by Ha Moment, CRL:integrated services ranging from competence development to integration in the job market.	Facilitators (senior expert) 1 person X 8 hours X 3 days X 17 Job Labs	BH6 - Subcontracting Costs	Hour	408,00	22,60	9.220,80	54.152,40
	Facilitators (Junior expert) 1 person X 8 hours X 3 days X 17 Job Labs	BH1 - Staff Costs	Hour	408,00	18,80	7.670,40	

Administrative staff (outreach to the young people and coordination of the Labs per district) 3 persons X 8 hours X 3 days X 17 Job Labs	BH1 - Staff Costs	Hour	1.224,00	10,70	13.096,80
Translators/ interpreters 1 person X 8 hours X 3 days X 4 Job Labs	BH1 - Staff Costs	Hour	96,00	18,80	1.804,80
Voluntary work (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be graduates/ students of Master's Programs in Careers Advisory and will support the facilitators in their tasks. 1 person X 8 hours X 3 days X 17 Job Labs	BH1a - Voluntary Work	Hour	408,00	10,70	4.365,60
Rent of venue/ facilities. An auditorium, or library or conference room	BH6 - Subcontracting Costs	Day	30,00	200,00	6.000,00
Refreshments & light lunch (for participants, facilitator/s, admin staff and volunteers)- a total of 23 people X 17 Lab X 3 day	BH6 - Subcontracting Costs	Set	1.173,00	8,00	9.384,00
Set of stationery for each participant	BH3 - Consumables and Supplies	Set	250,00	5,00	1.250,00

	Set of material for the facilitators for each Lab	BH3 - Consumables and Supplies	Set	17,00	80,00	1.360,00	
Activity N.1.14 Monitoring & Evaluation by SEAL CYPRUS of the Job Labs in the four countries.	Senior expert to be on call for consultation during the implementation of the labs in all the countries of implementation. S/he will consult with the facilitators on the evaluation methodology to be followed. S/he will dedicate 10 working days on monitoring, supervising and preparing the final report.	BH1 - Staff Costs	Hour	80,00	22,60	1.808,00	3.520,00
	Administrative staff S/he will dedicate 1 working day to the evaluation of each Lab in Cyprus and 10 days to compile the reports from of all the other partners' labs. The partner will implement 10 labs	BH1 - Staff Costs	Hour	160,00	10,70	1.712,00	

<p>Activity N.1.15 Evaluation of the Job Labs implemented in Italy by Craftmanship & SMEs Association to be handed over to the Lead partner.</p>	<p>Administrative staff S/he will dedicate 1 working day to gather the evaluation of each Lab from the facilitators and the participants and the preparation of the report to the lead partner. The partner will implement 10 labs</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>80,00</p>	<p>18,00</p>	<p>1.440,00</p>	<p>1.440,00</p>
<p>Activity N.1.16 Evaluation of the Job Labs implemented in Greece by PRAKSIS to be handed over to the Lead partner.</p>	<p>Administrative staff S/he will dedicate 1 working day to gather the evaluation of each Lab from the facilitators and the participants and the preparation of the report to the lead partner. The partner will implement 17 labs</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>136,00</p>	<p>10,70</p>	<p>1.455,20</p>	<p>1.455,20</p>
<p>Activity N.1.17 Evaluation of the Job Labs implemented in Portugal by Ha Moment, CRL to be handed over to the Lead partner.</p>	<p>Administrative staff S/he will dedicate 1 working day to gather the evaluation of each Lab from the facilitators and the participants and the preparation of the report to the lead partner. The partner will implement 17 labs</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>136,00</p>	<p>10,70</p>	<p>1.455,20</p>	<p>1.455,20</p>

Activity N.3.1 Mentoring by SEAL CYPRUS to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Cyprus.	Mentor (senior expert) 1 person X 8 hours X 2 days X 10 Mentoring Sessions (each session will last 2 days).	BH1 - Staff Costs	Hour	160,00	22,60	3.616,00	19.786,40
	Facilitators (Junior staff) 1 person X 8 hours X 2 days X 10 Mentoring sessions	BH1 - Staff Costs	Hour	160,00	18,80	3.008,00	
	Voluntary work (outreach to the young people and coordination of mentoring).1 person X 8 hours X 2 days X 10 Mentoring sessions.	BH1a - Voluntary Work	Hour	160,00	10,70	1.712,00	
	Translators/ interpreters 1 person X 8 hours X 2 days X 3 Mentoring sessions. Translators will be needed only in a few Mentoring sessions- not in all of them.	BH6 - Subcontracting Costs	Hour	48,00	18,80	902,40	

	Volunteers (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be graduates/ students of Master's Programs in Careers Advisory and will support the facilitators in their tasks. 3 volunteers X 8 hours X 2 days X 10 Mentoring Sessions.	BH1a - Voluntary Work	Hour	480,00	9,10	4.368,00	
	Rent of venue/ facilities (10 Mentoring Sessions x 2 days each)	BH6 - Subcontracting Costs	Day	20,00	125,00	2.500,00	
	Refreshments & light lunch (for participants, facilitator/s, admin staff and volunteers)- a total of 23 people x 10 mentoring sessions x 2 days (Each mentoring session will last 2 days)	BH6 - Subcontracting Costs	Set	460,00	8,00	3.680,00	
Activity N.3.2 Mentoring by Craftmanship & SMEs Association to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Italy.	Mentor (senior staff) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH6 - Subcontracting Costs	Hour	160,00	32,00	5.120,00	25.804,00
	Facilitators (Junior staff) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH1 - Staff Costs	Hour	160,00	24,00	3.840,00	

	Administrative staff (outreach to the young people and coordination of mentoring).	BH1 - Staff Costs	Hour	420,00	18,80	7.896,00	
	Volunteers (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be graduates/ students of Master's Programs in Careers Advisory and will support the facilitators in their tasks. 2 volunteers X 8 hours X 2 days X 10 Mentoring Sessions	BH1a - Voluntary Work	Hour	160,00	15,30	2.448,00	
	Rent of venue/ facilities	BH6 - Subcontracting Costs	Day	20,00	125,00	2.500,00	
	Refreshments & light lunch (for participants, facilitator/s, admin staff and volunteers)- a total of 25 people X 10 Mentoring sessions X 2 days	BH6 - Subcontracting Costs	Set	500,00	8,00	4.000,00	
Activity N.3.3 Mentoring by PRAKSIS to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Greece.	Mentor (senior staff) 1 person X 8 hours X 2 days X 17 Mentoring Sessions	BH1 - Staff Costs	Hour	272,00	22,60	6.147,20	26.356,80
	Facilitators (Junior staff) 1 person X 8 hours X 2 days X 17 Mentoring Sessions	BH1 - Staff Costs	Hour	272,00	18,80	5.113,60	

	Administrative staff (outreach to the young people and coordination of mentoring). 2 persons X 8 hours X 2 days X 17 Mentoring sessions.	BH1 - Staff Costs	Hour	544,00	10,70	5.820,80	
	Voluntary work (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be graduates/ students of Master's Programs in Careers Advisory and will support the facilitators in their tasks. 1 volunteer X 8 hours X 2 days X 17 Mentoring Sessions	BH1a - Voluntary Work	Hour	272,00	9,10	2.475,20	
	Refreshments & light lunch (for participants, facilitator/s, admin staff and volunteers)- a total of 25 people X 17 Mentoring sessions X 2 days	BH6 - Subcontracting Costs	Set	850,00	8,00	6.800,00	
Activity N.3.4 Mentoring by Ha Moment to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in	Mentor (senior expert) 1 person X 8 hours X 2 days X 17 Mentoring Sessions	BH6 - Subcontracting Costs	Hour	272,00	22,60	6.147,20	35.702,40

Portugal	Facilitators (Junior staff) 1 person X 8 hours X 2 days X 17 Mentoring Sessions	BH1 - Staff Costs	Hour	272,00	18,80	5.113,60
	Administrative staff (outreach to the young people and coordination of mentoring). 1 person X 8 hours X 2 days X 17 Mentoring sessions.	BH1 - Staff Costs	Hour	272,00	10,70	2.910,40
	Volunteers (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be graduates/ students of Master's Programs in Careers Advisory and will support the facilitators in their tasks. 3 volunteers X 8 hours X 2 days X 17 Mentoring Sessions	BH1a - Voluntary Work	Hour	816,00	10,70	8.731,20
	Rent of venue/ facilities	BH6 - Subcontracting Costs	Day	30,00	200,00	6.000,00
	Refreshments & light lunch (for participants, facilitator/s, admin staff and volunteers)- a total of 25 people X 17 Mentoring sessions X 2 days	BH3 - Consumables and Supplies	Set	850,00	8,00	6.800,00

Activity N.4.1 Adaptation by the Youth Career & Advising Center of good practices in Career Planning to be transferred to partners who will implement Job Labs according to the needs identified.	Senior Expert (90 hour dedicated to the transfer of good practices to each of the 4 countries of implementation). The cost of work-hours for the meetings with the partners is included.	BH1 - Staff Costs	Hour	360,00	12,10	4.356,00	13.216,00
	Average cost of 4 flight A/R to reach the countries implementing the Job Labs	BH2 - Travel Costs and Related Subsistence Allowances	Item	4,00	400,00	1.600,00	
	Accommodation, Subsistence Allowances for 1 person X 2 nights/days+ 1 day for travelling X 4 countries (the subsistence for the travel days is 50%)	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	12,00	230,00	2.760,00	
	Translation service contract	BH6 - Subcontracting Costs	Service	1,00	4.500,00	4.500,00	
Activity N.4.2 Adaptation by SEAL CYPRUS of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	Senior Expert to work in close cooperation with the partner Youth Career & Advising Center in order to transfer good practices in Career Planning.	BH1 - Staff Costs	Hour	150,00	22,60	3.390,00	3.390,00

Activity N.4.3 Adaptation by Craftmanship & SMEs Association of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	Senior Expert to work in close cooperation with the partner Youth Career & Advising Center in order to transfer good practices in Career Planning.	BH1 - Staff Costs	Hour	150,00	32,00	4.800,00	4.800,00
Activity N.4.4 Adaptation by PRAKSIS of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	Senior Expert to work in close cooperation with the partner Youth Career & Advising Center in order to transfer good practices in Career Planning.	BH1 - Staff Costs	Hour	150,00	22,60	3.390,00	3.390,00
Activity N.4.5 Creation of documentation by Youth Career and Advising Center (reports and visual presentations) to transfer good practices in Career Planning to the partners to implement Job Labs.	Senior expert	BH1 - Staff Costs	Hour	240,00	12,10	2.904,00	6.504,00
	2 Volunteers	BH1a - Voluntary Work	Hour	450,00	8,00	3.600,00	
Activity N.4.6 Training Curriculum- Creation of a Training Curriculum to be transferred and used in Job Labs	Senior expert	BH1 - Staff Costs	Hour	537,20	12,10	6.500,12	6.500,12

Activity N.4.7 (by Ha Moment, CRL) Training Curriculum- Development of non- formal education tools and games such as Lego®Serious Play®, board games and card games) to be used in Job Labs	Senior expert to supervise training Curriculum- Development of non- formal education tools and games such as Lego®Serious Play®, board games and card games) to be used in Job Labs	BH1 - Staff Costs	Hour	40,00	22,60	904,00	2.908,00
	Junior expert to undertake training Curriculum- Development of non- formal education tools and games such as Lego®Serious Play®, board games and card games) to be used in Job Labs	BH1 - Staff Costs	Hour	80,00	18,80	1.504,00	
	Purchase of software services	BH6 - Subcontracting Costs	Service	1,00	500,00	500,00	
Activity N.4.8 (by N.G.O CIVIS PLUS) Training Curriculum- Development of modules for empowerment of immigrants NEETs and women NEETs	Senior expert to develop the Training Curriculum- modules for empowerment of immigrants NEETs and women NEETs	BH6 - Subcontracting Costs	Hour	80,00	22,60	1.808,00	1.808,00

Activity N.4.9 (Lodz Chamber of Commerce and Industry) Training Curriculum- Development of modules for empowerment of women NEETs and NEETs with disabilities	Senior expert to develop Training Curriculum- modules for empowerment of women NEETs and NEETs with disabilities	BH1 - Staff Costs	Hour	80,00	12,10	968,00	968,00
Activity N.4.10 (by SEAL CYPRUS) Training Curriculum- Final Editing of the Training Curriculum to be transferred and used in Job Labs	Senior expert to put together the resources created/ transfer by the other partners for the Training Curriculum. Final Editing of the Training Curriculum to be transferred and used in Job Labs	BH1 - Staff Costs	Hour	79,79	22,60	1.803,25	1.803,25
Activity N.4.11 (by Youth Career and Advising Center) Creation of the manual "Self-guidance and Modern Media Literacy: Quality of Youth Career Guidance and Nowadays Media Literacy."	Senior Content Expert. Creation of the manual "Self-guidance and Modern Media Literacy: Quality of Youth Career Guidance and Nowadays Media Literacy."	BH1 - Staff Costs	Hour	80,00	35,00	2.800,00	2.800,00

<p>Activity N.4.12 Creation by Youth Career and Advising Center of the manual "Quality Assurance in - Youth Career Consultancy" with a focus on services provided to youth with fewer opportunities.</p>	<p>Senior Content Expert. Creation of the manual "Quality Assurance in - Youth Career Consultancy" with a focus on services provided to youth with fewer opportunities.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>80,00</p>	<p>35,00</p>	<p>2.800,00</p>	<p>2.800,00</p>
<p>Activity N.4.13 Adaptation by Ha Moment, CRL of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.</p>	<p>Senior Expert to work in close cooperation with the partner Youth Career & Advising Center in order to transfer good practices in Career Planning.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>150,00</p>	<p>22,60</p>	<p>3.390,00</p>	<p>3.390,00</p>
<p>Activity N.2.1 Needs analysis in Cyprus: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support</p>	<p>Junior expert to conduct Research Activities at country level (a) desk research in order to identify market needs on job profiles, skills and attitudes (b) survey in order to assess the needs of NEETs in terms of competences and services in the fields of Entrepreneurship Education. The expert(s) will dedicate to the Research activities 12 work days x 8 hours.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>18,80</p>	<p>1.804,80</p>	<p>2.168,80</p>

	Volunteer	BH1a - Voluntary Work	Hour	40,00	9,10	364,00	
Activity N.2.2 Needs analysis by Craftmanship & SMEs Association: Surveys to assess level of key competences of end beneficiaries & their needs for Entr. Education & Startup support in Italy	Junior expert to conduct Research Activities at country level (a) desk research in order to identify market needs on job profiles, skills and attitudes (b) survey in order to assess the needs of NEETs in terms of competences and services in the fields of Entrepreneurship Education. The expert(s) will dedicate to the Research activities 12 work days x 8 hours.	BH1 - Staff Costs	Hour	96,00	24,00	2.304,00	3.024,00
	Volunteer	BH1a - Voluntary Work	Hour	40,00	18,00	720,00	

<p>Activity N.2.3 Needs analysis by N.G.O CIVIS PLUS: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support in Greece</p>	<p>Junior expert to conduct Research Activities at country level (a) desk research in order to identify market needs on job profiles, skills and attitudes (b) survey in order to assess the needs of NEETs in terms of competences and services in the fields of Entrepreneurship Education. The expert(s) will dedicate to the Research activities 12 work days x 8 hours.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>22,60</p>	<p>2.169,60</p>	<p>2.597,60</p>
	<p>Admin staff to support the needs analysis' tasks</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>40,00</p>	<p>10,70</p>	<p>428,00</p>	

<p>Activity N.2.4 Needs analysis by Ha Moment, CRL: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support in Portugal</p>	<p>Junior expert to conduct Research Activities at country level (a) desk research in order to identify market needs on job profiles, skills and attitudes (b) survey in order to assess the needs of NEETs in terms of competences and services in the fields of Entrepreneurship Education. The expert(s) will dedicate to the Research activities 25 work days x 8 hours.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>18,80</p>	<p>1.804,80</p>	<p>2.232,80</p>
	<p>Admin staff to support the needs analysis' tasks</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>40,00</p>	<p>10,70</p>	<p>428,00</p>	
<p>Activity N.2.5 Implementation of Entrepreneurship Labs for NEETs in Cyprus by SEAL CYPRUS: integrated services ranging from Competence Development to Startup support.</p>	<p>Senior facilitator 1 person X 8 hours X 3 days X 4 Entrepreneurship Labs</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>22,60</p>	<p>2.169,60</p>	<p>10.889,20</p>
	<p>Facilitators (Junior staff) 1 person X 8 hours X 3 days X 4 Entrepreneurship Labs</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>18,80</p>	<p>1.804,80</p>	

Administrative staff (outreach to the young people and coordination of the Labs per district) 1 person X 8 hours X 3 days X 4 Entrepreneurship Labs	BH1 - Staff Costs	Hour	96,00	10,70	1.027,20
2 Volunteers to support the implementation (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be students/ graduates of Schools of Management or other relevant disciplines. 2 people x 8 hours x 3 days x 4 Labs	BH1a - Voluntary Work	Hour	192,00	9,10	1.747,20
Translators/ interpreters of 1 of the Labs to work for 8 hours	BH6 - Subcontracting Costs	Hour	8,00	18,80	150,40
Rent of venue/ facilities. 4 labs x 3 days	BH6 - Subcontracting Costs	Day	12,00	125,00	1.500,00
Refreshments & light lunch (for 15 participants per Lab, facilitator/s, admin staff and volunteers)- a total of 20 people X 4 Labs X 3 days	BH3 - Consumables and Supplies	Set	240,00	8,00	1.920,00
Set of stationery for each participant	BH3 - Consumables and Supplies	Set	50,00	5,00	250,00

	Set of material for the facilitators for each Lab	BH3 - Consumables and Supplies	Set	4,00	80,00	320,00	
Activity N.2.6 Implementation of Entrepreneurship Labs for NEETs in Italy by Craftmanship & SMEs Association: integrated services ranging from Competence Development to Startup support.	Senior facilitator 1 person X 8 hours X 3 days X 10 Entrepreneurship Labs	BH6 - Subcontracting Costs	Hour	240,00	32,00	7.680,00	36.385,60
	Facilitators (Junior staff) 1 person X 8 hours X 3 days X 10 Entrepreneurship Labs	BH6 - Subcontracting Costs	Hour	240,00	24,00	5.760,00	
	Administrative staff (outreach to the young people and coordination of the Labs per district) Entrepreneurship Labs	BH1 - Staff Costs	Hour	452,00	18,80	8.497,60	
	Voluntary work to support the implementation (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be students/ graduates of Schools of Management or other relevant disciplines. 1 person x 8 hours x 3 days x 10 Labs	BH1a - Voluntary Work	Hour	240,00	15,30	3.672,00	
	Translators/ interpreters of 3 of the Labs to work for 8 hours	BH6 - Subcontracting Costs	Hour	24,00	24,00	576,00	

	Rent of venue/ facilities. 10 Labs x 3 days	BH6 - Subcontracting Costs	Day	30,00	125,00	3.750,00	
	Refreshments & light lunch (for 15 participants per Lab, facilitator/s, admin staff and volunteers)- a total of 20 people X 10 Labs X 3 days	BH6 - Subcontracting Costs	Set	600,00	8,00	4.800,00	
	Set of stationery for each participant	BH3 - Consumables and Supplies	Set	150,00	5,00	750,00	
	Set of material for the facilitators for each Lab	BH3 - Consumables and Supplies	Set	10,00	90,00	900,00	
Activity N.2.7 Implementation of Entrepreneurship Labs for NEETs in Greece by N.G.O CIVIS PLUS: integrated services ranging from Competence Development to Startup support.	Senior facilitator 1 person X 8 hours X 3 days X 10 Entrepreneurship Labs	BH6 - Subcontracting Costs	Hour	240,00	22,60	5.424,00	23.946,00
	Facilitators (Junior staff) 1 person X 8 hours X 3 days X 10 Entrepreneurship Labs	BH6 - Subcontracting Costs	Hour	240,00	18,80	4.512,00	
	Administrative staff (outreach to the young people and coordination of the Labs per district) 1 person X 8 hours X 3 days X 10 Entrepreneurship Labs	BH1 - Staff Costs	Hour	440,00	10,70	4.708,00	

	Voluntary work to support the implementation (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be students/ graduates of Schools of Management or other relevant disciplines. 1 person x 8 hours x 3 days x 10 Labs	BH1a - Voluntary Work	Hour	240,00	9,10	2.184,00	
	Translators/ interpreters of 4 of the Labs to work for 8 hours	BH6 - Subcontracting Costs	Hour	32,00	24,00	768,00	
	Refreshments & light lunch (for 15 participants per Lab, facilitator/s, admin staff and volunteers)- a total of 20 people X 10 Labs X 3 days	BH6 - Subcontracting Costs	Set	600,00	8,00	4.800,00	
	Set of stationery for each participant	BH3 - Consumables and Supplies	Set	150,00	5,00	750,00	
	Set of material for the facilitators for each Lab	BH3 - Consumables and Supplies	Set	10,00	80,00	800,00	
Activity N.2.8 Implementation of Entrepreneurship Labs for NEETs in Portugal by Ha Moment, CRL: integrated services ranging from Competence	Senior facilitator 1 person X 8 hours X 3 days X 10 Entrepreneurship Labs	BH6 - Subcontracting Costs	Hour	240,00	30,00	7.200,00	31.766,00

Development to Startup support.	Facilitators (Junior staff) 1 person X 8 hours X 3 days X 10 Entrepreneurship Labs	BH1 - Staff Costs	Hour	240,00	18,80	4.512,00
	Administrative staff (outreach to the young people and coordination of the Labs per district) 1 person X 8 hours X 3 days X 10 Entrepreneurship Labs	BH1 - Staff Costs	Hour	240,00	10,70	2.568,00
	2 Volunteers to support the implementation (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be students/ graduates of Schools of Management or other relevant disciplines. 2 people x 8 hours x 3 days x 10 Labs.	BH1a - Voluntary Work	Hour	480,00	9,10	4.368,00
	Translators/ interpreters of 4 of the Labs to work for 8 hours	BH6 - Subcontracting Costs	Hour	32,00	24,00	768,00
	Rent of venue/ facilities. 10 Labs x 3 days	BH6 - Subcontracting Costs	Day	30,00	200,00	6.000,00

	Refreshments & light lunch (for 15 participants per Lab, facilitator/s, admin staff and volunteers)- a total of 20 people X 10 Labs X 3 days	BH6 - Subcontracting Costs	Set	600,00	8,00	4.800,00	
	Set of stationery for each participant	BH3 - Consumables and Supplies	Set	150,00	5,00	750,00	
	Set of material for the facilitators for each Lab	BH3 - Consumables and Supplies	Set	10,00	80,00	800,00	
Activity N.2.9 Mentoring by SEAL CYPRUS to the beneficiaries of the end Entrepreneurship Labs in Cyprus to start a business/ start up	Mentor (senior expert) 1 person X 8 hours X 2 days X 4 Mentoring Sessions	BH6 - Subcontracting Costs	Hour	64,00	22,60	1.446,40	7.409,60
	Facilitators (Junior staff) 1 person X 8 hours X 2 days X 4 Mentoring Sessions	BH6 - Subcontracting Costs	Hour	64,00	18,80	1.203,20	
	Voluntary work (outreach to the young people and coordination of the Labs per district) 1 person X 8 hours X 2 days X 4 Mentoring Sessions	BH1a - Voluntary Work	Hour	64,00	9,10	582,40	
	2 Volunteers to support the implementation (Handout preparation, printing, editing & distribution, videotaping, photograph taking). Some of the volunteers will be start-upers themselves.	BH1a - Voluntary Work	Hour	192,00	9,10	1.747,20	

	Translators/ interpreters of 1 of the Labs to work for 8 hours	BH6 - Subcontracting Costs	Hour	8,00	18,80	150,40	
	Rent of venue/ facilities. 4 Mentoring sessions x 2 days	BH6 - Subcontracting Costs	Day	8,00	125,00	1.000,00	
	Refreshments & light lunch (for 15 participants per Lab, facilitator/s, admin staff and volunteers)- a total of 20 people X 4 Mentoring Sessions X 2 days	BH6 - Subcontracting Costs	Set	160,00	8,00	1.280,00	
Activity N.2.10 Mentoring by Craftmanship & SMEs Association to the end beneficiaries of the Entrepreneurship Labs in Italy to start a business/ start up	Mentor (senior expert) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH6 - Subcontracting Costs	Hour	160,00	32,00	5.120,00	20.692,00
	Facilitators (Junior staff) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH1 - Staff Costs	Hour	160,00	24,00	3.840,00	
	Administrative staff (outreach to the young people and coordination of the Labs per district) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH1 - Staff Costs	Hour	160,00	18,80	3.008,00	

	1 Volunteer to support the implementation (Handout preparation, printing, editing & distribution, videotaping, photograph taking). In some of the Mentoring sessions the volunteers will be start-upers themselves.	BH1a - Voluntary Work	Hour	160,00	15,30	2.448,00	
	Translators/ interpreters for 3 of the Labs to work for 8 hours	BH6 - Subcontracting Costs	Hour	24,00	24,00	576,00	
	Rent of venue/ facilities. 10 Mentoring Sessions X 2 days	BH6 - Subcontracting Costs	Day	20,00	125,00	2.500,00	
	Refreshments & light lunch (for 15 participants per Lab, facilitator/s, admin staff and volunteers)- a total of 20 people X 10 Mentoring Sessions X 2 days	BH6 - Subcontracting Costs	Set	400,00	8,00	3.200,00	
Activity N.2.11 Mentoring by N.G.O CIVIS PLUS to the end beneficiaries of the Entrepreneurship Labs in Greece to start a business/ start up	Mentor (senior expert) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH6 - Subcontracting Costs	Hour	160,00	22,60	3.616,00	13.593,60
	Facilitators (Junior staff) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH6 - Subcontracting Costs	Hour	160,00	18,80	3.008,00	

	Administrative staff (outreach to the young people and coordination of the Labs per district) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH1 - Staff Costs	Hour	160,00	10,70	1.712,00	
	1 Volunteer to support the implementation (Handout preparation, printing, editing & distribution, videotaping, photograph taking). In some of the Mentoring sessions the volunteers will be start-upers themselves.	BH1a - Voluntary Work	Hour	160,00	9,10	1.456,00	
	Translators/ interpreters for 4 of the Labs to work for 8 hours	BH6 - Subcontracting Costs	Hour	32,00	18,80	601,60	
	Refreshments & light lunch (for 15 participants per Lab, facilitator/s, admin staff and volunteers)- a total of 20 people X 10 Mentoring Sessions X 2 days	BH6 - Subcontracting Costs	Set	400,00	8,00	3.200,00	
Activity N.2.12 Mentoring by Ha Moment, CRL to the end beneficiaries of the Entrepreneurship Labs in Portugal to start a business/ start up	Mentor (senior expert) 1 person X 8 hours X 2 days X 10 Mentoring Sessions	BH6 - Subcontracting Costs	Hour	160,00	22,60	3.616,00	16.992,00
	Facilitators (Junior staff) 1 person X 8 hours X 2 days X 4 Mentoring Sessions	BH1 - Staff Costs	Hour	160,00	18,80	3.008,00	

Administrative staff (outreach to the young people and coordination of the Labs per district) 1 person X 8 hours X 2 days X 4 Mentoring Sessions	BH1 - Staff Costs	Hour	160,00	10,70	1.712,00
1 Volunteer to support the implementation (Handout preparation, printing, editing & distribution, videotaping, photograph taking). In some of the Mentoring sessions the volunteers will be start-upers themselves	BH1a - Voluntary Work	Hour	160,00	9,10	1.456,00
Rent of venue/ facilities. 10 Mentoring sessions x 2 days	BH6 - Subcontracting Costs	Day	20,00	200,00	4.000,00
Refreshments & light lunch (for 15 participants per Lab, facilitator/s, admin staff and volunteers)- a total of 20 people X 10 Mentoring Sessions X 2 days	BH6 - Subcontracting Costs	Set	400,00	8,00	3.200,00

<p>Activity N.2.13 Monitoring & Evaluation of the Entrepreneurship Labs in all four countries of implementation (Cyprus, Italy, Greece, Portugal)</p>	<p>Senior expert to be on call for consultation during the implementation of the labs in all the countries of implementation. S/he will consult with the facilitators on the evaluation methodology to be followed. S/he will dedicate 4 working days on monitoring, supervising and preparing the final report.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>32,00</p>	<p>22,60</p>	<p>723,20</p>	<p>1.408,00</p>
	<p>Administrative staff S/he will dedicate 1 working day to the evaluation of each of the 4 Labs in Cyprus and 4 days to compile the reports from of all the other partners' labs. The partner will implement 4 labs. 8 days x 8 hours</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>64,00</p>	<p>10,70</p>	<p>684,80</p>	
<p>Activity N.2.14 Evaluation by Craftmanship & SMEs Association of the Entrepreneurship Labs implemented in Italy to be handed over to the Lead partner</p>	<p>Administrative staff S/he will dedicate 1 working day to gather the evaluation of each Lab from the facilitators and the participants and the preparation of the report to the lead partner. The partner will implement 10 labs.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>80,00</p>	<p>18,00</p>	<p>1.440,00</p>	<p>1.440,00</p>

Activity N.2.15 Evaluation by N.G.O CIVIS PLUS of the Entrepreneurship Labs implemented in Greece to be handed over to the Lead partner	Administrative staff S/he will dedicate 1 working day to gather the evaluation of each Lab from the facilitators and the participants and the preparation of the report to the lead partner. The partner will implement 10 labs.	BH1 - Staff Costs	Hour	80,00	10,70	856,00	856,00
Activity N.2.16 Evaluation by Ha Moment, CRL of the Entrepreneurship Labs implemented (Greece) to be handed over to the Lead partner	Administrative staff S/he will dedicate 2 working days to gather the evaluation of each Lab from the facilitators and the participants and the preparation of the report to the lead partner. The partner will implement 10 labs. in Portugal	BH1 - Staff Costs	Hour	80,00	10,70	856,00	856,00
Activity N.2.17 Compilation of all the initial needs analyses on Entrepreneurship Education and Startup support of all the partners by SEAL CYPRUS	Junior Expert to compile all the initial needs analyses of all the partners into one single document so as to hand it over to the partners who are going to transfer good practices. 10 working days to be dedicated.	BH6 - Subcontracting Costs	Hour	80,00	18,80	1.504,00	1.504,00
Activity N.2.18 by SEAL CYPRUS. Participation of 2 beneficiaries of the Entrepreneurship Labs to international	2 air tickets to Europe (country TBC). Average price.	BH2 - Travel Costs and Related Subsistence Allowances	Item	2,00	400,00	800,00	2.320,00

Entrepreneurship convention/ contest	Possible cost for registration in convention/ contest	BH6 - Subcontracting Costs	Item	2,00	300,00	600,00	
	Subsistence allowance for 4 days (average cost for Europe estimated at 230 Euros)	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	230,00	920,00	
Activity N.2.19 by Craftmanship & SMEs Association. Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	2 air tickets to Europe (country TBC). Average price.	BH2 - Travel Costs and Related Subsistence Allowances	Item	2,00	400,00	800,00	2.320,00
	Possible cost for registration in convention/ contest	BH6 - Subcontracting Costs	Item	2,00	300,00	600,00	
	Subsistence allowance for 4 days (average cost for Europe estimated at 230 Euro)	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	230,00	920,00	
Activity N.2.20 by N.G.O CIVIS PLUS Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	2 air tickets to Europe (country TBC). Average price.	BH2 - Travel Costs and Related Subsistence Allowances	Item	2,00	400,00	800,00	2.320,00
	Possible cost for registration in convention/ contest	BH6 - Subcontracting Costs	Item	2,00	300,00	600,00	
	Subsistence allowance for 4 days (average cost for Europe estimated at 230 Euros)	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	230,00	920,00	
Activity N.2.21 by Ha Moment, CRL Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	2 air tickets to Europe (country TBC). Average price.	BH2 - Travel Costs and Related Subsistence Allowances	Item	2,00	400,00	800,00	2.320,00
	Possible cost for registration in convention/ contest	BH6 - Subcontracting Costs	Item	2,00	300,00	600,00	

	Subsistence allowance for 4 days (average cost for Europe estimated at 230 Euros)	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	230,00	920,00	
Activity N.5.1 Adaptation by Lodz Chamber of Commerce of good practices in Entrepreneurship Education to be transferred to partners who will implement Entrepreneurship Labs (based on needs analysis).	Senior Expert	BH1 - Staff Costs	Hour	60,00	12,10	726,00	11.074,00
	Junior Expert	BH1 - Staff Costs	Hour	150,00	10,20	1.530,00	
	Senior expert to travel to the countries of implementation of the Labs 2 days for preparation plus 3 days for each visit X 4 countries.	BH1 - Staff Costs	Hour	160,00	12,10	1.936,00	
	Translation of part of the material to be handed to the implementation partners	BH1 - Staff Costs	Hour	160,00	16,25	2.600,00	
	Average cost of 4 flight A/R to reach the countries implementing the Job Labs	BH2 - Travel Costs and Related Subsistence Allowances	Item	4,00	400,00	1.600,00	
	Accommodation, Subsistence Allowances for 1 person X 3 days to visit Cyprus	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	238,00	714,00	
	Accommodation, Subsistence Allowances for 1 person X 3 days to visit Italy	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	230,00	690,00	
	Accommodation, Subsistence Allowances for 1 person X 3 days to visit Greece	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	222,00	666,00	

	Accommodation, Subsistence Allowances for 1 person X 3 days to visit Portugal	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	204,00	612,00	
Activity N.5.2 Adaptation by IFTE Initiative for Teaching Entrepr. of good practices in Entrepreneurship Education to be transferred to partners to implement Entrepreneurship Labs- based on needs.	Senior content expert	BH1 - Staff Costs	Hour	60,00	65,00	3.900,00	11.120,00
	Junior expert	BH1 - Staff Costs	Hour	120,00	33,10	3.972,00	
	Volunteer work by Young Entrepreneurs	BH1a - Voluntary Work	Hour	30,00	21,60	648,00	
	Translation of part of the material to be handed to the implementation partners	BH6 - Subcontracting Costs	Service	1,00	2.600,00	2.600,00	
Activity N.5.3 Adaptation by Austrian Federal Economic Chamber of good practices in Entrepr. Education to be transferred to partners to implement Entrepreneurship Labs (based on needs analysis).	Senior content expert	BH1 - Staff Costs	Hour	60,00	64,00	3.840,00	10.412,00
	Junior expert	BH1 - Staff Costs	Hour	120,00	33,10	3.972,00	
	Translation of part of the material to be handed to the implementation partners	BH6 - Subcontracting Costs	Service	1,00	2.600,00	2.600,00	
Activity N.5.4 Adaptation by SEAL CYPRUS of good practices tested by partners in Entrepreneurship Education to be used in the implementation of Entrepreneurship Labs (based on	Senior expert	BH6 - Subcontracting Costs	Hour	120,00	22,60	2.712,00	9.021,40

needs analysis).	Administrative staff	BH1 - Staff Costs	Hour	48,00	10,70	513,60	
	Voluntary work	BH1a - Voluntary Work	Hour	48,00	9,10	436,80	
	Translation of material received from partners who transfer good practices and partners who will create curricula into Greek. Junior staff will be involved in the translation.	BH1 - Staff Costs	Hour	160,00	18,80	3.008,00	
	Travel. Average cost of A/R flight in Europe to travel to Poland and Austria to meet partners who will transfer good practices	BH2 - Travel Costs and Related Subsistence Allowances	Item	2,00	400,00	800,00	
	Accommodation, Subsistence Allowance for 3 days visit in Poland	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	217,00	651,00	
	Accommodation, Subsistence Allowance for 4 days visit in Austria	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	225,00	900,00	
Activity N.5.5 Adaptation by Craftmanship & SMEs Association of good tested by partners in Entrepr. Education to be used in the implementation of Entrepreneurship Labs (based on needs analysis).	Junior expert	BH1 - Staff Costs	Hour	120,00	24,00	2.880,00	10.669,40
	Administrative staff	BH1 - Staff Costs	Hour	48,00	18,00	864,00	
	Voluntary work	BH1a - Voluntary Work	Hour	48,00	15,30	734,40	

	Translation of material received from partners who transfer good practices and partners who will create curricula into Italian. Junior staff will be involved in the translation.	BH1 - Staff Costs	Hour	160,00	24,00	3.840,00	
	Travel. Average cost of A/R flight in Europe to travel to Poland and Austria to meet partners who will transfer good practices	BH2 - Travel Costs and Related Subsistence Allowances	Item	2,00	400,00	800,00	
	Accommodation, Subsistence Allowance for 3 days visit in Poland	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	217,00	651,00	
	Accommodation, Subsistence Allowance for 4 days visit in Austria	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	225,00	900,00	
Activity N.5.6 Adaptation by N.G.O CIVIS PLUS of good practices tested by experienced partners in Entrepreneurship Education to be used in the implementation of Entrepreneurship Labs (based on needs a	Senior expert	BH6 - Subcontracting Costs	Hour	120,00	22,60	2.712,00	6.311,00
	Administrative staff	BH1 - Staff Costs	Hour	48,00	10,70	513,60	
	Voluntary work	BH1a - Voluntary Work	Hour	48,00	15,30	734,40	
	Travel. Average cost of A/R flight in Europe to travel to Poland and Austria to meet partners who will transfer good practices	BH2 - Travel Costs and Related Subsistence Allowances	Item	2,00	400,00	800,00	

	Accommodation, Subsistence Allowance for 3 days visit in Poland	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	217,00	651,00	
	Accommodation, Subsistence Allowance for 4 days visit in Austria	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	225,00	900,00	
Activity N.5.7 Adaptation by Ha Moment, CRL of good practices tested by experienced partners in Entr. Education to be used in the implementation of Entrepreneurship Labs (based on needs analysis).	Senior expert	BH6 - Subcontracting Costs	Hour	120,00	22,60	2.712,00	10.151,00
	Administrative staff	BH1 - Staff Costs	Hour	48,00	10,70	513,60	
	Admin staff to support the task	BH1 - Staff Costs	Hour	48,00	15,30	734,40	
	Translation of material received from partners who transfer good practices and partners who will create curricula into Italian. Junior staff will be involved in the translation.	BH1 - Staff Costs	Hour	160,00	24,00	3.840,00	
	Travel. Average cost of A/R flight in Europe to travel to Poland and Austria to meet partners who will transfer good practices	BH2 - Travel Costs and Related Subsistence Allowances	Item	2,00	400,00	800,00	
	Accommodation, Subsistence Allowance for 3 days visit in Poland	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	3,00	217,00	651,00	
	Accommodation, Subsistence Allowance for 4 days visit in Austria	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	4,00	225,00	900,00	
Activity N.5.8 Creation by Lodz	Senior expert	BH1 - Staff Costs	Hour	80,00	12,10	968,00	3.784,00

Chamber of Commerce & Industry of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs	Graphin designer to create the visual presentations	BH6 - Subcontracting Costs	Hour	80,00	10,20	816,00	
	Translation of part of material to be handed to the implementation partners.	BH1 - Staff Costs	Hour	80,00	25,00	2.000,00	
Activity N.5.9 Creation by IFTE of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs	Senior expert	BH1 - Staff Costs	Hour	80,00	40,40	3.232,00	7.608,00
	Junior expert	BH1 - Staff Costs	Hour	80,00	33,10	2.648,00	
	Admin staff	BH1 - Staff Costs	Hour	80,00	21,60	1.728,00	
Activity N.5.10 Creation by Austrian Federal Economic Chamber of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs	Junior expert	BH1 - Staff Costs	Hour	80,00	33,10	2.648,00	5.248,00
	Translation of part of material to be handed to the implementation partners	BH6 - Subcontracting Costs	Service	1,00	2.600,00	2.600,00	
Activity N.5.11 Training Curriculum-Compilation by IFTE of good practices into a Curriculum for the use of methods and tools to be transferred and used	Senior content expert	BH1 - Staff Costs	Hour	40,00	40,40	1.616,00	3.804,00

in Entrepreneurship Labs.	Junior expert	BH1 - Staff Costs	Hour	40,00	33,10	1.324,00	
	Admin staff	BH1 - Staff Costs	Hour	40,00	21,60	864,00	
Activity N.5.12 Training Curriculum-Creation by N.G.O CIVIS PLUS of modules on “Lifestyle Entrepreneurship” and “Internet entrepreneurship” with a focus on women NEETs	Senior expert	BH6 - Subcontracting Costs	Hour	96,00	22,60	2.169,60	3.673,60
	Translation of the Curriculum into English to be handed out to the Italian and the Portugese partners	BH1 - Staff Costs	Item	80,00	18,80	1.504,00	
Activity N.5.13 Training Curriculum-Final Editing by SEAL CYPRUS of the Training Curriculum to be transferred and used in Entrepreneurship Labs	Senior expert	BH6 - Subcontracting Costs	Hour	159,58	22,60	3.606,51	4.849,71
	Junior expert	BH1 - Staff Costs	Hour	24,00	18,80	451,20	
	Administrative staff	BH1 - Staff Costs	Hour	40,00	10,70	428,00	
	Voluntary work	BH1a - Voluntary Work	Hour	40,00	9,10	364,00	
Activity N.5.14 Creation by Lodz Chamber of Commerce and Industry of a library of case studies of young entrepreneurs in European countries	Senior expert to create a Library of case studies of young entrepreneurs in European countries. The library will be used to promote a positive image of entrepreneurs and to help the participants become more confident.	BH6 - Subcontracting Costs	Hour	80,00	12,10	968,00	1.550,40
	Junior expert to support the task.	BH1 - Staff Costs	Hour	32,00	10,20	326,40	
	Administrative staff to support the task	BH1 - Staff Costs	Hour	32,00	8,00	256,00	

Activity N.5.15 Host by Austrian Federal Economic Chamber of a train-the trainer seminar to the 4 partners of implementation and delivery of training-in collaboration with IFTE	Senior facilitator. 2 days for preparation and 1 day training delivery	BH1 - Staff Costs	Hour	24,00	65,00	1.560,00	2.204,80
	Junior expert to support the training implementation	BH1 - Staff Costs	Hour	8,00	33,10	264,80	
	Material for the training	BH3 - Consumables and Supplies	Set	1,00	100,00	100,00	
	Coffee breaks and light lunch for 7 people x 2 days	BH6 - Subcontracting Costs	Set	14,00	20,00	280,00	
Activity N.5.16 Delivery by IFTE of a train-the trainer seminar to the 4 partners of implementation	Senior facilitator. 2 days for preparation and 1 day training delivery	BH1 - Staff Costs	Hour	24,00	65,00	1.560,00	2.410,40
	Junior expert to support the training implementation	BH1 - Staff Costs	Hour	8,00	33,10	264,80	
	Volunteer to support the preparation and the implementation of the training	BH1a - Voluntary Work	Hour	32,00	18,30	585,60	
Activity N.5.17 Participation of young beneficiary of the Entrepreneurship Labs from Cyprus to international festival on Entrepreneurship in London in autumn 2021.	Conference fee for two selected young persons and one attendant/ companion	BH6 - Subcontracting Costs	Item	3,00	680,00	2.040,00	5.724,00
	Airticket cost for 3 people based on an average	BH2 - Travel Costs and Related Subsistence Allowances	Item	3,00	400,00	1.200,00	
	Subsistence allowance for 3 days for UK x 3 people	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	9,00	276,00	2.484,00	

Activity N.5.18 Participation of young beneficiary of the Entrepreneurship Labs from Greece to international festival on Entrepreneurship in London in autumn 2021.	Conference fee for two selected young persons and one attendant/ companion	BH6 - Subcontracting Costs	Item	3,00	680,00	2.040,00	5.724,00
	Airticket cost for 3 people based on an average	BH2 - Travel Costs and Related Subsistence Allowances	Item	3,00	400,00	1.200,00	
	Subsistence allowance for 3 days for UK x 3 people	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	9,00	276,00	2.484,00	
Activity N.6.1 Provision of training and consultation by Lithuanian Association of NFE to partners in developing a validation system based on Open Badges for their Labs for NEETs.	Design and deliver on-the-sight training programmes to 5 partners and implementing Labs for NEETs and their recognition stakeholders: (1 day of research and preparation + 3 days of training programme x 5 partners) + 2 days of traveling x 4 countries (in Greece there are 2 partners to visit in the same city). 2 Senior Content Experts	BH1 - Staff Costs	Hour	232,00	35,00	8.120,00	12.940,00
	Average cost of 4 flight A/R to reach the countries implementing the Job Labs	BH2 - Travel Costs and Related Subsistence Allowances	Item	4,00	400,00	1.600,00	

	Accommodation, Subsistence Allowances for 1 person X 3 nights/days X 4 countries (plus 2 extra nights to meet second partner in the same country which is the case of PRAKSIS and CIVIS in Greece)	BH2 - Travel Costs and Related Subsistence Allowances	Over night per person	14,00	230,00	3.220,00	
Activity N.6.2 Training & consultation received by SEAL CYPRUS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	Senior expert. This is an innovative type of validation of learning to which the implementation partners need to be trained and consulted.	BH1 - Staff Costs	Hour	96,00	22,60	2.169,60	2.169,60
Activity N.6.3 Training & consultation received by Craftmanship & SMEs Association from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	Senior expert. This is an innovative type of validation of learning to which the implementation partners need to be trained and consulted.	BH6 - Subcontracting Costs	Hour	96,00	32,00	3.072,00	3.072,00

<p>Activity N.6.4 Training & consultation received by N.G.O CIVIS PLUS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges</p>	<p>Senior expert. This is an innovative type of validation of learning to which the implementation partners need to be trained and consulted.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>22,60</p>	<p>2.169,60</p>	<p>2.169,60</p>
<p>Activity N.6.5 Training & consultation received by PRAKSIS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges</p>	<p>Senior expert. This is an innovative type of validation of learning to which the implementation partners need to be trained and consulted.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>22,60</p>	<p>2.169,60</p>	<p>2.169,60</p>
<p>Activity N.6.6 Training & consultation received by Ha Moment, CRL from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges</p>	<p>Senior expert. This is an innovative type of validation of learning to which the implementation partners need to be trained and consulted.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>96,00</p>	<p>18,80</p>	<p>1.804,80</p>	<p>1.804,80</p>

<p>Activity N.6.7 Transfer by Lithuanian Association of NFE of technical expertise and knowledge of the technology of digital Open Badges and good practice examples to the partners implementing Labs.</p>	<p>Online support and consultations to 5 partners implementing Labs for NEETs (16 hours/month x 6 months) - 2 Senior Content Experts</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>480,00</p>	<p>35,00</p>	<p>16.800,00</p>	<p>16.800,00</p>
<p>Activity N.6.8 Supervision by Lithuanian Association of NFE of the professional graphic design for badge images.</p>	<p>Supervision will be carried on by 2 Senior Content Experts who will take care of badge design tasks for the partners (8 hours x 5 partners) Standard rate for Senior Content Expert is 35 Eur/hour</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>40,00</p>	<p>35,00</p>	<p>1.400,00</p>	<p>1.400,00</p>
<p>Activity N.7.1 Compilation by SEAL CYPRUS of content of the Labs- the interventions towards the NEETs- to be handed over to the partner leading the WP "Validation of Learning".</p>	<p>Junior expert. The expert will compile the content of the Labs so as to provide to the partner leading the WP "Validation of Learning" (Lithuanian Association of NFE) a complete overview of the educational content of all the Labs.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>79,79</p>	<p>18,80</p>	<p>1.500,05</p>	<p>1.500,05</p>

<p>Activity N.7.2 Needs Analysis by Lithuanian Association of NFE based on the content of Labs- the interventions towards the NEETs- in order to develop the Open Badges for validation of learning.</p>	<p>Research and online qualitative interviews with 5partners implementing Labs for NEETs (40 hours per partner) 2 Senior Content Experts will divide working hours equally to cover 2 partners each to carry on the research and deliver recommendations for the validation system design using Open Badges technology</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>250,00</p>	<p>35,00</p>	<p>8.750,00</p>	<p>8.750,00</p>
<p>Activity N.7.3 Learning Assessment by SEAL CYPRUS of NEETs who will attend the Labs in Cyprus for the purpose of issuing Open Badges.</p>	<p>Senior expert. Before issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in the Labs, all intervention partners will have to assess the participants' learning, skills and achievements.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>100,00</p>	<p>22,60</p>	<p>2.260,00</p>	<p>2.260,00</p>

<p>Activity N.7.4 Learning Assessment by Craftmanship & SMEs Association of NEETs who will attend the Labs in Italy for the purpose of issuing Open Badges.</p>	<p>Senior expert. Before issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in the Labs, all intervention partners will have to assess the participants' learning, skills and achievements.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>200,00</p>	<p>22,60</p>	<p>4.520,00</p>	<p>4.520,00</p>
<p>Activity N.7.5 Learning Assessment by N.G.O CIVIS PLUS of NEETs who will attend the Entrepreneurship Labs in Greece for the purpose of issuing Open Badges.</p>	<p>Senior expert. Before issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in the Labs, all intervention partners will have to assess the participants' learning, skills and achievements.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Hour</p>	<p>200,00</p>	<p>22,60</p>	<p>4.520,00</p>	<p>4.520,00</p>
<p>Activity N.7.6 Learning Assessment by PRAKSIS of NEETs who will attend the Job Labs in Greece for the purpose of issuing Open Badges.</p>	<p>Senior expert. Before issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in the Labs, all intervention partners will have to assess the participants' learning, skills and achievements.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>200,00</p>	<p>18,80</p>	<p>3.760,00</p>	<p>3.760,00</p>

<p>Activity N.7.7 Learning Assessment by Ha Moment, CRL of NEETs who will attend the Labs in Portugal for the purpose of issuing Open Badges.</p>	<p>Junior expert. Before issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in the Labs, all intervention partners will have to assess the participants' learning, skills and achievements.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>200,00</p>	<p>18,80</p>	<p>3.760,00</p>	<p>3.760,00</p>
<p>Activity N.7.8 Validation of Learning by SEAL CYPRUS: a series of Open Badges will be created to recognize the competences and learning achievements of the NEETS who will attend the Labs.</p>	<p>Senior expert. The expert will use the results of the assessment in order to proceed to the actual validation of learning and the issuing of the Open Badges.</p>	<p>BH1 - Staff Costs</p>	<p>Hour</p>	<p>80,00</p>	<p>22,60</p>	<p>1.808,00</p>	<p>2.358,00</p>

	Badge License and use of a badge platform. All intervention partners will be issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in JobLabs. Badge issuing platform is necessary software as a service to implement validation and recognition system. Interventions partners will be able to open their organisation's account to offer badges and implement badge issuing activities.	BH6 - Subcontracting Costs	Service	1,00	550,00	550,00	
Activity N.7.9 Validation of Learning by Craftmanship & SMEs Assoc.: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	Senior expert. The expert will use the results of the assessment in order to proceed to the actual validation of learning and the issuing of the Open Badges.	BH1 - Staff Costs	Hour	96,00	22,60	2.169,60	2.719,60

	Badge License and use of a badge platform. All intervention partners will be issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in JobLabs. Badge issuing platform is necessary software as a service to implement validation and recognition system. Interventions partners will be able to open their organisation's account to offer badges and implement badge issuing activities.	BH6 - Subcontracting Costs	Service	1,00	550,00	550,00	
Activity N.7.10 Validation of Learning by N.G.O CIVIS PLUS: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	Senior expert. The expert will use the results of the assessment in order to proceed to the actual validation of learning and the issuing of the Open Badges.	BH6 - Subcontracting Costs	Hour	96,00	22,60	2.169,60	2.719,60

	Badge License and use of a badge platform. All intervention partners will be issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in JobLabs. Badge issuing platform is necessary software as a service to implement validation and recognition system. Interventions partners will be able to open their organisation's account to offer badges and implement badge issuing activities.	BH6 - Subcontracting Costs	Service	1,00	550,00	550,00	
Activity N.7.11 Validation of Learning by PRAKSIS: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	Senior expert. The expert will use the results of the assessment in order to proceed to the actual validation of learning and the issuing of the Open Badges.	BH1 - Staff Costs	Hour	96,00	22,60	2.169,60	2.719,60

	Badge License and use of a badge platform. All intervention partners will be issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in JobLabs. Badge issuing platform is necessary software as a service to implement validation and recognition system. Interventions partners will be able to open their organisation's account to offer badges and implement badge issuing activities.	BH6 - Subcontracting Costs	Service	1,00	550,00	550,00	
Activity N.7.12 Validation of Learning by Ha Moment, CRL: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	Senior expert. The expert will use the results of the assessment in order to proceed to the actual validation of learning and the issuing of the Open Badges.	BH1 - Staff Costs	Hour	96,00	22,60	2.169,60	6.469,60

	<p>Badge License and use of a badge platform. All intervention partners will be issuing digital Open Badges to validate and recognise learning, skills and achievements of NEETs young people participating in JobLabs. Badge issuing platform is necessary software as a service to implement validation and recognition system. Interventions partners will be able to open their organisation's account to offer badges and implement badge issuing activities.</p>	<p>BH6 - Subcontracting Costs</p>	<p>Service</p>	<p>1,00</p>	<p>550,00</p>	<p>550,00</p>
	<p>Design for Badge images and digital assets costs for all the badges to be used by all the partners (approximately 750 euros x 5 partners who will implement Labs)</p>	<p>BH6 - Subcontracting Costs</p>	<p>Service</p>	<p>1,00</p>	<p>3.750,00</p>	<p>3.750,00</p>

Activity N.8.1 Coordination by SEAL CYPRUS of sustainability measures to prolong the project impact	Senior expert. The expert will be responsible to collect the material, approach relevant stakeholders and guide the PP in the procedure of sharing the project deliverables in order to extend the impact of the project.	BH1 - Staff Costs	Hour	120,00	22,60	2.712,00	2.712,00
Activity N.8.2 Elaboration by Craftmanship & SMEs Association of a “Guidebook for Successful Employment Actions”.	Senior expert. Creation of a Guidebook in electronic format to be shared with relevant stakeholders as part of the sustainability of the project.	BH1 - Staff Costs	Hour	120,00	32,00	3.840,00	4.840,00
	Graphic Design and Web design. Most probably, a flip-book	BH6 - Subcontracting Costs	Service	1,00	1.000,00	1.000,00	
Activity N.8.3 Creation by SEAL CYPRUS of the Portfolio of the Results of the project and sharing with the partners’ network.	Junior expert to compile all the results into one Package so as to be shared outside the consortium and reach relevant stakeholders	BH1 - Staff Costs	Hour	120,00	18,80	2.256,00	4.684,00
	Administrative staff to support on the task	BH1 - Staff Costs	Hour	40,00	10,70	428,00	
	Graphic Design and Web design	BH6 - Subcontracting Costs	Service	1,00	2.000,00	2.000,00	

Activity N.8.4 Creation by Lodz Chamber of Commerce and Industry of Guidebook on approaching Employers and their organisations to promote Youth Employment	Senior expert to create a Guidebook on approaching Employers and their organisations to promote Youth Employment	BH1 - Staff Costs	Hour	120,00	12,10	1.452,00	2.452,00
	Graphic Design and Web design. Most probably, a flip-book	BH6 - Subcontracting Costs	Service	1,00	1.000,00	1.000,00	
Activity N.8.5 Creation by SEAL CYPRUS of a Guidebook on Stakeholder Dialogue	Senior expert to create a a Guidebook on Stakeholder Dialogue to be handed to all the PP and stakeholders outside the consortium.	BH1 - Staff Costs	Hour	120,00	22,60	2.712,00	3.712,00
	Graphic Design and Web design. Most probably, a flip-book	BH6 - Subcontracting Costs	Service	1,00	1.000,00	1.000,00	
Activity N.8.6 Compilation by PRAKSIS of Curricula on Career Planning Education	Junior expert Compilation of all the resources used in the Job Labs so as to create a single document which will be handed to other stakeholders so as to prolong the impact of the project.	BH1 - Staff Costs	Hour	120,00	22,60	2.712,00	3.712,00
	Graphic Design and Web design. Most probably, a flip-book	BH6 - Subcontracting Costs	Service	1,00	1.000,00	1.000,00	

Activity N.8.7 Compilation by N.G.O CIVIS PLUS of Curricula on Entrepreneurship education	Senior expert Compilation of all the resources used in the Entrepreneurship Labs so as to create a single document which will be handed to other stakeholders so as to prolong the impact of the project.	BH6 - Subcontracting Costs	Hour	120,00	22,60	2.712,00	3.712,00
	Graphic Design and Web design. Most probably, a flip-book	BH6 - Subcontracting Costs	Service	1,00	1.000,00	1.000,00	
Activity N.8.8 Creation by Lithuanian Association of NFE of a Guidebook for use of the Open Badges in non- formal education for young NEETs	Creating content and publishing online Guidebook for use of the Open Badges in non-formal education for young people NEETs. 2 Senior Content Experts	BH1 - Staff Costs	Hour	160,00	35,00	5.600,00	6.600,00
	Graphic Design and Web design. Most probably, a flip-boo	BH6 - Subcontracting Costs	Service	1,00	1.000,00	1.000,00	
Total estimated eligible direct costs (EUR)							1.086.073,79
BH7 - Indirect cost (15% of BH1+BH1A) (EUR)							92.209,24
Total estimated eligible project costs (EUR)							1.178.283,03

Overview table WP/Output/Activity

WP	WP total budget	Output	Output total budget	Activity	Activity total budget
Management	219.164,05	Management outputs	219.164,05	Act. M1. (by SEAL CYPRUS) Overall supervision and coordination of the project's activities	7.013,16

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Act. M2. (by SEAL CYPRUS) Creation of a narrative and the financial report every six months by compling the reporting documents of all partners	8.047,20
Act. M3. (by SEAL CYPRUS) Overall administrative and financial management of DARE project including communication with the Fund Operator	24.841,20
Act. M4. (by Ha Moment) Support to the lead partner on project management with the use of ICT tools such as Slack and SessionLab	1.521,68
Act. M5. (by Craftmanship & SMEs Association) Administrative and financial management of DARE project in Italy in relation to the role of the Craftmanship & SMEs Association	27.930,48
Act. M6. (by N.G.O CIVIS PLUS) Administrative and financial management of DARE project in Greece in relation to the role of the N.G.O CIVIS PLUS	18.764,52
Act. M7. (by PRAKSIS) Administrative and financial management of DARE project in Greece in relation to PRAKSIS' role	18.756,24

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Act. M8. (by Ha Moment, CRL) Administrative and financial management of DARE project in Portugal in relation to the role of Ha Moment, CRL	18.772,80
Act. M9. (by Lithuanian Association of Non-formal Education) Administrative and financial management of DARE project in relation to the role of the Lithuanian Association of Non-formal Education	9.209,40
Act. M10. (BY Youth Career and Advising Center) Administrative and financial management of DARE project in relation to the role of Youth Career and Advising Center	8.017,68
Act. M11. (by Lodz Chamber of Commerce and Industry) Administrative and financial management of DARE project in relation to the role of the Lodz Chamber of Commerce and Industry	7.882,32
Act. M12. (by Initiative for Teaching Entrepreneurship, IFTE) Administrative and financial management of DARE project in relation to the role of Initiative for Teaching Entrepreneurship, IFTE	16.629,84

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Act. M13. (by Austrian Federal Economic Chamber) Administrative and financial management of DARE project in relation to the role of Austrian Federal Economic Chamber	13.880,88
Act. M14. Design by SEAL CYPRUS of an Memorandum of Understanding (which will include financial partners' communication and process, monitoring grid, cooperation plan)	1.037,30
Act. M15. Ongoing Monitoring process by SEAL CYPRUS. Progress evaluation every six months.	3.734,28
Act. M16. Ongoing Quality Assurance & Risk Monitoring by SEAL CYPRUS. Risk assessment at the beginning of each project year	2.489,52
"Act. M17. Organisation and hosting by Austrian Federal Economic Chamber of the 1st Steering Committee meeting Austria"	3.670,72
Act. M18. Organisation and hosting Austrian Federal Economic Chamber of the 2nd Steering Committee meeting in Austria	2.371,68
Act. M19. Organisation by SEAL CYPRUS of teleconferences with all the partners every three months or in emergencies	1.244,76

				Act. M20. Attendance of Steering Committee meetings by SEAL CYPRUS	5.717,20
				Act. M21. Attendance of Steering Committee meeting by Craftmanship & SMEs Association	1.677,20
				Act. M22. Attendance of Steering Committee meeting by Ha Moment, CRL	1.677,20
				Act. M23. Attendance of Steering Committee meeting by Lithuanian Association of Non-formal Education	2.088,00
				Act. M24. Attendance of Steering Committee meeting by Youth Career and Advising Center	1.022,64
				Act. M25. Attendance of Steering Committee meeting by Lodz Chamber of Industry and Commerce	1.022,64
				Act. M26. Attendance of Steering Committee Meeting by Initiative for Teaching Entrepreneurship, IFTE	46,46
				Act. M27. Attendance of Steering Committee Meeting by PRAKSIS	25,99
				Act. M28. Attendance of FO organised events by SEAL CYPRUS	10.071,06
Communication	118.565,30	Communication outputs	118.565,30	Act. C1. Finalisation of Communication Plan by SEAL CYPRUS	451,20
				Act. C2. Set up of internal communication channels and procedures by SEAL CYPRUS	343,36

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Act. C3. Support of lead partner by Ha Moment in internal communication by creating a tutorial for the partners for the use of ICT tools such as MeisterTask	387,23
Act. C4. Coordination of the building of the project visual identity (branding) by SEAL CYPRUS	1.353,60
Act. C5. Implementation and monitoring of the communication plan by SEAL CYPRUS	18.674,62
Act. C6. Implementation and monitoring of the communication plan by Craftmanship & SMEs Association	7.136,92
Act. C7. Implementation and monitoring of the communication plan by N.G.O CIVIS PLUS	3.460,16
Act. C8. Implementation and monitoring of the communication plan by PRAKSIS	3.460,16
Act. C9. Implementation and monitoring of the communication plan by Ha Moment	3.560,16
Act. C10. Implementation and monitoring of the communication plan by Lithuanian Association of Non-formal Education	816,96

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Act. C11. Implementation and monitoring of the communication plan by Youth Career and Advising Center	816,96
Act. C12. Implementation and monitoring of the communication plan by Lodz Chamber of Commerce and Industry	1.335,84
Act. C13. Implementation and monitoring of the communication plan by IFTE Initiative for Teaching Entrepreneurship	2.202,48
Act. C14. Implementation and monitoring of the communication plan by Austrian Federal Economic Chamber	2.384,64
Act. C15. Creation of project website by SEAL CYPRUS	8.010,03
Act. C16. Maintenance of project website by SEAL CYPRUS	745,95
Act. C17. Search engine optimisation for the website by Lithuanian Association of Non-formal Education	600,00
Act. C18. Establishment & maintenance of the social media of the project by SEAL CYPRUS	1.733,28
Act. C19. Consulting by PRAKSIS to partners on the outreach approach towards the end beneficiaries to be used by all partners who will implement Labs	2.074,60

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Act. C20. Consulting by SEAL CYPRUS to partners on Stakeholder Dialogue	1.296,62
Act. C22. Follow up of the Job Labs by SEAL CYPRUS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities	523,25
Act. C23. Follow up of the Job Labs by Craftmanship & SMEs Association: communication with the participants to support, mentor, assess their development & enroll in other learning opportunities	1.407,60
Act. C24. Follow up of the Job Labs by N.G.O CIVIS PLUS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities.	418,60
Act. C25. Follow up of the Job Labs by PRAKSIS: communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities	418,60

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Act. C26. Follow up of the Job Labs by Ha Moment : communication with the participants of the Labs to support, mentor and assess their development and enroll in other learning opportunities	837,20
Act. C27. Reporting by SEAL CYPRUS on Communication activities progress	451,20
Act. C28. Launch Event organised by SEAL CYPRUS in Cyprus	2.854,29
Act. C29. Press Conference organised by Craftmanship & SMEs Association in Italy	1.480,30
Act. C30. Press Conference organised by PRAKSIS in Greece	783,32
Act. C31. Press Conference organised by Ha Moment in Portugal	1.083,32
Act. C32. Press Event organised by Lithuanian Association of Non-formal Education in Lithuania	661,72
Act. C33. Press Event organised by Lodz Chamber of Commerce and Industry in Poland	745,90
Act. C34. Press Event organised by Austrian Federal Economic Chamber in Austria	1.162,08

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Act. C35. Conference organised by Craftmanship & SMEs Association for press and stakeholders from the fields of Youth and Employment in Italy	1.380,30
Act. C36. Press visits hosted by SEAL CYPRUS during the implementation of the Labs in Cyprus	528,24
Act. C37. Press visits hosted by Craftmanship & SMEs Association during the implementation of the Labs in Italy	612,72
Act. C38. Press visits hosted by N.G.O CIVIS PLUS during the implementation of the Labs in Greece	364,32
Act. C39. Press visits hosted by PRAKSIS during the implementation of the Labs in Greece	364,32
Act. C40. Press visits hosted by Ha Monent during the implementation of the Labs in Portugal	364,32
Act. C41. Seminar for Stakeholders in Cyprus organised by SEAL CYPRUS for stakeholders from the fields of Youth and Employment	1.471,52
Act. C42. Seminar in for Professionals in Cyprus organised by SEAL CYPRUS for professionals from the fields of Youth and Employment	1.471,52

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Act. C43. Seminar for Professionals in Italy organised by Craftmanship & SMEs Association for professionals from the fields of Youth and Employment in Italy	2.013,44
Act. C44. Seminar for Professionals in Greece organised by PRAKSIS for professionals from the fields of Youth and Employment in Greece	1.516,64
Act. C45. Seminar in Portugal organised by HA MOMENT for professionals from the fields of Youth and Employment	1.516,64
Act. C46. Press Event in Lithuania organised by the Lithuanian Association of Non-formal Education	661,72
Act. C47. Press Event in Poland organised by the Lodz Chamber of Commerce and Industry	745,90
Act. C48 Press Event in Austria organised by IFTE Initiative for Teaching Entrepreneurship	1.427,22
Act. C49. Closing Event in Cyprus organised by SEAL CYPRUS	2.854,29
Act. C50. Participation of SEAL CYPRUS in public events	1.690,36
Act. C51. Participation of Craftmanship & SMEs Association in public events	2.929,60

				Act. C52. Participation of N.G.O CIVIS PLUS in public events	2.581,84
				Act. C53. Participation of PRAKSIS in public events	2.581,84
				Act. C54. Participation of Ha Moment in public events	2.581,84
				Act. C55. Participation of Lithuanian Association of Non-formal Education in public events	3.040,00
				Act. C56. Participation of Youth Career and Advising Center in public events	2.197,28
				Act. C57. Participation of Lodz Chamber of Commerce and Industry in public events	2.197,28
				Act. C58. Participation of IFTE Initiative for Teaching Entrepreneurship in public events	2.970,08
				Act. C59. Participation of Austrian Federal Economic Chamber in public events	3.238,72
				Act. C60 Participation of SEAL CYPRUS in Info/comms training	1.591,20
INTERVENTIONS ON PERSONAL LEVEL- CAREER PLANNING	385.123,06	Output N.1: 900 young NEETs trained in planning their career	207.249,68	Activity N.1.1. Initial needs analysis by SEAL CYPRUS in order to assess market needs on job profiles, skills and attitudes in Cyprus.	1.804,80
				Activity N.1.2. Initial needs analysis with Desk Research by Craftmanship & SMEs Association in order to assess market needs on job profiles, skills and attitudes in Italy.	2.649,60

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Activity N.1.3. Initial needs analysis with Desk Research by PRAKSIS in order to assess market needs on job profiles, skills and attitudes in Greece.	2.075,52
Activity N.1.4 Initial needs analysis with Desk Research by Ha Moment, CRL in order to assess market needs on job profiles, skills and attitudes in Portugal.	2.075,52
Activity N.1.5 Initial needs analysis with a Survey by SEAL CYPRUS in order to assess the needs of NEETs in terms of competences and services in Cyprus	1.504,00
Activity N.1.10 Implementation of Job Labs for NEETs in Cyprus by SEAL CYPRUS: integrated services ranging from competence development to integration in the job market.	33.646,40
Activity N.1.11 Implementation of Job Labs for NEETs in Italy by Craftmanship & SMEs Association: integrated services ranging from competence development to integration in the job market.	43.424,40
Activity N.1.12 Implementation of Job Labs for NEETs in Greece by PRAKSIS: integrated services ranging from competence development to integration in the job market.	52.825,44

			Activity N.1.13 Implementation of Job Labs for NEETs in Portugal by Ha Moment, CRL: integrated services ranging from competence development to integration in the job market.	58.193,04	
			Activity N.1.14 Monitoring & Evaluation by SEAL CYPRUS of the Job Labs in the four countries.	4.048,00	
			Activity N.1.15 Evaluation of the Job Labs implemented in Italy by Craftmanship & SMEs Association to be handed over to the Lead partner.	1.656,00	
			Activity N.1.16 Evaluation of the Job Labs implemented in Greece by PRAKSIS to be handed over to the Lead partner.	1.673,48	
			Activity N.1.17 Evaluation of the Job Labs implemented in Portugal by Ha Moment, CRL to be handed over to the Lead partner.	1.673,48	
		Output N.3: 900 young NEETs prepared to find opportunities for further education and training	117.129,60	Activity N.3.1 Mentoring by SEAL CYPRUS to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Cyprus.	21.692,00

			Activity N.3.2 Mentoring by Craftmanship & SMEs Association to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Italy.	27.931,60
			Activity N.3.3 Mentoring by PRAKSIS to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Greece.	29.290,32
			Activity N.3.4 Mentoring by Ha Moment to the end beneficiaries of the Job Labs to prepare them to utilise Active Labour Market Policies (ALMPs) in Portugal	38.215,68
		60.743,78	Output N.4: Four good practices on Career Planning have been transferred	
			Activity N.4.1 Adaptation by the Youth Career & Advising Center of good practices in Career Planning to be transferred to partners who will implement Job Labs according to the needs identified.	13.869,40
			Activity N.4.2 Adaptation by SEAL CYPRUS of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	3.898,50
			Activity N.4.3 Adaptation by Craftmanship & SMEs Association of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	5.520,00

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Activity N.4.4 Adaptation by PRAKSIS of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	3.898,50
Activity N.4.5 Creation of documentation by Youth Career and Advising Center (reports and visual presentations) to transfer good practices in Career Planning to the partners to implement Job Labs.	7.479,60
Activity N.4.6 Training Curriculum- Creation of a Training Curriculum to be transferred and used in Job Labs	7.475,14
Activity N.4.7 (by Ha Moment, CRL) Training Curriculum- Development of non- formal education tools and games such as Lego® Serious Play®, board games and card games) to be used in Job Labs	3.269,20
Activity N.4.8 (by N.G.O CIVIS PLUS) Training Curriculum- Development of modules for empowerment of immigrants NEETs and women NEETs	1.808,00
Activity N.4.9 (Lodz Chamber of Commerce and Industry) Training Curriculum- Development of modules for empowerment of women NEETs and NEETs with disabilities	1.113,20

				Activity N.4.10 (by SEAL CYPRUS) Training Curriculum- Final Editing of the Training Curriculum to be transferred and used in Job Labs	2.073,74
				Activity N.4.11 (by Youth Career and Advising Center) Creation of the manual "Self-guidance and Modern Media Literacy: Quality of Youth Career Guidance and Nowadays Media Literacy."	3.220,00
				Activity N.4.12 Creation by Youth Career and Advising Center of the manual "Quality Assurance in - Youth Career Consultancy" with a focus on services provided to youth with fewer opportunities.	3.220,00
				Activity N.4.13 Adaptation by Ha Moment, CRL of good practices tested in Career Planning to be used in the implementation of Job Labs based on the needs analysis.	3.898,50
INTERVENTIONS ON PERSONAL LEVEL-ENTREPRENEURSHIP EDUCATION	322.385,15	Output N.2: 500 young NEETs trained in starting their own business	197.096,00	Activity N.2.1 Needs analysis in Cyprus: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support	2.223,40

			Activity N.2.2 Needs analysis by Craftmanship & SMEs Association: Surveys to assess level of key competences of end beneficiaries & their needs for Entr. Education & Startup support in Italy	3.477,60
			Activity N.2.3 Needs analysis by N.G.O CIVIS PLUS: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support in Greece	2.987,24
			Activity N.2.4 Needs analysis by Ha Moment, CRL: Surveys to assess the level of key competences of the end beneficiaries and their needs for Entrepreneurship Education and Startup support in Portugal	2.567,72
			Activity N.2.5 Implementation of Entrepreneurship Labs for NEETs in Cyprus by SEAL CYPRUS: integrated services ranging from Competence Development to Startup support.	11.305,36
			Activity N.2.6 Implementation of Entrepreneurship Labs for NEETs in Italy by Craftmanship & SMEs Association: integrated services ranging from Competence Development to Startup support.	38.211,04

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Activity N.2.7 Implementation of Entrepreneurship Labs for NEETs in Greece by N.G.O CIVIS PLUS: integrated services ranging from Competence Development to Startup support.	24.979,80
Activity N.2.8 Implementation of Entrepreneurship Labs for NEETs in Portugal by Ha Moment, CRL: integrated services ranging from Competence Development to Startup support.	33.483,20
Activity N.2.9 Mentoring by SEAL CYPRUS to the beneficiaries of the end Entrepreneurship Labs in Cyprus to start a business/ start up	7.759,04
Activity N.2.10 Mentoring by Craftmanship & SMEs Association to the end beneficiaries of the Entrepreneurship Labs in Italy to start a business/ start up	22.086,40
Activity N.2.11 Mentoring by N.G.O CIVIS PLUS to the end beneficiaries of the Entrepreneurship Labs in Greece to start a business/ start up	14.068,80
Activity N.2.12 Mentoring by Ha Moment, CRL to the end beneficiaries of the Entrepreneurship Labs in Portugal to start a business/ start up	17.918,40

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Activity N.2.13 Monitoring & Evaluation of the Entrepreneurship Labs in all four countries of implementation (Cyprus, Italy, Greece, Portugal)	1.619,20
Activity N.2.14 Evaluation by Craftmanship & SMEs Association of the Entrepreneurship Labs implemented in Italy to be handed over to the Lead partner	1.656,00
Activity N.2.15 Evaluation by N.G.O CIVIS PLUS of the Entrepreneurship Labs implemented in Greece to be handed over to the Lead partner	984,40
Activity N.2.16 Evaluation by Ha Moment, CRL of the Entrepreneurship Labs implemented (Greece) to be handed over to the Lead partner	984,40
Activity N.2.17 Compilation of all the initial needs analyses on Entrepreneurship Education and Startup support of all the partners by SEAL CYPRUS	1.504,00
Activity N.2.18 by SEAL CYPRUS. Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	2.320,00

			Activity N.2.19 by Craftmanship & SMEs Association. Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	2.320,00
			Activity N.2.20 by N.G.O CIVIS PLUS Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	2.320,00
			Activity N.2.21 by Ha Moment, CRL Participation of 2 beneficiaries of the Entrepreneurship Labs to international Entrepreneurship convention/ contest	2.320,00
		125.289,15	Output N.5: Nine good practices on Entrepreneurship Education have been transferred	
			Activity N.5.1 Adaptation by Lodz Chamber of Commerce of good practices in Entrepreneurship Education to be transferred to partners who will implement Entrepreneurship Labs (based on needs analysis).	12.092,80
			Activity N.5.2 Adaptation by IFTE Initiative for Teaching Entrepr. of good practices in Entrepreneurship Education to be transferred to partners to implement Entrepreneurship Labs-based on needs.	12.398,00

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Activity N.5.3 Adaptation by Austrian Federal Economic Chamber of good practices in Entrepr. Education to be transferred to partners to implement Entrepreneurship Labs (based on needs analysis).	11.583,80
Activity N.5.4 Adaptation by SEAL CYPRUS of good practices tested by partners in Entrepreneurship Education to be used in the implementation of Entrepreneurship Labs (based on needs analysis).	9.615,16
Activity N.5.5 Adaptation by Craftmanship & SMEs Association of good tested by partners in Entrepr. Education to be used in the implementation of Entrepreneurship Labs (based on needs analysis).	11.917,16
Activity N.5.6 Adaptation by N.G.O CIVIS PLUS of good practices tested by experienced partners in Entrepreneurship Education to be used in the implementation of Entrepreneurship Labs (based on needs a	6.498,20
Activity N.5.7 Adaptation by Ha Moment, CRL of good practices tested by experienced partners in Entr. Education to be used in the implementation of Entrepreneurship Labs (based on needs analysis).	10.914,20

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Activity N.5.8 Creation by Lodz Chamber of Commerce & Industry of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs	4.229,20
Activity N.5.9 Creation by IFTE of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs	8.749,20
Activity N.5.10 Creation by Austrian Federal Economic Chamber of documentation (reports & visual presentations) to transfer good practices in Entr. Education to partners to implement the Entr. Labs	5.645,20
Activity N.5.11 Training Curriculum- Compilation by IFTE of good practices into a Curriculum for the use of methods and tools to be transferred and used in Entrepreneurship Labs.	4.374,60
Activity N.5.12 Training Curriculum- Creation by N.G.O CIVIS PLUS of modules on “Lifestyle Entrepreneurship” and “Internet entrepreneurship” with a focus on women NEETs	3.899,20

				Activity N.5.13 Training Curriculum- Final Editing by SEAL CYPRUS of the Training Curriculum to be transferred and used in Entrepreneurship Labs	5.036,19
				Activity N.5.14 Creation by Lodz Chamber of Commerce and Industry of a library of case studies of young entrepreneurs in European countries	1.637,76
				Activity N.5.15 Host by Austrian Federal Economic Chamber of a train-the trainer seminar to the 4 partners of implementation and delivery of training- in collaboration with IFTE	2.478,52
				Activity N.5.16 Delivery by IFTE of a train-the trainer seminar to the 4 partners of implementation	2.771,96
				Activity N.5.17 Participation of young beneficiary of the Entrepreneurship Labs from Cyprus to international festival on Entrepreneurship in London in autumn 2021.	5.724,00
				Activity N.5.18 Participation of young beneficiary of the Entrepreneurship Labs from Greece to international festival on Entrepreneurship in London in autumn 2021.	5.724,00

INTERVENTIONS ON SYSTEMIC LEVEL- VALIDATION OF NON FORMAL LEARNING	97.364,68	Output N.6: One good practice on Validation of (non formal) Learning has been transferred	47.395,20	Activity N.6.1 Provision of training and consultation by Lithuanian Association of NFE to partners in developing a validation system based on Open Badges for their Labs for NEETs.	14.158,00
				Activity N.6.2 Training & consultation received by SEAL CYPRUS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	2.495,04
				Activity N.6.3 Training & consultation received by Craftmanship & SMEs Association from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	3.072,00
				Activity N.6.4 Training & consultation received by N.G.O CIVIS PLUS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	2.169,60
				Activity N.6.5 Training & consultation received by PRAKSIS from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	2.495,04

			Activity N.6.6 Training & consultation received by Ha Moment, CRL from the partner leading the WP “Validation of Learning” in developing a validation system based on Open Badges	2.075,52
			Activity N.6.7 Transfer by Lithuanian Association of NFE of technical expertise and knowledge of the technology of digital Open Badges and good practice examples to the partners implementing Labs.	19.320,00
			Activity N.6.8 Supervision by Lithuanian Association of NFE of the professional graphic design for badge images.	1.610,00
		49.969,48	Output N.7: 1400 young NEETs have received validation of their (non-formal) learning	
			Activity N.7.1 Compilation by SEAL CYPRUS of content of the Labs- the interventions towards the NEETs- to be handed over to the partner leading the WP “Validation of Learning”.	1.725,06
			Activity N.7.2 Needs Analysis by Lithuanian Association of NFE based on the content of Labs- the interventions towards the NEETs- in order to develop the Open Badges for validation of learning.	10.062,50
			Activity N.7.3 Learning Assessment by SEAL CYPRUS of NEETs who will attend the Labs in Cyprus for the purpose of issuing Open Badges.	2.260,00

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Activity N.7.4 Learning Assessment by Craftmanship & SMEs Association of NEETs who will attend the Labs in Italy for the purpose of issuing Open Badges.	4.520,00
Activity N.7.5 Learning Assessment by N.G.O CIVIS PLUS of NEETs who will attend the Entrepreneurship Labs in Greece for the purpose of issuing Open Badges.	4.520,00
Activity N.7.6 Learning Assessment by PRAKSIS of NEETs who will attend the Job Labs in Greece for the purpose of issuing Open Badges.	4.324,00
Activity N.7.7 Learning Assessment by Ha Moment, CRL of NEETs who will attend the Labs in Portugal for the purpose of issuing Open Badges.	4.324,00
Activity N.7.8 Validation of Learning by SEAL CYPRUS: a series of Open Badges will be created to recognize the competences and learning achievements of the NEETS who will attend the Labs.	2.629,20
Activity N.7.9 Validation of Learning by Craftmanship & SMEs Assoc.: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	3.045,04

				Activity N.7.10 Validation of Learning by N.G.O CIVIS PLUS: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	2.719,60
				Activity N.7.11 Validation of Learning by PRAKSIS: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	3.045,04
				Activity N.7.12 Validation of Learning by Ha Moment, CRL: a series of Open Badges will be created to recognize the competences & learning achievements of the NEETS who will attend the Labs	6.795,04
SUSTAINABILITY MEASURES	35.680,80	Output N.8: Fifteen good practices to support young people shake off the NEET status have been standardised.	35.680,80	Activity N.8.1 Coordination by SEAL CYPRUS of sustainability measures to prolong the project impact	3.118,80
				Activity N.8.2 Elaboration by Craftmanship & SMEs Association of a “Guidebook for Successful Employment Actions”.	5.416,00
				Activity N.8.3 Creation by SEAL CYPRUS of the Portfolio of the Results of the project and sharing with the partners’ network.	5.086,60

				Activity N.8.4 Creation by Lodz Chamber of Commerce and Industry of Guidebook on approaching Employers and their organisations to promote Youth Employment	2.669,80
				Activity N.8.5 Creation by SEAL CYPRUS of a Guidebook on Stakeholder Dialogue	4.118,80
				Activity N.8.6 Compilation by PRAKSIS of Curricula on Career Planning Education	4.118,80
				Activity N.8.7 Compilation by N.G.O CIVIS PLUS of Curricula on Entrepreneurship education	3.712,00
				Activity N.8.8 Creation by Lithuanian Association of NFE of a Guidebook for use of the Open Badges in non-formal education for young NEETs	7.440,00

Revenue

Is there any revenue foreseen in the project?

No

Project co-financing

Partner	Type of partner (Lead, Beneficiary, Expertise)	Total estimated eligible costs (in EUR)	Total co-financing				Total requested grant	
			Estimated actual co-financing(in EUR)	Estimated value of in-kind contribution (in EUR)	Total co-financing(in EUR)	% of total eligible costs	Amount (in EUR)	% of total eligible costs

SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	Lead partner	248.047,50	1.366,68	27.036,45	28.403,13	% 2,41	219.644,37	% 88,55
Craftsmanship & SMEs Association/ Confartigianato Imprese Salerno	Beneficiary partner	223.471,40	20.238,71	17.244,00	37.482,71	% 3,18	185.988,69	% 83,23
N.G.O. CIVIS PLUS	Beneficiary partner	104.351,96	6.545,87	9.150,40	15.696,27	% 1,33	88.655,69	% 84,96
PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	Beneficiary partner	133.727,85	8.786,28	11.291,60	20.077,88	% 1,70	113.649,97	% 84,99
Ha Moment, CRL	Beneficiary partner	221.010,29	12.096,59	21.141,20	33.237,79	% 2,82	187.772,50	% 84,96
Lithuanian Association of Non- formal Education	Beneficiary partner	69.068,30	7.710,24	0,00	7.710,24	% 0,65	61.358,06	% 88,84
Youth Career and Advising Center	Beneficiary partner	47.318,70	3.285,28	3.926,40	7.211,68	% 0,61	40.107,02	% 84,76
Lodz Chamber of Industry and Commerce	Beneficiary partner	35.672,64	5.209,02	0,00	5.209,02	% 0,44	30.463,62	% 85,40
IFTE Initiative for Teaching Entrepreneurship	Expertise partner	51.569,84	8.915,25	4.234,80	13.150,05	% 1,12	38.419,79	% 74,50
Austrian Federal Economic Chamber	Expertise partner	44.044,56	8.605,68	0,00	8.605,68	% 0,73	35.438,88	% 80,46
Total		1.178.283,04	82.759,60	94.024,85	176.784,45	% 15,00	1.001.498,59	% 85,00

Work package cost per budget headings

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	BH1 - Staff Costs	BH1a - Voluntary Work	BH2 - Travel Costs and Related Subsistence Allowances	BH3 - Consumables and Supplies	BH4 - Equipment Costs	BH5 - Project Contract Requirements Costs	BH6 - Subcontracting Costs	BH7 - Indirect Costs	Total
Management	116.636,60	11.910,40	15.415,00	400,00	0,00	40.650,00	14.870,00	19.282,05	219.164,05
Communication	39.598,62	14.045,65	18.016,00	100,00	4.455,00	0,00	34.303,39	8.046,64	118.565,30
INTERVENTIONS ON PERSONAL LEVEL- CAREER PLANNING	175.091,77	43.820,80	4.360,00	15.720,00	0,00	0,00	113.293,60	32.836,89	385.123,06
INTERVENTIONS ON PERSONAL LEVEL- ENTREPRENEURSHIP EDUCATION	109.113,60	24.248,00	27.934,00	7.340,00	0,00	0,00	133.745,31	20.004,24	322.385,15
INTERVENTIONS ON SYSTEMIC LEVEL- VALIDATION OF NON FORMAL LEARNING	58.550,85	0,00	4.820,00	0,00	0,00	0,00	25.211,20	8.782,63	97.364,68
SUSTAINABILITY MEASURES	21.712,00	0,00	0,00	0,00	0,00	0,00	10.712,00	3.256,80	35.680,80
Total	520.703,44	94.024,85	70.545,00	23.560,00	4.455,00	40.650,00	332.135,50	92.209,25	1.178.283,04

Partners versus Budget headings

	BH1 - Staff Costs	BH1a - Voluntary Work	BH2 - Travel Costs and Related Subsistence Allowances	BH3 - Consumables and Supplies	BH4 - Equipment Costs	BH5 - Project Contract Requirements Costs	BH6 - Subcontracting Costs	BH7 - Indirect Costs	Total
SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	76.347,20	27.036,45	21.430,00	4.040,00	3.200,00	7.800,00	92.686,30	15.507,55	248.047,50

Craftsmanship & SMEs Association/ Confartigianato Imprese Salerno	95.400,00	17.244,00	6.617,00	3.800,00	1.255,00	4.200,00	78.058,80	16.896,60	223.471,40
N.G.O. CIVIS PLUS	25.424,00	9.150,40	9.507,00	1.650,00	0,00	4.200,00	49.234,40	5.186,16	104.351,96
PRAKSIS-PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	81.327,40	11.291,60	1.752,00	2.610,00	0,00	4.200,00	18.654,00	13.892,85	133.727,85
Ha Moment, CRL	86.219,92	21.141,20	6.617,00	10.960,00	0,00	4.200,00	75.768,00	16.104,17	221.010,29
Lithuanian Association of Non-formal Education	48.762,00	0,00	7.372,00	0,00	0,00	4.200,00	1.420,00	7.314,30	69.068,30
Youth Career and Advising Center	24.688,12	3.926,40	6.912,00	0,00	0,00	3.000,00	4.500,00	4.292,18	47.318,70
Lodz Chamber of Industry and Commerce	20.073,60	0,00	6.834,00	0,00	0,00	2.550,00	3.204,00	3.011,04	35.672,64
IFTE Initiative for Teaching Entrepreneurship	33.906,80	4.234,80	1.752,00	100,00	0,00	3.150,00	2.705,00	5.721,24	51.569,84
Austrian Federal Economic Chamber	28.554,40	0,00	1.752,00	400,00	0,00	3.150,00	5.905,00	4.283,16	44.044,56
Total	520.703,44	94.024,85	70.545,00	23.560,00	4.455,00	40.650,00	332.135,50	92.209,25	1.178.283,04

Work packages versus partners

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	SEAL CYPRUS- Cyprus Organisatio n for Sustainable Education & Active Learning	Craftsmansh ip & SMEs Association/ Confartigian ato Imprese Salerno	N.G.O. CIVIS PLUS	PRAKSIS- PROGRAMS OF DEVELOP ENT, SOCIAL SUPPORT AND MEDICAL CO OPERATION	Ha Moment, CRL	Lithuanian Association of Non- formal Education	Youth Career and Advising Center	Lodz Chamber of Industry and Commerce	IFTE Initiative for Teaching En trepreneurs hip	Austrian Federal Economic Chamber	Total
Management	64.195,68	29.607,68	21.136,20	18.782,23	21.971,68	11.297,40	9.040,32	8.904,96	16.676,30	17.551,60	219.164,05
Communicati on	46.644,53	16.960,88	6.824,92	11.199,48	10.330,71	5.180,40	3.014,24	5.024,92	6.599,78	6.785,44	118.565,30
INTERVENTIO NS ON PERSONAL LEVEL- CAREER PLANNING	68.667,44	81.181,60	1.808,00	89.763,26	107.325,42	0,00	35.264,14	1.113,20	0,00	0,00	385.123,06
INTERVENTIO NS ON PERSONAL LEVEL- ENTRE PRENEURSHIP EDUCATION	47.106,35	79.668,20	61.461,64	0,00	68.187,92	0,00	0,00	17.959,76	28.293,76	19.707,52	322.385,15
INTERVENTIO NS ON SYSTEMIC LEVEL- VALIDATION OF NON FORMAL LEARNING	9.109,30	10.637,04	9.409,20	9.864,08	13.194,56	45.150,50	0,00	0,00	0,00	0,00	97.364,68
SUSTAINABILI TY MEASURES	12.324,20	5.416,00	3.712,00	4.118,80	0,00	7.440,00	0,00	2.669,80	0,00	0,00	35.680,80
Total	248.047,50	223.471,40	104.351,96	133.727,85	221.010,29	69.068,30	47.318,70	35.672,64	51.569,84	44.044,56	1.178.283,04

Budget forecast per implementation periods

Partner	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Total

	01 April 2019 - 30 September 2019	01 October 2019 - 31 March 2020	01 April 2020 - 30 September 2020	01 October 2020 - 31 March 2021	01 April 2021 - 30 September 2021	01 October 2021 - 31 March 2022	01 April 2019 - 31 March 2022
SEAL CYPRUS- Cyprus Organisation for Sustainable Education & Active Learning	51.028,48	37.877,65	43.611,36	45.752,26	40.597,06	29.180,69	248.047,50
Craftsmanship & SMEs Association/ Confartigianato Imprese Salerno	22.742,34	34.758,95	55.166,09	53.785,79	38.036,62	18.981,61	223.471,40
N.G.O. CIVIS PLUS	15.584,84	12.848,23	19.899,47	19.899,47	20.203,18	15.916,77	104.351,96
PRAKSIS- PROGRAMS OF DEVELOPMENT, SOCIAL SUPPORT AND MEDICAL COOPERATION	10.586,11	18.283,05	33.457,57	33.457,57	25.063,16	12.880,39	133.727,85
Ha Moment, CRL	19.398,02	34.457,23	57.264,36	57.264,36	38.378,48	14.247,84	221.010,29
Lithuanian Association of Non- formal Education	5.940,78	15.829,06	9.721,06	18.173,56	11.252,78	8.151,06	69.068,30
Youth Career and Advising Center	20.240,26	20.090,04	1.472,44	1.472,44	1.472,44	2.571,08	47.318,70
Lodz Chamber of Industry and Commerce	12.967,61	12.045,25	1.536,36	1.536,36	3.172,19	4.414,87	35.672,64
IFTE Initiative for Teaching Entrepreneurship	17.456,11	18.646,59	3.138,72	3.138,72	4.565,94	4.623,76	51.569,84
Austrian Federal Economic Chamber	18.199,28	13.382,24	2.710,92	2.710,92	2.710,92	4.330,28	44.044,56
Total	194.143,83	218.218,29	227.978,35	237.191,45	185.452,77	115.298,35	1.178.283,04

Summary of project budget per work packages and budget headings

Work package title	Total estimated eligible costs per work package	Percent of total eligible costs
Management	219.164,05	% 18,60
Communication	118.565,30	% 10,06
INTERVENTIONS ON PERSONAL LEVEL- CAREER PLANNING	385.123,06	% 32,69

INTERVENTIONS ON PERSONAL LEVEL- ENTREPRENEURSHIP EDUCATION	322.385,15	% 27,36
INTERVENTIONS ON SYSTEMIC LEVEL- VALIDATION OF NON FORMAL LEARNING	97.364,68	% 8,26
SUSTAINABILITY MEASURES	35.680,80	% 3,03
Total estimated eligible costs	1.178.283,04	% 100,00

Budget heading	Total estimated eligible costs per budget heading	Percent of total eligible costs
BH1 - Staff Costs	520.703,44	% 44,19
BH1a - Voluntary Work	94.024,85	% 7,98
BH2 - Travel Costs and Related Subsistence Allowances	70.545,00	% 5,99
BH3 - Consumables and Supplies	23.560,00	%2,00
BH4 - Equipment Costs	4.455,00	% 0,38
BH5 - Project Contract Requirements Costs	40.650,00	% 3,45
BH6 - Subcontracting Costs	332.135,50	% 28,19
BH7 - Indirect Costs	92.209,25	% 7,83
Total estimated eligible costs	1.178.283,04	% 100,00

Project costs in relation to outcomes

Outcomes	Total estimated eligible costs (in EUR)	Percent of total eligible costs
Improved employment situation of NEETs/target group	566.809,31	% 48,10
Increased participation in education and training of former NEETs/target group	164.191,56	% 13,93
Innovative approaches on lowering youth unemployment have been developed or adopted	447.282,16	% 37,96
Total	1.178.283,03	% 100,00

System of payments

Advance payment	No
Reimbursement of costs incurred	Yes

SECTION 6 - Cross-cutting issues

Sustainability and transferability of project outputs and results

How will the project ensure that outputs and outcomes have a lasting effect beyond project duration?

The project title "DARE, Day One Alliance for Employment" depicts the aim to provide the beneficiaries with the skills and tools to begin their first day on a new career path with the support of a partnership comprised of organisations who are diverse but aligned to the aim.

The project result, to support young NEETs in Greece, Italy, Portugal, and Cyprus to shake off the NEET status will alleviate the individual consequences of being NEET and the societal costs of NEETs.

This way, the effect will be both at a personal level and a systemic level.

The end beneficiaries (regardless of their background) who complete one of the Labs developed as part of the DARE project will obtain a considerable skill-set to use in their career. These skills will be validated with Open Badges. Open Badges empower individuals to take their learning with them, wherever they go.

Through the project, the partners involved will accumulate good practices and will build on their capacity to serve better their target groups.

The partners have many ideas to sustain the project outcomes. There are thoughts to reach a new funding Programme to continue the interventions developed by DARE. They will also exploit the lessons learned from the project and the tools created in new interventions (i.e., training, mentoring, coaching) with own resources (mutatis mutandis).

One important sustainability measure was the careful selection of the partners who will transfer know-how. They are all interested in learning from the application of their practices and to use those enriched practices again in their countries.

An additional measure will be the engagement of the stakeholders with the project objectives.

The lead partner will maintain the website for a minimum five years.

How will the project ensure that project results are applicable and replicable by other organisations/regions/countries outside of the current partnership?

The main interventions of DARE, the Job Labs and the Entrepreneurship Labs, are of educational character thus can be changed and upgraded in order to be continuously appropriate to the very target groups and challenges they seek to address.

Accordingly, the activities, deliverables and intellectual outputs will be easily updated when the need arises. All intellectual outputs will be published online with free licenses.

The validation system proposed here has unlimited potential. Open Badges communicate learning achievements by providing visual symbols packed with verifiable data and evidence that can be shared across the web. Thousands of organizations across the world already issue Open Badges, from non-profits to major employers to educational institutions.

The project activities and results will be closely followed by the partners who will transfer know-how (three of which are Beneficiary while two are Expertise Partners) who will constantly provide recommendations and suggest corrective actions in order to ensure the project impact.

These recommendations will be gathered in a “Guidebook for Successful Employment Actions” that will be released as final deliverable of DARE-Day One. This guidebook will include case histories entailing also social and cultural features of the different addressed regions, and will therefore suggest ad-hoc actions adapted to different types of social and cultural context.

Transferability of successful project’s activities will be also ensured by the extended partners’ network.

A Stakeholder Dialogue model will be used to:

- Secure cost- effectiveness of funding by using the experience gathered in another process;

- Repeat the content and the methods used and adapting them to other settings/ countries.

Risk assessment

Risk type	Likelihood	Impact	Relevance	Mitigation
Poor performance of project partners	very unlikely	serious	3	The first important step is being aware there is a problem of poor performance. SEAL CYPRUS will keep track not only of deadlines but also of the quality of the outputs and deliverables. We will provide all the partner fact-based assessment so as to eliminate the risk of conflict between the partners or personal interpretations on the matter of quality. If fact-based impact assessment will not be enough to reverse the phenomenon of poor performance, the reasons for poor performance will be explored further. The lead partner will provide support on the specific task the poor performance has appeared or will as one of the other partners who has similar tasks and/ or expertise on the field the poor performance has appeared to support the ill-performing partner.
Staff turnover	unlikely	minimal	2	All the partners use the practice to employ people on a project basis. This gives them access to a big pool of competent professionals. For this reason, it would not be either difficult, either time consuming to replace staff.
Financial liquidity problems	unlikely	serious	6	The lead partner has foreseen for money lending in case of liquidity problem.

Legal and regulatory changes	very unlikely	minimal	1	We will seek for legal advise
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